

Admission Process to be followed by the students who wish to seek Admission to the First Year Junior College Aided and Self- Finance Programme for the Academic Year 2025-2026.

Step1 : You will receive User ID and Password through SMS.

(Please don't keep your phones in DND mode as you will not be able to receive the message)

Step2 : Once you are allotted Tolani College you are expected to fill College admission form, take a printout of the form and along with necessary documents visit Tolani College for confirmation of admission.

Step3: Candidates from the board other than Maharashtra State Board(CBSE,ICSE etc) must upload the following documents:

- 1) Original and two attested photocopies of Xth Marksheet issued by the Relevant Board.**
- 2) Original and two attested photocopies of Xth Passing Certificate issued by the Relevant Board.**
- 3) Original and two attested photocopies of Transfer Certificate / Leaving Certificate.**

Step4: After filling the form, you will have to pay the Admission form fees of Rs.50 /- (Rupees Fifty Only) if your name has appeared in the Merit list for the Aided Section and Rs. 100/- (Rupees One Hundred Only) if your name has appeared in the Merit list for Self-Finance Section.

Step5 : After the admission form fee payment is done successfully students must fill the admission form take a printout of the form and along with the necessary documents visit Tolani College for confirming their admission.

(Kindly note that confirming the admission form details filled by you is mandatory for processing the verification of your documents)

Step6: Student who has been allotted first preference must take admission in the college allotted or else he will be considered only under the open for all round He will not be allowed to participate in the regular rounds.

Step7: Remove the printout of the Admission form filled and staple the documents in the order given below:

1. Printout of the admission form.
2. Part 1 form of the 11th admission portal.
3. Part 2 option form of the 11th admission portal
4. One photocopy of the Xth std. Marksheet.
5. One photocopy of the Aadhar card. Attach address proof also (Electricity /Telephone Bill), if the current address is different from the one printed on the Aadhar card.
6. One photocopy of Caste certificate/ Cultural Certificate/ Differently able Certificate/ Learning Disability Certificate / Sports Certificate/ Sindhi Linguistic Minority Affidavit/ – (Applicable if any). Migration and Passing Certificate (for CBSE/ICSE Students Only)
7. One photocopy of Xth std. School Leaving Certificate
8. Original Xth std. School Leaving Certificate.
9. Passport size photograph of the student with **white** background.

NOTE: 1. Carry all the Original documents for verification purpose.

2. Girl candidate's whose name appear in the Ration card (Should be atleast 15years old) – are eligible for Girls Freeship – Carry original copy of Ration Card and one photocopy of the First and Last Page of the Ration Card)

Step 8: Visit the College between 10.00a.m. to 4.30p.m. as per the admission schedule with all the

above documents for the verification process.

- After entering in the College, Visit **FYJC admission helpdesk (on Ground Floor Foyer)**
- The student volunteers will guide you to the **College Auditorium (Prabhu Manch)** on the ground floor.
- Kindly be seated in the College Auditorium.
- The student volunteers will check whether the documents are arranged as per order and will send you in batches to the **A.V. Lab on the First floor**, for the verification of form.
- Once, the verification process is completed, you will receive an SMS for making the payment of Admission fees.
- The payment has to be made online. Therefore, you are requested to carry your own smartphones, Debit/Credit/UPI Id for making the online payment.

Step9: After, receiving the SMS, Visit feepayr.com from your smartphone and follow the procedure given below to make the online payment of admission fees:

- Select institute type : College
- Enter the registered mobile number
- OTP will be received on the registered mobile number
- Enter the otp received
- Click on submit
- Check the program you have applied for and fees payable
- Click on pay now and pay the amount as per the desired options available for payment.
- After the payment is successfully done go to payment history and check your receipt.

You will be able to view and download the admission fee receipt from the feepayr.com only.

Step 10: Visit College office, on the First floor at Counter no.3, show the screenshot of the online payment made by you and collect the admission receipt of the online portal.

This will complete the admission process.

You are requested to regularly check the College website regarding the dates for commencement of the lectures.

Regards,

Ms. Sangeeta Kulkarni

Vice Principal, Junior College.