

AC –

Item No. –

As Per NEP 2020

**Tolani College of
Commerce
(Autonomous)**



**Title of the Course: Warehousing and Distribution Centre Operations
(Semester I)**

Programme: Bachelor of Commerce (Logistics)

Syllabus for 2 Credit Course from the Academic Year 2024-2025

Name of the Course: Warehousing and Distribution Centre Operations

Sr. No.	Heading	Particulars
1	Description of the course : Including but not limited to :	This course will help gain practical insights into Warehousing and Logistics with a focus on fundamental operations, contemporary practices, and safety. Key functions, from goods receiving to dispatch, emphasizing real-life applications. Understand strategic aspects, packing essentials, and safety rules.
2	Vertical :	Major
3	Type :	Theory
4	Credit:	2 credits
5	Hours Allotted :	30 Hours
6	Marks Allotted:	50 Marks Continuous Evaluation 20 marks and Semester End Examination 30 marks
7	Course Objectives: <ol style="list-style-type: none"> 1. To develop competencies and knowledge to understand Warehousing and distribution centre operations. 2. To orient students about contemporary practices followed in Warehouse & Logistics. 	
8	Course Outcomes: <ol style="list-style-type: none"> 1. Ability to apply basic knowledge of Warehousing operations in real-life situations. 2. Understand key functions, execute receiving, storage, and dispatch procedures. 	

9	Module 1: Fundamentals of Warehousing Operations (15 Hours)	
	<ul style="list-style-type: none"> ▶ Introduction to warehouse ▶ Significance of warehouse ▶ Types of warehouses ▶ Broad functions in a warehouse ▶ Strategic aspects of warehousing ▶ Receiving of goods ▶ Advanced Shipment Notice (ASN) ▶ Goods Receipt Note (GRN) ▶ Stages involved receipt of goods ▶ Visual inspection of goods unloaded ▶ Formats for recording of goods unloaded from carriers ▶ Storage location codes and its application 	
	Module 2: Warehouse Dispatch and Safety Procedures (15 Hours)	
	<ul style="list-style-type: none"> ▶ Procedure to prepare warehouse dispatches ▶ Procedure to develop packing list/ dispatch note packing ▶ Importance of proper packing ▶ Packing materials and machines ▶ Reading labels quality parameters in packing ▶ Distribution definition ▶ Significance of physical distribution (Need & importance) ▶ Study on emerging trends in warehousing sector ▶ Warehouse safety rules and procedures ▶ The safety rule and procedures to be observed in warehouse ▶ Hazardous cargo ▶ Procedure for identification of hazardous cargo and instructions 	

10	Reference Books:		
	<ul style="list-style-type: none"> ● Course Material Prepared by LSC ● Definitive Guide to Warehousing, The Managing the Storage and Handling of Materials and Products in the Supply Chain (Council of Supply Chain Management Professionals) 1st Edition 		
11	Internal Continuous Assessment: 40%	Semester End Examination: 60%	
12	Continuous Evaluation through: (20 marks)	1) Case Study, Class Presentation and Research Assignments (10 marks) 2) MCQ Based Test (10 marks)	A Learner must be present for each of the sub-component

13	Format of SEE Question Paper: (30 marks)	
	Question No.	Nature of Question
	Q-1	Short notes: (attempt any 2 of 3) a) b) c)
	Q-2	Short notes: (attempt any 2 of 3) a) b) c)
Q-3	Short notes: (attempt any 2 of 4) a) b) c) d)	

Signatures of Team Members

Sr.No.	Name	Signature
1.	Ms. Amrita Nambiar	
2.	Mr. PM Rao	