

As Per NEP 2020

Tolani College of Commerce (Autonomous)

Title of the Course: Introduction to Banking & Insurance

Programme: B.Com. Banking & Insurance Semester - I

**Syllabus for 4 Credit Course
From the Academic Year 2024 – 2025**

Name of the Course: Introduction to Banking & Insurance

Sr. No.	Heading	Particulars
1	Description of the course:	Introduction to Banking & Insurance offers a comprehensive understanding of essential financial concepts.
2	Vertical:	Major
3	Type:	Theory
4	Credit:	4 Credits
5	Hours Allotted:	60 Hours
6	Marks Allotted:	100 Marks Continuous Evaluation 40 Marks Semester End Examination 60 Marks
7	Course Objectives:	<ol style="list-style-type: none"> 1. To help learners to understand basic concepts of banking industry 2. To help learners to understand the various services offered by bank 3. To help learners to understand basic concepts of insurance industry 4. To help learners to understand the different types of insurance
8	Course Outcomes:	<ol style="list-style-type: none"> 1. Learners will be able to understand basic concepts of banking industry 2. Learners will be able to understand the various services offered by bank 3. Learners will be able to understand basic concepts of insurance industry 4. Learners will be able to understand the different types of insurance
9	Modules	
	Module I: Introduction to Banking (15 Hours)	
	<ul style="list-style-type: none"> • Meaning, Definition and Types of Banks (Different forms of Banks) • Functions of Bank: Primary function and Secondary function • Structure of Banking System 	
	Module II: Utility services of bank (15 Hours)	
	<ul style="list-style-type: none"> • Negotiable Instruments: Definition - Characteristics - Types - Parties to negotiable instruments - cheques - Types of cheques - Crossing of cheques – Drafts - Cheque vs. Draft. • Electronic payments: Remittance through Bank Drafts, Internet Banking, Safe Deposit Lockers. • Digital Banking 	
	Module III: Introduction to Insurance (15 Hours)	
	<ul style="list-style-type: none"> • Introduction to IRDA, Meaning, Definition and Features • Importance of Insurance • Principles of Insurance 	
	Module IV: Types of Insurance (15 Hours)	
	<ul style="list-style-type: none"> • Meaning, Features and Types of Life insurance • Meaning, Features and Types of General insurance • Procedure for taking Life insurance and General insurance Policies 	
10	Reference Books:	<ol style="list-style-type: none"> 1. Anil Kumar - "Insurance Products and Marketing in India" (2020) 2. Frederic S. Mishkin and Stanley Eakins - "Financial Markets and Institutions"

(2020)
3. Kenneth Abraham - "Insurance Law and Regulation" (2019)
4. Mahesh Sinha - "Banking and Financial Institutions in India: Operations and Regulations" (2021)
5. Rajeev Ahuja - "Insurance Law in India: Cases and Materials" (2020)
6. Rakesh Kumar - "Bank Management: Theory and Practice" (2021)
7. Renuka Gera - "Introduction to Banking: Principles and Practices" (2021)
8. Sudhir Sachdeva - "Insurance Principles and Practice in India" (2019)
9. Sunil Arora - "Insurance Claims Management: Principles and Practices" (2019)
10. Tannistha Samanta - "Banking Law and Practice in India" (2020)
11. Vivek Bakshi - "Risk Management in Banking: An Indian Perspective" (2022)

Evaluation Pattern

Continuous Evaluation: 40%

Semester End Examination: 60%

The Continuous evaluation will consist of

	Total Marks
Assignment/Project Work/Presentation/Case Study	30
Online MCQ Objective Test	10

Attendance Compulsory in both the above components

Semester End Examination Question Paper Pattern

Maximum Marks: 60

Duration: 2 Hours

All Questions are Compulsory Carrying 15 Marks each.

Q. No.	Particular	Marks
Q-1	Attempt any Two of the following: (Module – 1) A. Full Length Question B. Full Length Question C. Full Length Question	15 Marks
Q-2	Attempt any Two of the following: (Module – 2) A. Full Length Question B. Full Length Question C. Full Length Question	15 Marks
Q-3	Attempt any Two of the following: (Module – 3) A. Full Length Question B. Full Length Question C. Full Length Question	15 Marks
Q-4	Attempt any Two of the following: (Module – 4) A. Full Length Question B. Full Length Question C. Full Length Question	15 Marks

Signature of Team Members

Sr. No.	Name	Signature
1	Dr. Ishtiyaq Chiplunkar	
2	Ms. Neha Gupta	