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College NAAC Code No. MHCOGN10577
AQAR 2022 - 2023

Criterion VI - Governance, Leadership and Management
6.2 Strategy Development and Deployment

Metric No	Key Indicators	Page Nos
6.2.1	<p>The institutional Strategic/ Perspective plan has been clearly articulated and implemented.</p> <p>Additional information</p> <p>Documentary Evidence:</p> <ol style="list-style-type: none">Minutes of First Meeting of Board of Studies (BoS) of :<ul style="list-style-type: none">• Bachelor of Commerce (Banking & Insurance)• Bachelor of Commerce (Financial Markets)Short Term Courses - Enrolment List	<p>1 - 16</p> <p>17 - 19</p>



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150-151, SHER-E-PUNJAB SOCIETY,
GURU GOBIND SINGH ROAD,
ANDHERI (EAST), MUMBAI-400 093.

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Website : tcc.tolani.edu

1st Meeting of the Board of Studies in Bachelor of Commerce (Banking & Insurance) (B.B.I.) for the Academic Year 2022-2023

Notice is hereby given for the First meeting of the Board of Studies in Bachelor of Commerce (Banking & Insurance) of Tolani College of Commerce (Autonomous), Andheri East, Mumbai, to be held on Thursday, 17th November, 2022 from 1.00 pm onwards on the MS-Teams platform.

Kindly make it convenient to attend the meeting.

The Agenda for the meeting is as follows.

Sr. No.	Agenda for the Meeting
1.	To grant leave of absence, if any.
2.	To read & approve the minutes of the meeting held on Monday, 21st March, 2022. & Action Taken Report thereon.
3.	Results of Semester II End Examinations held in the month of May, 2022.
4.	To discuss Continuous Evaluation Pattern from the Academic Year 2022-2023.
5.	Any other matter/s, with the permission of the Chairperson.
6.	To decide the date of the next meeting.
7.	To propose a vote of thanks.





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Minutes of the 1st Meeting of the Board of Studies in Bachelor of Commerce (Banking and Insurance) Meeting for the Academic Year 2022-2023

Date of the Meeting: Thursday, 17 November, 2022

Time: From 01:00 pm onwards

Place: Online MS-Teams platform.

Meeting Number: 01/AY 22-23

Members of the Board of Studies in Bachelor of Commerce (Banking and Insurance)			
Sr. No.	Name of the Members	Category	Signature
1)	Dr. Ishtiyag Chiplunkar, Assistant Professor, Program Coordinator. Tolani College of Commerce (TCC)	Chairman: Head of the Department	Present
2)	Ms. Sonia Mallaram, Assistant Professor, TCC	Member: Faculty members other than the Head of the Department	Present
3)	Ms. Priyanka Bhalekar, Assistant Professor, TCC	Member: Faculty members other than the Head of the Department	Present
4)	Ms. Neha Sawant, Assistant Professor, TCC	Member: Faculty members other than the Head of the Department	Absent
5)	Ms. Reshma Rajput, Assistant Professor, TCC	Member: Faculty members other than the Head of the Department	Present
6)	Mr. Amit Limbasia, Visiting Faculty, TCC	Member: Faculty members other than the Head of the Department	Absent
7)	Dr. Sadaf Hashmi, Assistant Professor, NMIMS (NMIMS Global Access School of Continuing Education)	Subject Expert from outside the Parent University, nominated by the Academic Council	Present
8)	Dr. Chandan Dasgupta, Professor, NMIMS (School of Business management)	Subject Expert from outside the Parent University, nominated by the Academic Council	Absent
9)	Dr. Shradha Shukla, Assistant Professor, Shailendra Degree College.	Subject Expert nominated by the Hon'ble Vice Chancellor of University of Mumbai.	Present
10)	Mr. Nilesh G. Hedaw, Asst. Jr. Manager (Digitalization Dept.), Bank of Baroda.	Industry/Corporate/Allied Area Representative.	Present
11)	Ms. Mona Nair, Product Manager, ICIC Bank Limited.	Postgraduate Meritorious Alumni nominated by the Principal of Tolani College of Commerce.	Present
12)	Ms. Shubha Chaubal (Special Invitee) Assistant Professor, TCC	Member: Faculty members other than the Head of the Department	Absent





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● **Agenda 1:** Grant leave of absence, if any

Sr. No.	Name	Category
1.	Dr. Chandan Dasgupta, Professor, NMIMS (School of Business management)	Subject Expert from outside the Parent University, nominated by the Academic Council
2.	Ms. Neha Sawant, Assistant Professor, TCC	Member: Faculty members other than the Head of the Department
3.	Mr. Amit Limbasia, Visiting Faculty, TCC	Member: Faculty members other than the Head of the Department
4.	Dr. Sadaf Hashmi, Assistant Professor, NMIMS (NMIMS Global Access School of Continuing Education)	Subject Expert from outside the Parent University, nominated by the Academic Council
5.	Dr. Chandan Dasgupta, Professor, NMIMS (School of Business management)	Subject Expert from outside the Parent University, nominated by the Academic Council
6.	Ms. Shubha Chaubal (Special Invitee) Assistant Professor, TCC	Member: Faculty members other than the Head of the Department





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Photographs of the First B.O.S. Meeting conduct:

1st Meeting of the B.O.S. Meeting held on 17th Nov. 2022

Sl. No.	Item	Time	Remarks
1	Prayer	10:00 AM	
2	Approval of Minutes of the previous meeting	10:15 AM	
3	Approval of the agenda of the meeting	10:30 AM	
4	Approval of the minutes of the meeting	10:45 AM	
5	Approval of the minutes of the meeting	11:00 AM	
6	Approval of the minutes of the meeting	11:15 AM	
7	Approval of the minutes of the meeting	11:30 AM	
8	Approval of the minutes of the meeting	11:45 AM	
9	Approval of the minutes of the meeting	12:00 PM	
10	Approval of the minutes of the meeting	12:15 PM	
11	Approval of the minutes of the meeting	12:30 PM	
12	Approval of the minutes of the meeting	12:45 PM	
13	Approval of the minutes of the meeting	1:00 PM	
14	Approval of the minutes of the meeting	1:15 PM	
15	Approval of the minutes of the meeting	1:30 PM	
16	Approval of the minutes of the meeting	1:45 PM	
17	Approval of the minutes of the meeting	2:00 PM	
18	Approval of the minutes of the meeting	2:15 PM	
19	Approval of the minutes of the meeting	2:30 PM	
20	Approval of the minutes of the meeting	2:45 PM	
21	Approval of the minutes of the meeting	3:00 PM	
22	Approval of the minutes of the meeting	3:15 PM	
23	Approval of the minutes of the meeting	3:30 PM	
24	Approval of the minutes of the meeting	3:45 PM	
25	Approval of the minutes of the meeting	4:00 PM	

GPS Map Camera
Tolani College, Sher E Punjab Colony, Andheri East, Mumbai, Maharashtra 400047, India
Lat 19.12857°
Long 72.864876°
17/11/22 01:19 PM GMT +05:30

1st Meeting of the B.O.S. Meeting held on 17th Nov. 2022

GPS Map Camera
Tolani College, Sher E Punjab Colony, Andheri East, Mumbai, Maharashtra 400047, India
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Meeting
36:55 10 members

GPS Map Camera
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- **Agenda 2: To read & approve the minutes of the second meeting of Board of Studies in Bachelor of Commerce (Banking and Insurance) held on Monday, March 21, 2022 & Action Taken Report (ATR) based on the Resolutions passed during the first meeting of the Board of Studies.**

The minutes of the first meeting of the Board of Studies in Bachelor of Commerce (Banking and Insurance) held on **Monday, March 21, 2022** was accepted and the following resolution was passed:

Resolution 1

"Resolved that Minutes of Second meeting of the Board of Studies (BoS) in Bachelor of Commerce (Banking and Insurance) held on Monday, March 21, 2022 are accepted by all the members".

The following action taken report was presented:

Resolution No. and Resolution	Action Taken	Remarks, if any.
R3 & R4: About the Bachelor of Commerce (Banking and Insurance) syllabi of Semester I, II, III & IV.	The syllabi were implemented as resolved.	NIL
R5: Scheme of Evaluation and Question Paper Pattern for the practical courses at semester I, II, III & IV of B.Com (Banking and Insurance) Program Semester End Examination	Implemented as resolved	NIL
R6: Appointment of examiners and moderators	Implemented as resolved.	NIL

Based on the discussions and suggestions, the following resolutions were adopted and passed.

Resolution 2

"Resolved that Action Taken Report presented based on the resolutions passed during the Second Meeting of the Board of Studies in Bachelor of Commerce (Banking and Insurance) held on Monday, March 21, 2022 are accepted by all the members".





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• **Agenda 3: Results of Semester II End Examinations held in month of May 2022.**

Results of Semester II End Examination held in May 2022 was discussed as follows:

Subjects	No. of students appeared	No. of students passed	Passing percentage
Financial Accounting - II	72	46	63.89
Organisational Behaviour	72	50	69.44
Principles & Practices in Banking & Insurance	72	21	29.17
Quantitative Methods - II	72	47	65.28

• **Agenda 4: To discuss Continuous Evaluation from the Academic Year 2022-2023**

Scheme of Continuous Evaluation to be followed for Semester I / II / III / IV in A.Y 2022-2023

Continuous Evaluation			
Exam Component	Total Marks	Min. Passing Percentage	Min. Passing Marks
Assignment/Case Studies	15 Marks	40%	06 Marks
Presentation/Book Review/Project	15 Marks	40%	06 Marks
Objective Questions	10 Marks	40%	04 Marks

Resolution 3

"It was resolved that the scheme of Continuous Evaluation for all the courses of Semester I, II, III & IV of Bachelor of Commerce (Banking and Insurance) program offered by the Autonomous College from the academic year 2022-2023 was to secure a minimum of 40% in aggregate i.e. 16 out of 40 marks to be declared as Successful.





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Following Scheme of Continuous Evaluation was approved from Board of Studies Members for Semester I / II / III / IV in A.Y 2022-2023.

Continuous Evaluation		
Exam Component	Total Marks	Min. Passing Percentage
Assignment/Case Studies	15 Marks	40%
Presentation/Book Review/Project	15 Marks	
Objective Questions	10 Marks	

- **Agenda 5: Any other matter/s, with the permission of the Chairperson.**

As there were no other matter for discussion, the meeting ended after thanking the Chairperson.

- **Agenda 6: To decide the date of the next meeting.**

It was decided that the next meeting of the Board of Studies in Bachelor of Commerce (Banking and Insurance) will be held on given dates 20th / 21st / 22nd February 2023.

- **Agenda 7: To propose a vote of thanks**

Dr. Ishtiyaq Chiplunkar
Chairman





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February 16, 2023

2nd Meeting of the Board of Studies in Bachelor of Commerce (Financial Markets) for the Academic Year 2022-2023

Notice is hereby given for the **Second** meeting of the **Board of Studies in Bachelor of Commerce (Financial Markets)** of **Tolani College of Commerce (Autonomous)**, Andheri East, Mumbai, to be held on **Monday, February 20, 2023** from **1.45 p.m. onwards** on the **MS-Teams platform**. Kindly make it convenient to attend the meeting.

The Agenda for the Meeting is as follows:

Sr. No.	Agenda for the Meeting
1.	To grant leave of absence, if any.
2.	To read & approve the minutes of the meeting held on Thursday, November 17, 2022 and Action Report thereon.
3.	To discuss the Revised syllabus of B.Com (Financial Markets) for Semester III and Semester IV to be implemented from A.Y. 2023-2024.
4.	To implement the syllabus of Third Year B.Com.(Financial Markets) as prescribed by University of Mumbai from A.Y. 2023-2024.
5.	Revision of Question Paper Pattern of First Year, Second Year and Third Year to be implemented from A.Y. 2023-2024.
6.	Any other matter/s, with the permission of the Chairperson.
7.	To decide the date of the next meeting.
8.	To propose a vote of thanks.


Mr. Deepak Sharma
Chairperson





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Minutes of the 2nd Meeting of the Board of Studies in Bachelor of Commerce (Financial Markets)

Meeting for the Academic Year 2022-2023

Date of the Meeting: Monday, February 20, 2023

Time: From 01.30 pm onwards

Place: Online MS-Teams Platform.

Meeting Number: 02/AY 22-23

Members of the Board of Studies in Bachelor of Commerce (Financial Markets)			
Sr. No.	Name of the Members	Category	Signature
1	Mr. Deepak Sharma, Assistant Professor, Programme Coordinator, Tolani College of Commerce	Chairman: Head of the Department	Present
2	Mr. Mubeen Shaikh, Assistant Professor, Tolani College of Commerce	Member: Faculty members other than the Head of the Department	Present
3	Ms. Neha Sawant, Assistant Professor, Tolani College of Commerce	Member: Faculty members other than the Head of the Department	Present
4	Dr. Ishtiyah Chiplunkar, Assistant Professor, Tolani College of Commerce	Member: Faculty members other than the Head of the Department	Present
5	Mr. Vinay Jadav, Assistant Professor, SVKM's Mithibai College of Arts, Chauhan Institute of Science & Amrutben Jivanlal College of Commerce and Economics.	Subject Expert nominated by the Hon'ble Vice Chancellor	Present
6	Dr. Shruti Chavarkar, Assistant Professor and Coordinator of Financial Markets, S. K. Somaiya College Somaiya Vidyavihar University	Subject Expert from outside the Parent University, nominated by the Academic Council	Present
7	Mr. Fenil Dedhia, Assistant Professor and Course Coordinator of Banking & Finance, S. K. Somaiya College Somaiya Vidyavihar University	Subject Expert from outside the Parent University, nominated by the Academic Council	Present
8	Mr. Gaurav Shedha, Associate Director - Investigations & Dispute Assistance Services, GDA Risk Advisory Limited.	Industry/Corporate/Allied Area Representative	Absent
9	Mr. Ian Gonsalves, Technical Research Analyst - Commodity & Currency Anand Rathi Share and Stock Brokers Ltd.	Postgraduate Meritorious Alumni nominated by the Principal	Absent

Minutes of the 2nd Meeting of the BoS in Bachelor of Commerce (Financial Markets), Monday 20th February, 2023





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10	Dr. Vasudev Iyer (Special Invitee), Associate Professor and Vice Principal, Tolani College of Commerce	Member: Faculty members other than the Head of the Department	Present
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Photographs of the Second B.O.S. Online Meeting A.Y. 2022-2023



- **Agenda 1: Grant leave of absence, if any**
Leave of absence granted to the following:

Sr. No	Name	Category
1.	Mr. Gaurav Shedha, Associate Director - Investigations & Dispute Assistance Services, GDA Risk Advisory Limited.	Industry/Corporate/Allied Area Representative
2.	Mr. Ian Gonsalves, Technical Research Analyst – Commodity & Currency, Anand Rathi Share and Stock Brokers Ltd.	Postgraduate Meritorious Alumni nominated by the Principal

- **Agenda 2: To read & approve the minutes of the First meeting of Board of Studies in Bachelor of Commerce (Financial Markets) held on Thursday, November 17, 2022 & Action Taken Report (ATR) based on the Resolutions passed.**

Minutes of the 2nd Meeting of the BoS in Bachelor of Commerce (Financial Markets), Monday 20th February, 2023





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Resolution No. & Description	Action Taken	Remarks if any
R.No 3 – Scheme of Continuous Evaluation of Semester I , II, III, IV	The scheme was implemented as discussed	NIL

The minutes of the first meeting of the Board of Studies in Bachelor of Commerce (Financial Markets) held on **Thursday, November 17, 2022** was accepted and the following resolution was passed:

Resolution 1

"It was resolved that Minutes of First meeting of the Board of Studies (BoS) in Bachelor of Commerce (Financial Markets) held on Monday, November 17, 2022 are accepted by all the members".

Based on the discussions and suggestions, the following resolutions were adopted and passed.

Resolution 2

"It was resolved that Action Taken Report presented based on the resolutions passed during the Second Meeting of the Board of Studies in Bachelor of Commerce (Financial Markets) held on Monday, February 20, 2023 are accepted by all the members".

- Agenda 3: To discuss the Revised syllabus of B.Com (Financial Markets) for Semester III and Semester IV to be implemented from A.Y. 2023-2024.

Resolution 3

"It was resolved to implement the syllabi of Bachelor of Commerce (Financial Markets) as proposed by the College for Semester III for the courses of Debt Markets I, Equity Markets I, Commodities Markets, FC III Money Markets, Management Accounting , Computer Skills II and Semester IV for the courses of Debt Markets II, Equity Markets II, Commodities Derivatives, FC IV Foreign Exchange Markets, Corporate Finance for the undergraduate program offered by the Autonomous College from the Academic Year 2023-2024".





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- **Agenda 4: To implement the syllabus of Third Year B.Com. (Financial Markets) as prescribed by University of Mumbai for A.Y. 2023-2024.**

Resolution 4

"It was resolved to implement the syllabi as prescribed by University of Mumbai for Semester V for the Course of Financial Derivatives, Marketing in Financial Services, Technical Analysis, Business Ethics and Corporate Governance, Corporate Accounting, Direct tax – Income tax and Semester VI for the Course of Risk Management, Venture Capital and Private Equity, Organizational Behaviour, Mutual Fund Management, Indirect tax-GST, Project Work.."

- **Agenda 5 : Revision of Question Paper Pattern of First Year, Second Year and Third Year to be implemented from A.Y. 2023-2024.**

Continuous Evaluation (C.E)

Table No: 1

Component	Total Marks	Min. Passing Percentage	Min. Passing Marks
Assignment/Case Studies	15 Marks	40%	16
Presentation/Book Review/Project	15 Marks		
Objective Questions	10 Marks		
Total	40 Marks		

Note: Learner must be Present in all the three exam components of Continuous Evaluation.





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Resolution 4

"It was resolved that scheme of Continuous evaluation for the courses of Semester I (Financial Accounting I, Introduction to Financial Systems, Business Mathematics, Business Environment).

Semester II (Financial Accounting II, Principles of Management, Business Statistics, Computer Skills I).

Semester III (Debt Markets I, Equity Markets I, Commodities Markets, FC III Money Markets, Management Accounting, Computer Skills II).

Semester IV (Debt Markets II, Equity Markets II, Commodities Derivatives, FC IV Foreign Exchange Markets, Corporate Finance).

Semester V (Financial Derivatives, Marketing in Financial Services, Technical Analysis, Business Ethics and Corporate Governance, Corporate Accounting, Direct tax – Income tax).

Semester VI (Risk Management, Venture Capital and Private Equity, Organizational Behaviour, Mutual Fund Management, Indirect tax-GST) for the Under-graduate programme of B.Com. (Financial Markets) offered by the Autonomous College for the Academic Year 2023-2024 will be as per Table No 1.





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Question Paper Pattern for Semester End Examination

Table No: 2 Theory Courses

Marks: 60

Duration: 2 Hours

All Questions are Compulsory carrying 15 Marks each.

Question No	Question Type	Marks
Q1.	Attempt the following: a. Full Length Question	15 Marks
	OR b. Full Length Question	15 Marks
Q2.	Attempt the following: a. Full Length Question	15 Marks
	OR b. Full Length Question	15 Marks
Q3.	Attempt the following: a. Full Length Question	15 Marks
	OR b. Full Length Question	15 Marks
Q4.	Attempt the following: a. Full Length Question	15 Marks
	OR Attempt any three of the following: a. Full Length Question b. Full Length Question c. Full Length Question d. Full Length Question e. Full Length Question	15 Marks

Theory question of 15 marks may be divided into two sub questions of 7/8 Marks.





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Resolution 5

"It was resolved that question paper pattern for Theory Courses of Semester I (Introduction to Financial Systems, Business Environment), Semester II (Principles of Management, Computer Skills I), Semester III (Debt Markets I, Equity Markets I, Commodities Markets, FC III Money Markets, Computer Skills II), Semester IV (Debt Markets II, Equity Markets II, Commodities Derivatives, FC IV Foreign Exchange Markets), Semester V (Financial Derivatives, Marketing in Financial Services, Technical Analysis, Business Ethics and Corporate Governance), Semester VI (Risk Management, Venture Capital and Private Equity, Organizational Behaviour, Mutual Fund Management, Indirect tax-GST) for the Under-graduate programme of B.Com. (Financial Markets) offered by the Autonomous College for the Academic Year 2023-2024 will be as per Table No 2.

Question Paper Pattern for Semester End Examination

Table No: 2

Practical Courses

Marks: 60

Duration: 2 Hours

All Questions are Compulsory carrying 15 Marks each.

Question No	Question Type	Marks
Q1.	Attempt the following: a. Full Length Practical Question OR b. Full Length Practical Question	15 Marks 15 Marks
Q2.	Attempt the following: a. Full Length Practical Question OR b. Full Length Practical Question	15 Marks 15 Marks
Q3.	Attempt the following: a. Full Length Practical Question OR b. Full Length Practical Question	15 Marks 15 Marks



Minutes of the 2nd Meeting of the BoS in Bachelor of Commerce (Financial Markets), Monday 20th February, 2023



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Q4.	Attempt the following: a. Full Length Practical Question OR Attempt any three of the following: a. Theory Question b. Theory Question c. Theory Question d. Theory Question e. Theory Question	15 Marks 15 Marks
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*Practical question of 15 marks may be divided into two sub questions of 7/8 Marks.
If the topic demands, instead of practical questions, appropriate theory question may be asked.*

Resolution 6
<i>"It was resolved that question paper pattern for Practical Courses of Semester I (Financial Accounting I, Business Mathematics). Semester II (Financial Accounting II, Business Statistics). Semester III (Management Accounting). Semester IV (Corporate Finance). Semester V (Corporate Accounting, Direct tax – Income tax). Semester VI (Indirect tax-GST) for the Under-graduate programme of B.Com. (Financial Markets) offered by the Autonomous College for the Academic Year 2023-2024 will be as per Table No 2.</i>

- **Agenda 6: Any other matter/s, with the permission of the Chairperson.**
There being no other matter, the meeting ended with a vote of thanks to the Chair.
- **Agenda 7: To decide the date of the next meeting.**
It was decided that the next meeting of the Board of Studies in Bachelor of Commerce (Financial Markets) will be held tentatively in July / August 2023.
- **Agenda 8: To propose vote of thanks.**


Mr. Deepak Sharma
Chairperson





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AQAR 2022 - 2023

Criterion I – Curricular Aspects

1.3.3 Number of students enrolled in the courses under 1.3.2:

Name of the value-added courses (with 30 or more contact hours) offered	No. of times offered during the year	Duration of course (in hours)	Number of students enrolled during the year	1.3.3 Number of students who completed the course during the year
Research Methodology: Level 1 undergraduate learners	1	30	115	87
National Institute of Securities Market (NISM): Mutual Fund Distributor's Regulatory Certification Course in collaboration with FinX	1	40	39	21
Banking & Insurance Course in collaboratin with Ursa Minor Consulting Pvt. Ltd.	1	35	240	197
Management of Creativity for Master of Commerce learners	1	30	41	30
Soft skills course on effective communication 'Maximise Your Message' in collaboration with Johnson Odakkal Initiatives	1	30	38	38





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Name of the value-added courses (with 30 or more contact hours) offered	No. of times offered during the year	Duration of course (in hours)	Number of students enrolled during the year	1.3.3 Number of students who completed the course during the year
Advance Programme in Web Designing in collaboration with Anudip Foundation	1	287	36	36
Advance Programme in Hardware and Networking in collaboration with Anudip Foundation	1	360	14	14
Stock Trading Paathshala in collaboration with Finx	5	30	537	524
Mutual Fund Paathshala in collaboration with FinX	2	30	119	113
Chartered Financial Expert (CFX) in collaboration with FinX	3	250	47	11
Total	-	-	1226	1071





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Verified & Found Correct

Prepared by

Ms. Neha Sawant

Teacher In-charge

Ms. Shalini Clayton

Internal Committee For Data Verification & Validation
Of Commerce (Autonomous), Mumbai-93

Checked by

for
Dr. Ansari Mehrunnisa
I.Q.A.C. Co-ordinator

Dr. Vijaya Krishna

Principal

