



Tolani College of Commerce

(Sponsored and Managed by Tolani Education Society, Mumbai - 400 021)
(Recognised Linguistic (Sindhi) Minority Institution, Affiliated to University of Mumbai)
Re-Accredited (3rd Cycle) by N.A.A.C. with 'A' Grade (CGPA 3.03)

Knowledge is Supreme

150-151, SHER-E-PUNJAB SOCIETY,
GURU GOBIND SINGH ROAD,
ANDHERI (EAST), MUMBAI-400 093.

Tel. : (022) 6153 5455
Fax : (022) 6153 5456
E-mail : tcc@tolani.edu
Website : tcc.tolani.edu

Autonomous for first year of Undergraduate and Postgraduate Programs in the Academic Year 2021-2022

Minutes of the 1st Meeting of the Board of Studies in Commerce For the Academic Year 2021-2022

Name of B.o.S.: **Department of Commerce**

Day & Date of the Meeting: Wednesday, 15 December, 2021

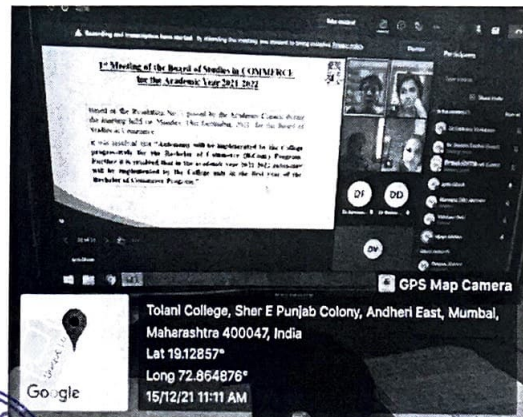
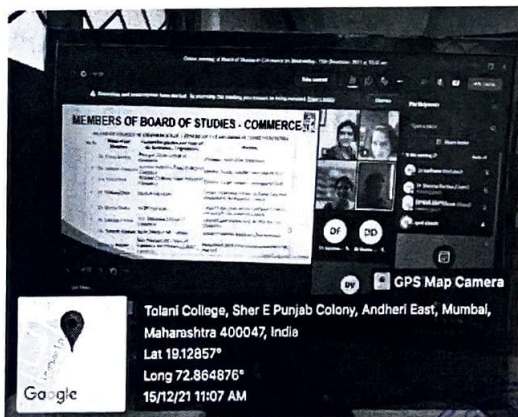
Time: From 11 a.m. To 11:45 a.m.

Place: Microsoft Teams

Meeting Number: 01/AY 21-22

Members of Board of Studies in Commerce

Sr. No.	Name	Category	Signature of those present*
1	Dr. Vijaya Krishna	Chairman: Head of the Department	Present
2	Dr. Sadhana Venkatesh	Member: Faculty members other than the Coordinator	Present
3	Ms. Jyoti Ghosh	Member: Faculty members other than the Coordinator	Present
4	Dr. Kanchan Fulmali	Subject Expert nominated by the Hon'ble Vice Chancellor	Present
5	Dr. Shobha Dedhia	Subject Expert from outside the Parent University, nominated by the Academic Council	Present
6	Dr. Vaibhavi Dalvi	Subject Expert from outside the Parent University, nominated by the Academic Council	Present
7	Ms. Namrata Jashnani	Industry/Corporate/Allied Area Representative	Present
8	Dr. Navin Punjabi	Postgraduate Meritorious Alumni nominated by the Principal	Present





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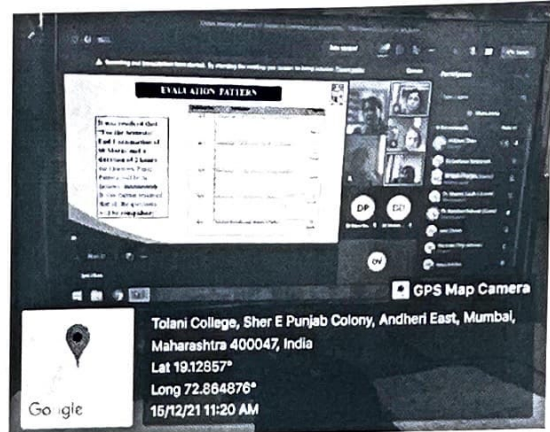
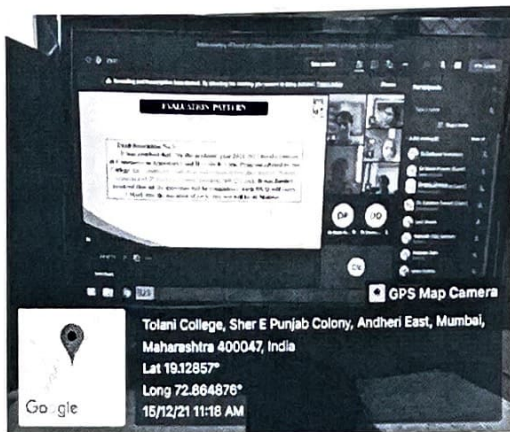
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Agenda 1: Grant of Leave of absence (if any).

All the members were present for the meeting on line.

Agenda 2: To welcome the members.

The members were welcomed and introduced by Ms. Jyoti Ghosh.

Agenda 3: To present an overview of the College.

Ms. Jyoti S. Ghosh gave a brief overview of the College and the programs. The Department profile and students' academic achievements were also presented.

Agenda 4: To discuss the grant of autonomy and its implementation

The Members were informed that the Academic Council during its meeting held on Monday, 13th December, 2021, passed a resolution that "Autonomy will be implemented by the College progressively for courses offered under the B.o.S. in Commerce at undergraduate Bachelor of Commerce (B.Com.) Program. Further it is resolved that in the academic year 2021-2022 autonomy will be implemented by the College only in the first year of all undergraduate and post graduate programs offered by the College".

This Resolution was accepted by all the Members.

Agenda 5: To discuss the syllabi of Commerce for Semester I and II at the undergraduate program offered by the College.

After a brief discussion all the Members unanimously agreed to adopt and pass the following Resolution:

Resolution 1

"It was resolved to implement the syllabi as prescribed by the University of Mumbai for semesters I and II for the course of Commerce for the undergraduate Bachelor of Commerce (B.Com.) Program offered by the Autonomous College for the academic year 2021-2022".





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Autonomous for first year of Undergraduate and Postgraduate Programs in the Academic Year 2021-2022

Agenda 6: To discuss the evaluation and question paper pattern.

- Based on the Resolution No. 3 passed by the Academic Council during the meeting held on Monday, 13th December, 2021, the following Resolution was adopted and accepted by the Members:

Table 1: Evaluation Pattern.

Sr. No.	Component	Test/Project Work/Semester End Examination	Marks
1.	Continuous Evaluation (C.E.): Two MCQ based Tests of 20 Marks each	• Test 1	20
		• Test 2	20
		• Total	40
2.	Semester End Examination (SEE)	• Theory paper	60
3	Passing standards	• C.E: Test 1 + Test 2	16
		• SEE	24
		• Total	40
	Total	C.E + Semester End Examination	100

Resolution 2

"It was resolved that the scheme of evaluation for the course of Commerce for the undergraduate Bachelor of Commerce (B.Com.) Program offered by the Autonomous College for the academic year 2021-2022 will be as given in the Table 1".

- The proposed question paper pattern for semesters I and II for the course of Commerce for the undergraduate Bachelor of Commerce (B.Com.) Program offered by the Autonomous College for the academic year 2021-2022 was appreciated by the Members.

Some suggestions were given by the member for Q.5 regarding approach and application based questions which will be implemented progressively.





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For Commerce course offered in the First Year of Bachelor of Commerce program the following resolution was adopted and accepted by the Members unanimously:

Table 2: Question Paper Pattern for Commerce at First Year B.Com. Program (Semesters I and II)

Semester End Examination (SEE)		
Question Paper Pattern		
Maximum Marks: 60	Minimum Marks to Pass: 24	Duration: 2 hours
Note : All Questions are Compulsory carrying 12 marks each.		
Question No	Particulars	Marks
Q-1	Attempt any 2 of the following: (From Module I) a. b. c.	12 Marks
Q-2	Attempt any 2 of the following: (From Module II) a. b. c.	12 Marks
Q-3	Attempt any 2 of the following: (From Module III) a. b. c.	12 Marks
Q-4	Attempt any 2 of the following: (From Module IV) a. b. c.	12 Marks
Q-5	Attempt the following: (Entire Syllabus)	12 Marks

Resolution 3:

"It was resolved that the question paper pattern for the course Commerce at Semesters I and II of the Bachelor of Commerce (B.Com.) Program will be as given in the Table 2"





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Autonomous for first year of Undergraduate and Postgraduate Programs in the Academic Year 2021-2022

Agenda 7: To suggest names of examiners to the Academic Council.

Based on the discussions and suggestions, the following Resolution was adopted and passed:

Resolution 4:

"It was resolved that the examiners to the extent possible will be the faculty members teaching the course or who are qualified to teach the course. It is further resolved that the Rules of Moderation of the University of Mumbai will be adopted".

Agenda 8: Any other matter/s, with the permission of the Chairperson.

As there was no other matter to discuss, the meeting ended with a vote of thanks to the Chair.

Agenda 9: To fix the date of the next meeting.

Tentatively it was decided that the next meeting of the B.o.S in Commerce be held in the of last week of February, 2022 or in the second week of March, 2022.

Dr. Vijaya Krishna
Principal, Head of the Department and Chairperson



Dr.(Mrs.) Vijaya Krishna
PRINCIPAL
TOLANI COLLEGE OF COMMERCE
Andheri (East), Mumbai - 400 093.



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Autonomy Implemented at the first year level of Undergraduate and Postgraduate Programs in the Academic Year 2021-2022

Minutes of the 1st Meeting of the Board of Studies in Bachelor of Management Studies Meeting for the Academic Year 2021-2022

Date of the Meeting: Wednesday, 15 December, 2021

Time: From 12:00 noon onwards

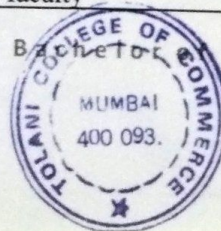
Place: Online MS-Team platform

Meeting Number: 01/AY 21-22

Members of the BOS in Bachelor of Management Studies			
Sr. No.	Name of the Members	Category	Signature
1	Ms. Shalini Clayton, Assistant Professor, Program Coordinator, B.M.S., Tolani College of Commerce (TCC)	Chairperson: Head of the Department	Present
2	Ms. Reshma Rajput, Assistant Professor, B.M.S., (TCC)	Member: Faculty members other than the Head of the Department	Present
3	Mr. Murugan Nadar, Assistant Professor, B.A.F., (TCC)	Member: Faculty members other than the Head of the Department	Present
4	Mr. Santosh Yadav, Visiting Faculty, (TCC)	Member: Faculty members other than the Head of the Department	Absent
5	Ms. Deepali Kamle, I/c. Director, SVKM's Institute of International Studies (NMIMS University)	Subject Expert from outside the Parent University, nominated by the Academic Council	Present
6	Dr. Rithika Pathak, Head of Department and Assistant Professor of B.A.F., B.B.I., B.F.M. and B.M.S., KC College (HSNC University)	Subject Expert from outside the Parent University, nominated by the Academic Council	Present
7	Dr. Viji Kannan, Head of Department and Assistant Professor of B.M.S. and B.M.M., Mulund College of Commerce	Subject Expert nominated by the Hon'ble Vice Chancellor	Present
8	Ms. Bharti Dhar Director, Vitasta Consulting Pvt. Ltd	Industry/Corporate/Allied Area Representative	Present
9	Mr. Moinuddin Vakil Chief Marketing Manager, Edelweiss Wealth Management	Postgraduate Meritorious Alumni nominated by the Principal of Tolani College of Commerce	Present
10	Dr. Vasudev Iyer (Special Invitee), Associate Professor and Vice Principal, Self Financing Programs, (TCC)	Other member of the staff from the same faculty	Present
11	Ms. Shubha Chubal, (Special Invitee), Assistant Professor, (TCC)	Other member of the staff from the same faculty	Present

Minutes of the 1st Meeting of the BoS in Bachelor of Management Studies 15th December 2021

Shalini





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Autonomy Implemented at the first year level of Undergraduate and Postgraduate Programs in the Academic Year 2021-2022

- **Agenda 1:** Grant leave of absence, if any

Sr. No.	Name	Category
1	Mr. Santosh Yadav, Visiting Faculty, Tolani College of Commerce	Member: Faculty members other than the HoD/Coordinator

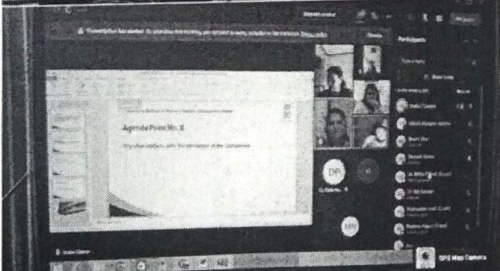
Photographs of the First B.O.S. Meeting conduct:



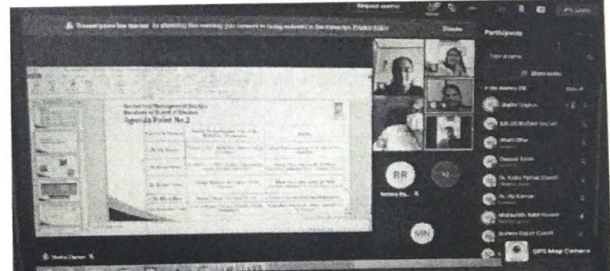
Mumbai, Maharashtra, India
 Tolani College, Sher E Punjab Colony, Andheri East, Mumbai,
 Maharashtra 400047, India
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 Long 72.865211°
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 Tolani College, Sher E Punjab Colony, Andheri East, Mumbai,
 Maharashtra 400047, India
 Lat 19.127831°
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Mumbai, Maharashtra, India
 Tolani College, Sher E Punjab Colony, Andheri East, Mumbai,
 Maharashtra 400047, India
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Mumbai, Maharashtra, India
 Tolani College, Sher E Punjab Colony, Andheri East, Mumbai,
 Maharashtra 400047, India
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- **Agenda 2:** To welcome the members

The Chairperson welcomed all the members. Each Member gave a brief introduction about them.

Minutes of the 1st Meeting of the BoS in Bachelor of Commerce Management Studies 15th December 2021

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• **Agenda 3: To present an overview of the College to the Members by the Chairperson**

The Chairperson, Ms. Shalini Clayton presented a brief overview of the College from the inception till now. The Department profile and students' academic achievements were also presented.

• **Agenda 4: To discuss the grant of autonomy and its implementation**

The Members were informed that the Academic Council during its meeting held on Monday, 13th December, 2021, passed a resolution that "Autonomy will be implemented by the College progressively for courses offered under the BoS in Bachelor of Management Studies at undergraduate level. Further it is resolved that in the academic year 2021-2022 autonomy will be implemented by the College only in the first year of all undergraduate programs offered by the College". This Resolution was accepted by all the Members.

• **Agenda 5: To discuss the syllabi of Bachelor of Management Studies for Introduction to Financial Accounts, Foundation of Human Skills and Business Statistics at Semester I and Principles of Marketing, Business Mathematics, Business Environment and Principles of Management at Semester II at the undergraduate programs offered by the College.**

After a brief discussion all the Members unanimously agreed to adopt and pass the following Resolution:

Resolution 1

"It was resolved to implement the syllabi as prescribed by the University of Mumbai for courses for Introduction to Financial Accounts, Foundation of Human Skills and Business Statistics at Semester I and Principles of Marketing, Business Mathematics, Business Environment and Principles of Management at Semester II of Bachelor of Management Studies undergraduate programs offered by the Autonomous College for the academic year 2021-2022".

Shalini



Minutes of the 1st Meeting of the BoS in Bachelor of Management Studies 15th December 2021



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• **Agenda 6: To discuss the evaluation and question paper pattern.**

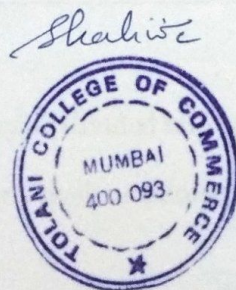
Based on the Resolution No. 3 passed by the Academic Council during the meeting held on Monday, 13th December, 2021, the following Resolution was adopted and accepted by the Members:

Table 1: Scheme of Evaluation Pattern.

Sr. No.	Component	Test/Project Work/Semester End Examination	Marks
1.	Continuous Evaluation (C.E.): Two MCQ based Tests of 20 Marks each	• Test 1	20
		• Test 2	20
		• Total	40
2.	Semester End Examination (SEE)	• Theory paper	60
3	Passing standards	• C.E: Test 1 + Test 2	16
		• SEE	24
		• Total	40
Total		C.E + Semester End Examination	100

Resolution 2

"It was resolved that the scheme of evaluation for the course of Introduction to Financial Accounts, Foundation of Human Skills and Business Statistics at Semester I and Principles of Marketing, Business Mathematics, Principles of Management and Business Environment at Semester II of Bachelor of Management Studies undergraduate program offered by the Autonomous College for the academic year 2021-2022 will be as given in the Table 1"



Minutes of the 1st Meeting of the BoS in Bachelor of Management Studies 15th December 2021



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Table 2: Question Paper Pattern for Introduction to Financial Accounts, Business Statistics at Semester I and Business Mathematics at Semester II of Bachelor of Management Studies Program

Maximum Marks:60

Duration:2 Hours

All Questions are Compulsory Carrying 15 Marks

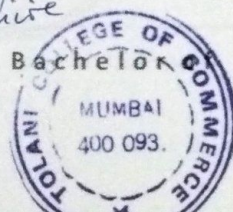
Question No	Particular	Marks
Q-1	Attempt any one of the following: a. Practical Question b. Practical Question	15 Marks
Q-2	Attempt any one of the following: a. Practical Question b. Practical Question	15 Marks
Q-3	Attempt any one of the following: a. Practical Question b. Practical Question	15 Marks
Q-4	A) Theory questions B) Theory questions OR Short Notes To be asked 05 To be answered 03	8 Marks 7 Marks 15 Marks

Note:

Practical question of 15marks may be divided into two sub questions of 7/8 and 10/5 marks.

If the topic demands, instead of practical questions, appropriate theory question may be asked

Minutes of the 1st Meeting of the BoS in Bachelor of Management Studies 15th December 2021





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All members agreed with the question paper pattern. Based on the discussions and suggestions, the following Resolution was adopted and passed:

Resolution 3:

“It was resolved that the question paper pattern for the courses of *Introduction to Financial Accounts, Business Statistics at Semester I and Business Mathematics at Semester II* of Bachelor of Management Studies Program will be as given in the Table 2”

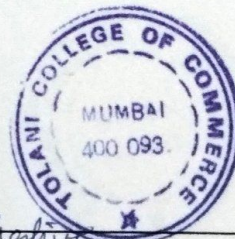
Table 3: Question Paper Pattern for Foundation of Human Skills at Semester I and Principles of Marketing, Business Environment and Principles of Management at Semester II of Bachelor of Management Studies Program

Maximum Marks:60

Duration:2 Hours

All Questions are Compulsory Carrying 15 Marks

Question No	Particular	Marks
Q-1	Attempt the following: a. Full Length Question (8 marks) b. Full Length Question (7 marks) Or c. Full Length Question (8 marks) d. Full Length Question (7 marks)	15 Marks
Q-2	Attempt the following: a. Full Length Question (8 marks) b. Full Length Question (7 marks) Or c. Full Length Question (8 marks) d. Full Length Question (7 marks)	15 Marks
Q-3	Attempt the following: a. Full Length Question (8 marks) b. Full Length Question (7 marks) Or	15 Marks



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	c. Full Length Question (8 marks) d. Full Length Question (7 marks)	
Q-4	A) Full Length Question B) Full Length Question OR Short Notes To be asked 05 To be answered 03	8 Marks 7 Marks 15 Marks

All members agreed with the question paper pattern. Based on the discussions and suggestions, the following Resolution was adopted and passed:

Resolution 4:

“It was resolved that the question paper pattern for the courses of *Foundation of Human Skills at Semester I and Principles of Marketing, Business Environment and Principles of Management at Semester II* of Bachelor of Management Studies Program will be as given in the Table 3”

- **Agenda 7: To suggest names of examiners to the Academic Council.**

Based on the discussions and suggestions, the following Resolution was adopted and passed:

Resolution 5:

It was resolved that “the examiners to the extent possible will be the faculty members teaching the courses. It was further resolved that the Rules for Moderation of University of Mumbai will be adopted”

- **Agenda 8: Any other matter/s, with the permission of the Chairperson.**

As there was no other matter for discussion, the meeting ended after thanking the Chairperson.

- **Agenda 9: To fix the date of the next meeting.**

Tentatively it was decided that the next meeting of the BoS in Bachelor of Management Studies can be held on March, Friday 04, 2022.

Shalini

Ms. Shalini Clayton
Head of the Department and Chairperson



Vijaya Krishna
Dr.(Mrs.) Vijaya Krishna
PRINCIPAL
TOLANI COLLEGE OF COMMERCE
Andheri (East), Mumbai - 400 093.

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