YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	TOLANI COLLEGE OF COMMERCE
• Name of the Head of the institution	DR. VIJAYA KRISHNA
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02261535455
• Mobile no	9820919302
• Registered e-mail	tcc@tolani.edu
• Alternate e-mail	iqac@tcc.tolani.edu
• Address	150-151, SHER-E-PUNJAB SOCIETY, GURU GOBIND SINGH ROAD, ANDHERI EAST
• City/Town	MUMBAI
• State/UT	Maharashtra
• Pin Code	400093
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Urban

• Financial Status	**UGC 2f and 12(B)**	
• Name of the Affiliating University	**UNIVERSITY OF MUMBAI**	
• Name of the IQAC Coordinator	**MS. SHALINI HEMANTH KUMAR**	
• Phone No.	**02261535425**	
• Alternate phone No.	**9869268174**	
• Mobile	**9820767822**	
• IQAC e-mail address	**iqac@tcc.tolani.edu**	
• Alternate Email address	**tcc@tolani.edu**	

3.Website address (Web link of the AQAR (Previous Academic Year)	https://tcc.tolani.edu/wp-content/uploads/2022/03/AQAR-Report-2019-2020.pdf
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://tcc.tolani.edu/wp-content/uploads/2022/03/Academic-Calendar-for-A.Y.-2020-2021.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**81.50**	**2004**	**08/01/2004**	**07/01/2009**
Cycle 2	**A**	**3.02**	**2011**	**08/01/2011**	**07/01/2016**
Cycle 3	**A**	**3.03**	**2016**	**05/11/2016**	**04/11/2021**

6.Date of Establishment of IQAC	**28/04/2004**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest	**Yes**

NAAC guidelines	
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	4
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Submission of data for NIRF and ARIIA

2. Submission of proposal for Autonomy.

3. Proactively organized training sessions for teachers for conducting online lectures, examinations and evaluations.

4. Online events were organized during lockdown: The College continued to offer online counseling services free of cost during lockdown necessitated due to the pandemic. The College organized a online cultural event. On the occasion of birthday of late President of India, Dr. A.P.J. Abdul Kalam, the Library shared links of books pertaining to his life and philosophy

5. Constitution of the Internal Committee for Data Verification and Validation

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
1. To set Kaizen targets.	Due to the lockdown necessitated

	by pandemic targets could not be set
2. To conduct workshops on Advanced Excel as a tool for Teaching and Administration.	The workshop was conducted on 15/06/2020 to 19/06/2020 for teaching and administrative staff. Teaching staff is using MS-Excel for effective management of students data and administrative staff found useful during day to day office work such as data analysis, compilation of students data that to be submitted to University and Government
3. To organize a workshop on GST by a tax consultant, for staff and learners.	The workshop was conducted on 20/05/2020, 56 students and 140 staffs attended. It helped in better understanding of GST.
4. To send the proposal for grant of autonomous status to UGC.	Proposal submitted successfully online on 18/02/2021
5. To organize workshops to enhance soft skills of nonteaching staff	Workshop could not be organized due to the lockdown necessitated by the pandemic
6. To continue initiatives to enhance awareness about importance of Water Conservation.	Links to articles related to water conservation was shared with students. Before the International Women's day links to articles on role of women in water conservation was shared with students
7. To conduct workshops on development of e-content, for faculty members.	Workshop has not been conducted
8. To conduct workshop on New Education Policy in collaboration with University of Mumbai.	Workshop has not been conducted
9. To support Mumbai Police in 'Jagrut Mumbaikar' initiative.	The support could not be provided due to the lockdown

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
College Development Committee	**21/01/2022**

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	**08/03/2022**

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**316**

File Description	Documents
Data Template	[View File](#)

2.Student

2.1 Number of students during the year	**2814**

File Description	Documents
Institutional Data in Prescribed Format	[View File](#)

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**0**

File Description	Documents
Data Template	[View File](#)

2.3 Number of outgoing/ final year students during the year	960

File Description	Documents
Data Template	[View File](#)

3.Academic

3.1 Number of full time teachers during the year	18

File Description	Documents
Data Template	[View File](#)

3.2 Number of sanctioned posts during the year	33

File Description	Documents
Data Template	[View File](#)

4.Institution

4.1 Total number of Classrooms and Seminar halls	28
4.2 Total expenditure excluding salary during the year (INR in lakhs)	136.90295
4.3 Total number of computers on campus for academic purposes	166

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

College strictly follows the curriculum prescribed by the

affiliating university.

The Academic Cell, a sub cell of IQAC drafts the academic calendar for effective implementation of academic activities. Lesson Plans are prepared by teachers. Co-curricular activities are planned to enhance the teaching-learning experience. An academic diary is maintained by the faculty members, which helps in timely completion of the curriculum. Changes in the time-table are made on day-to-day basis to fill the gaps if any faculty member is absent or is unable to engage his/her scheduled lectures for the day.

In March 2020 when the lockdown was imposed, the academic calendar was revised based on the Government of Maharashtra and University of Mumbai directives.

In the months of April and May 2020, online workshops were organized to train teachers for engaging lectures on Microsoft Teams and Cisco Webex platforms, which helped in engaging lectures of Semesters II and IV of postgraduate programs for completion of syllabus and revision lectures for students of Semester VI of A.Y. 2019-2020 of the undergraduate programs before the online examinations, which were conducted in September/October 2020.

It was ensured during the year that adequate numbers of online lectures were engaged by all the faculty members.

File Description	Documents
Upload relevant supporting document	[View File](#)
Link for Additional information	https://tcc.tolani.edu/wp-content/uploads/2022/03/Academic-Calendar-for-A.Y.-2020-2021.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Academic Calendar is prepared in consultation with the Heads of Departments/Program Coordinators keeping in mind the proposed plan of action for academic, co-curricular and extra-curricular activities. It helps in:

1) Ensuring that adequate number of lectures is provided for every course.

2) Preparing the time- table, based on which teachers prepare the teaching plan.

3) Timely completion of the syllabus with adequate time for learners to prepare. Teachers engage extra lectures and revision sessions when necessary. The timetable is flexible to ensure that as far as possible there are no gaps in lectures. If a faculty member is unable to engage lectures for some reasons, the lecture is assigned to another faculty member, which is communicated to the learners through the class WhatsApp groups.

The lectures and the tests/examinations of value-added certificate courses are scheduled in such a way that they do not clash with the regular lectures and examinations of the UG/PG programs.

The College strictly adheres to the pattern of evaluation prescribed by the affiliating University. The academic calendar and the class timetable ensure timely conduct of class tests, practical sessions and project work that constitute the internal evaluation pattern as stipulated by the University.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://tcc.tolani.edu/wp-content/uploads/2022/03/Academic-Calendar-for-A.Y.-2020-2021.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

8

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

10

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Efforts are made by the faculty members to relate the topics to gender, workplace diversity, environment, human rights, values, etc.

Syllabi of Foundation Course and Environmental Studies address issues such as gender equality, environment and human rights. In courses such as Finance, transparency in dealings, disclosure standards, payment of taxes, unethical practices such as insider trading, etc. are discussed.

The activities organised by the College also integrate cross cutting issues. For instance, students organizing the annual inter-collegiate & intra-college festivals use waste material for promotion and decoration.

Code of Ethics for faculty members, staff and learners have been defined and the work ethics demonstrated by the teachers in terms of regularity and punctuality in engaging the requisite number of lectures, transparency in financial dealings by adopting non cash transactions etc. also help in inculcating ethics among the learners.

Talks on subjects such as sexual harassment, women health and hygiene, etc. are conducted. On 8.03.2021, links to articles on the challenges faced by and role of women in water conservation were shared on students WhatsApp groups.

The unused sides of the papers are used for taking notes during meetings. Email and WhatsApp are used for paperless communication.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

25

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1905

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students	E. None of the above

Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	**Nil**
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**E. Feedback not collected**

File Description	Documents
Upload any additional information	View File
URL for feedback report	**Nil**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

986

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

3

File Description	Documents
Any additional information	[View File]
Number of seats filled against seats reserved (Data Template)	[View File]

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Efforts are made by the faculty members to relate the topics to gender, workplace diversity, environment, human rights, values, etc.

Syllabi of Foundation Course and Environmental Studies address issues such as gender equality, environment and human rights. In courses such as Finance, transparency in dealings, disclosure standards, payment of taxes, unethical practices such as insider trading, etc. are discussed.

The activities organised by the College also integrate cross cutting issues. For instance, students organizing the annual inter-collegiate & intra-college festivals use waste material for promotion and decoration.

Code of Ethics for faculty members, staff and learners have been defined and the work ethics demonstrated by the teachers in terms of regularity and punctuality in engaging the requisite number of lectures, transparency in financial dealings by adopting non cash transactions etc. also help in inculcating ethics among the learners.

Talks on subjects such as sexual harassment, women health and hygiene, etc. are conducted. On 8.03.2021, links to articles on the challenges faced by and role of women in water conservation were shared on students WhatsApp groups.

The unused sides of the papers are used for taking notes during meetings. Email and WhatsApp are used for paperless communication.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2814	18

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Experiential & participative learning and problem solving approach were facilitated through the following online activities:

FINORG, of B.Com. Accounting & Finance organized on 28.01.2021. Events included: 'Guess & Seek'-Accounting and Finance word search event, 'Codify'-to facilitate learning how to decode the words by using logic, 'Rack Your Brain'-to test learners' knowledge about Indian Economy and the prevailing financial situation etc.

Technotronic, of the department of B.Sc.I.T. was organized on 30.03.2021 in which, learners displayed projects based on embedded systems with the help of simulators.

Maitres de Marche, organized by the department of B.Com. Financial Markets to facilitate learning about stock markets.

Virtual Industrial visit to Siddharth Plastic Industry.

Presentations by students and quizzes using Kahoot during the online sessions in the courses of Advertising and Export Marketing

All the faculty members encourage questions and discussions during the lectures.

Online guest lectures by Mr. Pratik Sepuri, financial planning expert on Stock Markets and Finance on 12.03.2021. Mr. Chetan Panchal, visiting faculty in Garware Institute & D.Y. Patil University on Banking Operations for a Customer Centric World on 15.03.2021.

All these methods help in relating the curriculum in teaching application of the theories and concepts.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	https://tcc.tolani.edu/wp-content/uploads/2022/03/2.3.1-Activity-Reports.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The objectiveswith respect to IT infrastructure are:

Empowering faculty, staff and learners by encouraging the use of technology, provide access to technology and e-resources, use technology to streamline processes and speed up communication, digitization for easy storage, retrieval and distribution of information and minimize use of paper.

Faculty members use ICT for making lesson plans, preparation of teaching material and follow-up, delivery of lectures other than keeping records of, attendance, marks secured etc.

ICT is also used in the following manner:

- Some faculty members:
  - include webography in their teaching plan.
  - use relevant videos from online sources such as YouTube, TED, etc.
  - e-mail learning resources to learners.
  - use WhatsApp groups to discuss matters of current affairs/interests.
  - e-resources and internet for preparing for lectures and teaching material.
  - Learners use ICT for making presentations in classroom.

In A.Y. 2020-2021, the College quickly adapted to the pandemic situation and trained teachers for engaging lectures on online platforms right at the beginning of the lockdown anticipating online mode of teaching. In March/April 2020 lectures for completion of syllabus and revision lectures were conducted for the learners of final semesters of UG and PG programs.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

18

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

18

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

7

File Description	Documents
Any additional information	View File
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

15

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Being an affiliated college, Internal assessment as prescribed by the affiliating University in terms of frequency, mode and declaration of results is strictly adhered to ensure transparency and robustness.

In the B.Com. Program, the scheme of evaluation consists of internal assessment component for only two courses, namely:Foundation Course and Computer Systems & Applications.

The scheme of evaluation of all the six semesters of the UG programs namely:Bachelor of Management Studies, B.Com(Accounting & Finance), B.Com(Banking & Insurance), B.Com(Financial Markets), and B.Sc(Information Technology), and the four semesters of PG programs namely:M.Com. (Advanced Accountancy) and M.Com. (Business Management), which are offered on self-financing basis consists of internal assessment component. The dates for the conduct of internal periodical class test were included in the Academic Calendar of A.Y. 2020-2021.

As prescribed by the University of Mumbai, College conducted one periodical class test for each course ofall the undergraduate and postgraduate programs under the self financing section during the A.Y. 2020-2021.

For B.Sc.I.T. program the internal evaluation consists of internal periodical class test and practicals, which were conducted by the College.

All the above were conducted online during A.Y. 2020-2021 as per the directives of the affiliating university.

File Description	Documents
Any additional information	[View File](#)
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The College adopts the system prescribed by the affiliating university for dealing with internal/external examinations related grievances of students.

For the A.Y. 2020-2021, the affiliating university issued a circular stating pertaining to this matter.

The grievances of the students concerning examination-related matters are looked into and settled as per the guidelines of University of Mumbai.

Link for circular issued in First Term:

https://old.mu.ac.in/wp-content/uploads/2020/09/Circular-Guidelines-For-Online-Examinations-Dt.-13th-September-2020.pdf

Link for circular issued in Second Term:

https://old.mu.ac.in/wp-content/uploads/2020/09/Guideline-for-Exam-2.pdf

File Description	Documents
Any additional information	View File
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Being an affiliated non-autonomous College, the syllabus prescribed by the affiliating University is adopted. The College has identified and defined the Program Outcomes (POs) and Course Outcomes (COs) and these POs and COs act as:

• Benchmarks to ensure effective delivery of the syllabus prescribed by the University

• The core of the "Student-centric Teaching Learning Methodology" followed by the Institution

Faculty Members prepare their "Lesson Plan" and use various modes for delivery of their content to ensure the achievement of the desired outcomes. Topics are mentioned in the lesson plans for learners to understand what they would learn in each module. In the first lecture of every semester faculty members discuss the syllabi in the class to give an introduction to what will be covered.

These outcomes are shared on the website of the Institution. Faculty Members, during their sessions explain the scheme of (offline/online) evaluation to the learners to ensure they have a clear understanding of the expected level of proficiency. References and resources are shared to enhance the learning experience. Revision lectures are also engaged by faculty members before the semester end examinations to discuss topics of higher difficulty levels.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://tcc.tolani.edu/wp-content/uploads/2022/03/2.6.1.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Institution follows the evaluation scheme prescribed by the University of Mumbai. In the B.Com. program, for courses other than Foundation Course and Computer Systems & Applications, Semester end examinations are conducted to evaluate the performance of the students. In the case of all other undergraduate programs other than B.Sc.I.T., and postgraduate programs offered by the College, the scheme of evaluation consists of internal assessment-periodical class test and semester end examinations. In the case of B.Sc.I.T. program, the scheme of evaluation consists of internal evaluation-periodical class test and practicals and the semester end examination. The Institution is currently exploring ways to improve outcome based teaching-learning in terms of making the syllabi more relevant, identifying and defining the learning outcomes, use appropriate means to measure the achievement of learning outcomes and thereby enhance the teaching and learning.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

926

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	https://tcc.tolani.edu/wp-content/uploads/2022/03/2.6.3-Result-Anaylsis.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://tcc.tolani.edu/wp-content/uploads/2022/03/2.7.1-SSS.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	View File
e-copies of the grant award letters for sponsored research projects /endowments	View File
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

1

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	View File
Supporting document from Funding Agency	View File
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

The Institution has created an enabling environment for faculty members, staff and learners to adopt innovative methods and creativity in teaching-learning, administration and in organizing events.

ICT resources and space are provided for associations that organize activities.

The Institution nurtures critical thinking and creativity among learners through their active representation and participation in various committees, project work, and assignments. Creativity is nurtured among learners by giving them responsibilities for organizing intra and inter-collegiate activities, encouragement to participate in various competitions, designing and editing the college magazine, banners, posters and decorations for events. For the last few years, the learners have been using only waste material and paper for decorations during intra and inter-collegiate events

such as TALENZZIAA and Agon. The costumes for fashion shows were also made using waste material.

Note pads are made using unused pages of old diaries.

Events such as Technotronics provide a platform for learners to apply creativity and their understanding of the applications of technology.Learners virtually displayed models prepared by them based on application of embedded systems.

A webinar on Intellectual Property Rights was conducted during the year,which assumes signifance from the point of view of creating an ecosystemfor innovations and transfer of knowledge.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://tcc.tolani.edu/wp-content/uploads/2022/03/3.2.1-activities.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

1

File Description	Documents
Report of the event	View File
Any additional information	View File
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

File Description	Documents
URL to the research page on HEI website	https://tcc.tolani.edu/research/
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	View File

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

4

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College is alert and sensitive to the issues that the local community faces. In pursuit of the Vision, the College has engaged in the following activities:

During the pandemic, the College Management was open to offering the premises as a ward for Covid patients and their treatment if required.

An online talk on Women Health Issues by Dr. Rupali Dharwadkar, an experienced gynaecologist was organized on 17th March, 2021 for the girl students and their mothers.

Awareness drive for water conservation is being continued. Links to articles on water conservation were shared in student WhatsApp groups.

Self-Defense camps for women from the neighborhood in collaboration with the Bombay Judo Club and the Local Police Station, support to Cheshire Home, a home for the paraplegic in the neighbourhood by cleaning, arranging exhibition-cum- sale in the College of the handicrafts made by the inmates, organizing games and entertainment programs for the inmates, health related camps and talks etc. are the extension activities that the College usually undertakes. Most of these activities could not be organized during the year due to the pandemic and lockdown.

File Description	Documents
Paste link for additional information	https://tcc.tolani.edu/wp-content/uploads/2022/03/Women-Health-Issues-Report.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

1

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

2

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

637

File Description	Documents
Report of the event	View File
Any additional information	View File
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

1

File Description	Documents
e-copies of related Document	View File
Any additional information	View File
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

3

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	View File
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has 26 classrooms, 4 computer labs, one audio-visual room and one auditorium.

There are 12 large and14 smaller classrooms with seating capacity of around 130 and 75 persons respectively. Lecture timings are staggered for better utilisation of the available classrooms and the facilities.

100 persons can be seated in the audio-visual room and 220 can be seated in the auditorium. Mounted projectors are in place in the audio-visual room, auditorium and some of theclassrooms. All the classrooms are connected via LAN.

The classrooms and other facilities are well-ventilated.

There are 4 computer labs with 30 computers in each with 24 x 7 internet connectivity. All the 4 labs have mounted LCD projectors.

The reading hall attached to the library can seat 172 persons.

The College subscribes to 50 mbps internet connection.

There are independent work spaces for every faculty memberand non-teaching staff with computer systems and internet connectivity.

During the pandemic, faculty members were given training to engage lectures online. Laptops and desktops were deployed at homes of some of the admin staff who did not have the facility at their homes.

The College also has a well defined mechanism for maintenance and utilization of physical resources.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://tcc.tolani.edu/resources-and-facilities/

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Facilities for Extra-Curricular activities:

Sports:

•Gymkhana of?ce: The College has appointed a Physical Education Instructor and has provided an of?ce to oversee the sports activities and facilities.

•Indoor games: The College has the following facilities for indoor games:

- Ri?e shooting range: The College boasts of a state-of-the art Ri?e Shooting range made as per the International Shooting Sport Federation (ISSF) standards and hosts University level competitions.
- Boxing: Space is provided for boxing

- Judo: Judo mats and space are provided for Judo

The foyer on the ground and first floors are used for boxing and judo coaching.

- Gymnasium: There is a well equipped gymnasium and the facility is extended to girl students and learners who actively participate in sports, free of cost. It is offered at a nominal fee to boys.
- Outdoor games: For outdoor games such as football, athletics and badminton, the College hires the facilities available in the neighborhood.

Archery: Space along with target board, bow and arrows are provided.

Coaching: The College appoints professional coaches for Rifle Shooting, Boxing, Judo, Archery and Football on yearly basis.

•Rooms for Committees/Cells for extra-curricular activities: Rooms have been provided for IQAC, Counselors, Co-operative stores, CWDC, EOC, HEPSN Cell and Talent Pool.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

29

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://tcc.tolani.edu/resources-and-facilities/
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

`0.85271`

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The College Library is partially automated with version 3.8 of SLIM21. Operations such as circulation, acquisition, cataloguing, serial control and online public access catalogue (OPAC) are effectively managed with the help of this software.

The College Library has designed a dedicated website: https://tcclibrary.weebly.com/ that provides information and links to relevant subscribed and open access e-Resources.

- The College Library:
    - Provides Open access to e-resources by creating a comprehensive guide that contains 45 selected open access journals that are indexed in Scopus with impact factor. https://tcclibrary.weebly.com/open-accessresources.html. It is a highly useful, ready reference source for teaching, learning and research.
    - Curated a list of Open Access e-resources in Commerce and Management known as 'Guide to Open Access Resources in Commerce and Management'. It has information on 26 selected e-resources that are freely available in public domain: https://drive.google.com/file/d/1KeOfWuc0QI0OES6QK0u8rNm2-fde02BE/view?
    - Subscribes to 2 e-databases namely ProQuests and NLIST
- To facilitate access to e-resources during lockdown, a Guide to Open Access Journals that are indexed in Scopus was

- **compiled and shared.**
- **Link to the e-journals are shared with students through email and Class WhatsApp groups.**
- **Computer systems in the library are connected via LAN.**
- **The College is a member of NLIST Programme of INFLIBNET.**

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://tcc.tolani.edu/resources-and-facilities/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	[View File](#)
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

3.60497

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	[View File](#)
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

1

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The Institution adopts a need-based approach for updating and upgrading IT facilities.

Licences are obtained and all the software that are used is licensed. The College used A3 plan of Microsoft Teams and Cisco Webex for the conduct of lectures during A.Y. 2020-2021. For the conduct of Online exams, the College purchased Software along with technical support. For IT requirements provisions were made in the Capital Budget for the replacement of 10 desktops were purchased at the end of the A.Y. 2020-2021. The replacement of systems was postponed due to the pandemic and lockdown. It is also to ensure that as and when the lockdown is relaxedlatest appropriate models can be purchased and also utilized. The ERP contractwith the vendor also provides for continuous upgradation. For IT requirements of the Library, provisions are made in the Library budget. All the classrooms are connected via LAN. Provisions for repairs including replacements of lamps in LCD projectors are made in the budget. Annual Maintenance Contract for the upkeep of servers is in place.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://tcc.tolani.edu/resources-and-facilities/

4.3.2 - Number of Computers

125

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution	A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

18.68161

File Description	Documents
Upload any additional information	View File
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Mechanism for maintenance and utilization of physical resources as indicated below:

Housekeeping: The College has entered into a contract for hiring housekeeping staff and a gardener for the maintenance of the campus and flower beds.

Classrooms: The timetable and staggered timings ensure availability of classrooms. a booking system for laptops, portable projectors, classrooms with mounted projectors and the audio-visual room.

Computer Labs: Technical support hired for maintenance, McAfee antivirus and Fortigate firewall installed, servers under AMC and Purchase Committee constituted.

Library: The Library Advisory Committee has been constituted, which has student representatives. The committee approves the library budget, purchase of equipment and reviews the utilisation of the budget.

Faculty members and learners recommend books, journals, periodicals.

AMC for SLIM21, pest control and physical stock taking are in place.

Library orientation for learners at the beginning of the academic year, bay guides to help users locate the resources, open access to the shelves, display of jackets of new arrivals, display of books on Independence Day, Republic Day, Marathi Bhasha Diwas, etc.

Sports facilities: Gymkhana Committee constituted, AMCs for the equipment and weapons, Sports orientation for learners at the beginning of the academic year

Student representatives also support in maintenance and utilization.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://tcc.tolani.edu/wp-content/uploads/2022/03/4.4.2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

8

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

36

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**E. none of the above**

File Description	Documents
Link to Institutional website	https://tcc.tolani.edu/
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

6

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

6

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

16

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

116

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	View File
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

11

File Description	Documents
Upload supporting data for the same	View File
Any additional information	View File
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

4

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at univer sity/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Volunteers from different programs are involved in various activities and administrative bodies. Learner representatives form part of various Committees and Cells like:

- **Internal Quality Assurance Cell (IQAC)**
- **College Development Committee (CDC)**
- **Library Advisory Committee**
- **College Women's Development Cell (CWDC)**
- **Department of Lifelong Learning and Extension (DLLE), etc.**

Student volunteers were actively involved in:

- **Online orientation for parents of first year learners.**
- **Conduct of inter collegiate fest Talenzziaa. Learners use their managerial skills in getting sponsorships, advertising and promoting the event, inviting celebrity guests as judges and inviting various colleges to participate in the events. This helps in honing their leadership skills and in working together as a team.**
- **Assisting faculty members in online admission:**

- By orienting their fellow classmates, by explaining the procedure of filling online admission forms including the form of University of Mumbai.
  - Tracking learners who have completed/not completed form filling and reporting the same to in-charge faculty member.
- Collecting inputs and suggestions from learners and presenting them in themeeting of Library Advisory Committee, Internal Quality Assurance Cell (IQAC) and College Development Committee (CDC).
- Hosting and anchoring programs for various events conducted in College like Marathi Bhasha Divas, DLLE PPT Competition, Independence Day celebrations.

File Description	Documents
Paste link for additional information	https://tcc.tolani.edu/wp-content/uploads/2022/05/5.3.2.pdf
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

4

File Description	Documents
Report of the event	View File
Upload any additional information	View File
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College has an Alumni Association but it is not registered.

There is active alumni involvement in activities and events of the College as indicated below:

- There is alumni representation in the College Development Committee and the Internal Quality Assurance Cell.

- The following well placed alumni were part of women's week celebrations and delivered talks on:

a) Adv. Sharon Fernandes, Legal Advisor and Legal Researcher, Technical Standards and Safety Authority (TSSA), Ontario, Canada - "Women Empowerment through Education and Legal Provisions".

b) Ms. Anusha Menon, CPA, Financial Reporting Manager, Mitel Networks - "Road to Success".

c) Ms. Rachel Fernandes, PYP Special Educator, Hill Spring International School, - "The beauty of Friendship and support from the community for people with special needs"

- Ms. Vaishnavi Dhure, Intern, writing department of a Marathi YouTube Channel, Bhartiya Digital Party participated in the Marathi Bhasha Divas event.

- Few alumni also judged events at Talenzziaa'13, the Inter-Collegiate Fest.

In A.Y. 2020-2021, in the first meeting of the IQAC, the Member representing the alumni suggested that the College could consider organizing virtual industrial visits. The suggestion was implemented and a virtual visit of Siddharth Industries, which is a family-owned business of an alumni was organized.

File Description	Documents
Paste link for additional information	https://tcc.tolani.edu/wp-content/uploads/2022/03/7.1.11-Womens-Day-CelebrationAlumi-report.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)	E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The visionary founders of the Institution established Tolani College of Commerce in 1989 which seeks to serve learners from humble economic background. The College Management is committed to the cause of education and driven by values and ethics.

The I.Q.A.C. has three sub cells, which identify areas that need improvement and suggest modi?cations in the plans. The College Management formulates strategies and policies based on inputs and recommendations of I.Q.A.C.

The College has set up the College Development Committee as per the provisions of Maharashtra Public Universities Act, 2016 which reviews and approves the Annual Budget, the AQAR, deliberates on other matters of importance.

The College Management and the I.Q.A.C. have identi?ed seven broad aspects for inclusion in the perspective plan, namely: Academics, Research and Extension, Administration, H.R, Co-Curricular and Extra-Curricular Activities, Infrastructure, and Financial Resources.

The organization structure facilitates participation of teachers in decision making bodies. The program coordinators prepare budgets for their respective programs.

HODs/program coordinators are members of the Library Advisory Committee, which finalizes the Library Budget.

The Physical Education Instructor plans and execute sports activities. The Gymkhana Committee prepares the Gymkhana Budget.

Teachers plan and organize inter and intra collegiate activities.

File Description	Documents
Paste link for additional information	https://tcc.tolani.edu/vision-mission-goals/
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College Management ensures participation of staff, faculty members and students at all levels. The involvement of the Management is at the strategic level and the I.Q.A.C. is empowered and given autonomy at the operational level in line with the Vision, Mission and Goals of the Institution.

The College Management formulates strategies and policies based on inputs and recommendations of I.Q.A.C. The IQAC based on the inputs from the sub-cells formulates the operational plans and the sub-cells work towards the execution of the plans.

The academic year 2020-2021 posed many challenges. When the lockdown was imposed, the I.T. department was empowered to study the available platforms for online lectures and examinations.

A comprehensive plan was made at the institutional level for work during the lockdown.

The College Management empowered the Principal and the Vice Principals to garner the support of the faculty members and staff in applying for the grant of autonomous status and in February, 2021, the College successfully submitted the proposal to the U.G.C.

In all the above matters, the College Management played a consulting role while the decisions were taken at the College level. This helped in taking quick decisions and implementation.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The I.Q.A.C. approves the plan of action prepared by the three sub-cells, which is aligned with long term strategic / perspective plans.

Several meetings among the teaching and non-teaching staff to share and understand the implications of autonomy and for allocation of work.

Despite the pandemic, the College successfully submitted the proposal to the U.G.C. for consideration for the grant of fresh autonomous status.

Online events during the year:

Workshop on GST, talks by experts on Stock Markets & Finance and Banking Operations for a Customer Centric World.

Learners participated in Avishkar - Research Convention of University of Mumbai

Webinar on IPR in which faculty members and learners participated

Institutional Research Day in which faculty members and learners shared excerpts from their Research work

Paper presented by Learners at conferences organized by other institutions

Teaching and the administrative staff participated in a workshop on Advanced Excel in collaboration with NIIT Ltd.

Faculty members participated in FDPs. To retain talent and on humanitarian grounds there were no retrenchments during the lockdown.

Renovation work was undertaken. The fire system, construction of a large water tank and creation of a system for rain water harvesting commenced.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://tcc.tolani.edu/wp-content/uploads/2022/03/6.2.1.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The administrative setup facilitates seamless communication, participative management, succession planning and grooming. Organogram/organisation structure of the College provides for flexibility, agility and stability.

The College has set up all the required statutory bodies. Non statutory bodies have been set up to ensure that academic, co-curricular, extra-curricular and admin functions are organised and executed smoothly.

The I.Q.A.C. of the College is active and regular meetings are conducted. Quality initiatives are planned and implemented by the three sub-cells of the I.Q.A.C. in their respective areas.

Policies are in place for many aspects of the College Management and Administration and are being framed for areas that are identified as those needing specific policy frameworks.

In the aided section, appointments of faculty members are made on a combination of full-time contractual basis and visiting basis against vacant posts for which NoCs from the Government are awaited.

In the self financing section, College Management sanctions appointments on full-time regular, temporary and contractual basis. In the academic year 2021-2022 due to the pandemic and online mode of teaching, the faculty members who are appointed usually on contractual basis were appointed on visiting basis.

Standard Operating Procedures have been framed for efficiency.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	https://tcc.tolani.edu/organogram/
Upload any additional information	[View File](#)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	**A. All of the above**

File Description	Documents
ERP (Enterprise Resource Planning)Document	[View File](#)
Screen shots of user inter faces	[View File](#)
Any additional information	[View File](#)
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	[View File](#)

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College Management believes in taking care of faculty members and staff of the institution.

The College Management reimburses the fees for the children of teaching and non-teaching staff studying in the College subject to fulfillment of conditions.

The Management also grants admission to the children of teaching and non-teaching staff under the Management Quota based on request.

The other welfare schemes include:

- **personal Accident Group Insurance,**
- **stay at Sterling Holiday Resorts based on request**
- **Use of gymnasium facility free of cost**

For faculty members of the self financing section, an incentive is paid on the completion of M.Phil. and Ph.D.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

1

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

7

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	View File
Reports of Academic Staff College or similar centers	View File
Upload any additional information	View File
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	View File
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College has an appraisal system that helps in evaluating all aspects of performance of staff.

Appraisal of Faculty:

* **Academic Calendar, teaching plans, time tables and academic diary**

help in ensuring conformance to the plans. PBAS and Con?dential report are submitted every year. Faculty members are assessed on parameters such as subject knowledge, ability to relate to the practical aspects and application of the concepts/theory etc. in real life situations, approachability, willingness to clear doubts, completion of the syllabus on time, class control and overall impression about the teacher, which is shred with the faculty members by the Principal in the presence of the immediate supervisor. Areas of excellence and improvement are identified, communicated and ways for improvement are suggested.

Appraisal of Non-teaching staff:

Every year the non-teaching staff submit the duly ?lled con?dential report in the prescribed format to the Registrar/CAO/Librarian, who fill in their remarks.

Areas of improvement if any are communicated to the concerned staff in a non-threatening manner.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

1. Internal Controls:

- Internal controls include preparation of program wise budgets, library budget, gymkhana budget and capital budget, getting the budget approved by the College Management and by the College Development Committee (CDC).
- The College followed the due prescribed process for the selection of vendor for the examination software for conducting online examinations during the year.
- As honorarium paid to visiting faculty is a major head of expenditure in the self-financing section, the number of lectures for every course is planned at the beginning of the year based on University guidelines. The coordinators of the programs monitor the number of lectures being engaged by the

> visiting faculty. Standard templates are used for submission of honorarium bills. These internal controls help in ensuring that the deviation of the actual expenditure from the budgeted expenditure is minimum.
> - The College also ensures that all payments to be made to the affiliating university are not delayed.
> - The College is taking efforts to minimize cash transactions, minimize issue of cheques to minimize use of papers and move towards digital payments.

2. External Financial Audit: The College undergoes statutory audit every financial year.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The major sources of receipts are:-

- **Fees from Students.**

- **State Government grants.**

- **UGC Grants.**

- Sponsorships for organizing events.

- Income generated from renting out the Auditorium, Audio Visual Room, and Classrooms.

De?cit is supported by the Tolani Education Society.

The Institution makes the following efforts in securing additional funding:

1) Submitting a comprehensive proposal for grants under different schemes of UGC & RUSA for Colleges.

2) Applying for funding for organizing conferences/seminars to funding agencies like UGC/ICSSR.

3) Approaching corporates and banks for sponsoring events.

4) Renting out of premises for educational activities and examinations on holidays and during vacations.

Funds so generated are utilized to make up for the de?cit and the balance for ?nancing expansion, purchase of equipment etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The academic year 2020-2021 was unique owning to the pandemic and lockdown. Most of the quality initiatives, which were part of the plan of action for the year, could not be implemented.

To monitor and ensure quality of the teaching and learning, the College revised the academic calendar and conducted online training for faculty members for conducting lectures on Microsoft Teams and Cisco Webex platforms for completion of syllabi, conduct of revision lectures and commencement of the next term.

It also helped the College in engaging with the learners on a fairly continuous basis in difficult times. Training sessions were conducted for the learners to familiarise them with the online admission process and examinations.

The IQAC approved the constitution of the Internal Committee for Data Verification and Validation.

As the College needs to store data for college record purposes, for taking informed decisions and for submission to N.A.A.C., AISHE, NIRF, ARIIA etc., there is a need for verification and validation of data. The Committee was constituted to ensure accuracy, uniformity in terms of units used for measurement, consistency in the data submitted to different bodies and facilitate decisions based on correct data.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

In A.Y. 2020-2021, in the first meeting of the IQAC, the Member representing the alumni suggested that the College could consider organizing virtual industrial visits. The suggestion was implemented and the College organized a virtual visit of Siddharth Industries, which is a family owned business of an alumni.

During the year A.Y. 2020-2021, lectures were conducted online due to the lockdown. Learners initially faced some challenges in logging in for lectures. To address this a WhatsApp Group of the IT Department and students volunteer was created. All the challenges were discussed via chats in this group and efforts were made to address them.

Faculty members identified and recorded the challenges that learners faced during the online admission process and the first online examinations. This helped in streamlining the processes and minimizing the challenges faced by the learners in the subsequent examinations and the admission for the next academic year.

Some of the faculty members also conducted tests using Google Forms to ensure that the expected learning outcomes are achieved and to gauge the level of understanding among students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://tcc.tolani.edu/wp-content/uploads/2022/04/6_compressed-5.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Internal Committee and College Women Development Cell organised talks on;

a) 'UGC Prevention, Prohibition and Redressal of Sexual Harassment of Women employees and Students in Higher Educational Institutions Regulation-2015' by Ms. Reshma Jagtap, Program Co-ordinator- Legal System Society for Nutrition, Education and Health Action (SNEHA). Learners and faculty members were informed about different forms of sexual harassment, verbal, virtual etc. their rights and mechanisms for redressal.

b) 'Gender Sensitization' in collaboration with Men Against Violence and Abuse (MAVA) by Mr. Altamash Khan, Gender Trainer and Program Coordinator at MAVA. Learners and faculty members were briefed on gender differences, gender sensitization and gender equality. Participants also gained information about the law pertaining to sexual harassment (POSH 2013).

c) An online talk on Women Health Issues by Dr. Rupali Dharwadkar, gynaecologist was organized on 17th March, 2021 for the girl students and their mothers.

Learners participated in: National Webinar on 'Safety of Women and Legal Procedures' Organized by Seva Sadan College of Arts, Science and Commerce, National Webinar, 'Gender Sensitization' organized by Women Development Cell, S.K.Somaiya College in collaboration with Bharatiya Stri Shakti and an online webinar on 'Women's Rights and Issues' organized by Lala Lajpatrai College of Commerce and Economics.

File Description	Documents
Annual gender sensitization action plan	https://tcc.tolani.edu/wp-content/uploads/2022/03/Cwdc-minutes-7.1.1action-plan.pdf
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	https://tcc.tolani.edu/wp-content/uploads/2022/03/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	[View File](#)

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College adopts measures to minimize waste in general and reuse waste to the extent possible. The College adopts the policy of being 'Asset Light'.

Measures for minimising use of paper and managing waste paper include: Restricted access to the printers; minimise issue of cheques by payments via NEFT/RTGS; note pads are made using unused pages of old diaries and unused sides of printed papers, cartons and other waste material are used for decoration during the College festivals and making gift hampers for visitors etc.

For others:

Solid waste management: Separate bins are used for segregating dry and wet waste, which are handed over to the collectors from the Municipal Corporation of Greater Mumbai for further processing.

Liquid and bio-medical waste management: As there are no science labs in the college, the scope for generation of liquid, bio-medical and hazardous waste is limited. The used batteries, pesticides are identified as source of hazardous waste and the college ensures that such waste is not accumulated and is cleared regularly.

E-waste management: E-waste is collected and periodically sent to licensed E-waste Recycler, Ecoreco Eco Recycling Limited.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	[View File](#)
Geo tagged photographs of the facilities	[View File](#)

7.1.4 - Water conservation facilities available	**E. None of the above**

in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of bicycles/ Battery-powered vehicles** 3. **Pedestrian-friendly pathways** 4. **Ban on use of plastic** 5. **Landscaping**	**D. Any 1of the above**

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**D. Any 1 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	View File
Details of the Software procured for providing the assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The College strictly adheres to the rules and regulations of Government of Maharashtra and University of Mumbai pertaining to admissions applicable to recognized minority institutions.

The College caters to a diverse group of learners in terms of

religion, language and socioeconomic backgrounds.

Following are some of the activities, which are indicative of tolerance, acceptance and harmony:

Folk dances of different regions of India: Bhangda of Punjab, Koli dance of Maharashtra, Garba of Gujarat, Bharatnatyam of south India etc.

Bhasha Diwas: Marathi, Hindi and Sindhi Bhasha Diwas celebrations include folk songs, poetry and speeches specific to the languages.

Constitution day celebrations include reading of the preamble

Fashion show based on the LGBT community

Marathi Vangmay Mandal is an association that organizes Sanskruti, an annual cultural event to promote Marathi language, culture and heritage.

The College has a week long celebrations for the Independence Day to promote communal harmony.

In RAZMATAAZZ, the College Annual Festival, traditional dress competition is one of the many events

In A.Y. 2020-2021, most of these events were conducted online.

All the above mentioned activities, other than promoting communal harmony and tolerance, also contribute to spreading awareness about and in preserving Indian culture and tradition

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The students, staff and faculty charters lay emphasis on values and duties as responsible employees and citizens. The charters are displayed at strategic locations in the campus.

In A.Y. 2020-2021, the flag hoisting ceremony was conducted on Independence Day and Republic Day as per norms and protocol including Covid 19 protocol. Online events including patriotic songs, speeches were organized.

The College continued to create awareness about the importance and ways of water conservation

Other activities:

- Workshop in collaboration with Men Against Violence and Abuse (MAVA) on "Gender Sensitization" to inculcate the values of non-discrimination on the basis of gender.
- Talks on Women Rights, Women Empowerment and Women issues

The learners were encouraged to participate in events and webinars covering diverse topics such as :

- Research Methodology in Social Sciences – instilling scientific temperament
- Safety of Women and Legal Procedures, Women Rights & Issues, Women in Leadership – upholding dignity of women and equality
- Human Rights & Criminal Justice
- Intellectual Property Rights, Implications of Internet on Copyrights & Trademarks – ethical behaviour
- Quizzes on Road Safety and Environmental Awareness – creating environment consciousness
- Entrepreneurship & Regional Development – develop entrepreneurial mind set and encourage creativity

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://tcc.tolani.edu/wp-content/uploads/2022/04/7.1.9..pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,	A. All of the above

teachers, administrators and other staff Annual awareness programmes on Code of Conduct are organized	4.	

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

National & International commemorative days:

The Independence Day was celebratedfollowing all COVID protocol norms, the flag unfurling ceremony was conducted in the College. The online event included rendition of patriotic songs & speeches by learners.

World Students Day was celebrated on 15.10.2020 by the Learning Resource Centre as "Reading Inspiration Day".

Women's Entrepreneurship Day was celebrated on 19.11.2020. IQAC & Entrepreneurship Development Cell conducted a webinar on "The Startup Story". Ms. Chaitee Kanmadikar, Founder of Flamboyance finishing School, Pune, delivered a talk on the challenges faced by women entrepreneurs and opportunities for self-employment.

The Republic Day was celebrated in the College following COVID19 protocols.

On the occasion of International Women's Day, the CWDC organized Women's Week Celebration. Online talks by well-placed alumnae were organized and a talk on "Role of Women Academic Leaders in Institutional Building & Development" – Dr. Sangeeta Pawar (Professor, Department of Commerce, University of Mumbai) was organized.

The IQAC & Alumni Association observed International Earth Day on

21.04.2021by organizing Poster Making Activity by learners on the topics: Reforesting India, 3 R for Sustainability, Blue is the Future: Conserving Water, Youth for Climate Change and Green Shopping under the theme "Restore Our Earth".

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice I:

HR Policy during the lockdown

Objectives of the Practice: Adopt fair practices and a humane approach

The Practice:

During the lockdown, the services of faculty members who are usually appointed on contractual basis were continued on visiting basis, full payment was made for the housekeeping, security and gardener services and the College Management continued to make the salary and honorarium payments in the beginning of the month.

Evidence of Success:

This to an extent ensured that the livelihood of the people concerned was not affected and most of them have continued their services with the Institution.

Problems Encountered and Resources Required:

Fall in fee collections definitely had an impact on the revenues of the College.

Best Practice II:

Theme of the Year - 'Water Conservation'.

Objectives of the Practice: Creating awareness about the significance of water conservation and shares ideas for water conservation

The Practice:

Links to articles on 'Water Conservation' were shared with Faculty Members, Staff and Learners, which highlighted the issues related to water scarcity, major initiatives and small measures for water conservation. Feedback at the end of a period of three months was taken from the target audience.

Evidence of Success:

In the feedback, many respondents have shared the measures they adopt for water conservation.

Problems Encountered and Resources Required:

The usual activities such as skits, street plays could not be organized due to the lockdown.

File Description	Documents
Best practices in the Institutional website	https://tcc.tolani.edu/institutional-best-practices/
Any other relevant information	https://tcc.tolani.edu/wp-content/uploads/2022/04/7.2.1-Best-Practices.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Mission: "To provide progressive, liberal and relevant education to students from all sections of society".

The College caters to a diverse group of students from different religious and socioeconomic backgrounds. Many learners of the College come from socially and economically disadvantaged groups. Many of them are first generation learners. The College is known for

discipline and is one of the most preferred in the neighbourhood. Given this background of learners, the College makes all the efforts to groom them and ensure effective teaching of the curriculum. The results in terms of passing percentage of the College for all the programs have been consistently good. Apart from this, platforms and opportunities are provided to learners to hone and showcase their talents. In the academic year 2020-2021 it was also ensured that the adverse impact on family income due to the pandemic is not a hurdle for the learners to enrol and complete their studies in the College.eir contracts were renewed even during the lockdown with the objective of supporting them during difficult times. Payments were made to the agencies that provide housekeeping and security staff to the College. Faculty members who are usually appointed on contractual basis.

File Description	Documents
Appropriate web in the Institutional website	[View File](#)
Any other relevant information	[View File](#)

7.3.2 - Plan of action for the next academic year

- **Prepare for the UGC Expert Committee visit for on-the-spot inspection for consideration for the grant of fresh autonomous status**
- **Explore areas for offering short-term value added courses**
- **Proactively prepare for teaching-learning under autonomy**
- **Proactively prepare for setting up the Recognized Research Centre for Ph.D. in Commerce**
- **Upgrade ICT**
- **Strengthening studentmentoring**
- **To organise workshops / seminars on Research Methodology, Intellectual Property Rights, Entrepreneurship, etc**
- **Upgrade physical infrastructure**
- **Upgrade the Rifle Shooting Range by installing electronic pulleys**
- **Conduct administrative, library and academic audits**
- **To initiate measures to strengthen online/hybrid teaching and learning**
- **Submit details for NIRF and ARIIA**