



# **Tolani College of Commerce**

**Re-Accredited by N.A.A.C With 'A' Grade**

**(3<sup>rd</sup> Cycle) with CGPA of 3.03**

**Degree College  
B.Com. (Banking and Insurance)**

**Prospectus 2021-2022**

## ABOUT THE PROGRAM

The College started offering the B.Com. (Banking & Insurance) Program from the academic year 2007-2008. This program is for those students who aspire for careers in banking and insurance services. The College has one division with an intake capacity of 60 each in the first, second and third years of the program. Students earn total Credits of 120 on the successful completion of the Program.

## PROGRAM DETAILS

First Year B.B.I				
Sr. No.	Sem. I	Credits	Sem. II	Credits
	Elective Courses (EC)			
1	Environment and Management of Financial Services	3	Principles & Practices in Banking & Insurance	3
2	Principles of Management	3	Business Law	3
3	Financial Accounting – I	3	Financial Accounting – II	3
	Ability Enhancement Compulsory Course (AECC)			
4	Business Communication – I	3	Business Communication – II	3
	Skill Enhancement Courses (SEC)			
5	Foundation Course – I	2	Foundation Course – II	2
	Core Courses (CC)			
6	Business Economics – I	3	Organisational Behaviour	3
7	Quantitative Methods – I	3	Quantitative Methods – II	3
	Total Credits in the Semester	20	Total Credits in the Semester	20
Total Credits in the First Year				40

Second Year B.B.I				
Sr. No.	Sem. III	Credits	Sem. IV	Credits
	Elective Courses (EC)			
1	Financial Management – I	3	Financial Management – II	3
2	Management Accounting	3	Cost Accounting	3
3	Organisational Behaviour	3	Entrepreneurship Management	3
	Ability Enhancement Compulsory Course (AECC)			
4	Information Technology in Banking & Insurance – I	3	Information Technology in Banking & Insurance – II	3
	Skill Enhancement Courses (SEC)			
5	Foundation Course – III (An Overview of Banking Sector)	2	Foundation Course – IV (An Overview of Insurance Sector)	2
	Core Courses (CC)			
6	Financial Markets	3	Corporate & Securities Law	3
7	Direct Taxation	3	Business Economics – II	3
	Total Credits in the Semester	20	Total Credits in the Semester	20
Total Credits in the Second Year				40

Third Year B.B.I				
Sr. No.	Sem. V	Credits	Sem. VI	Credits
	Elective Courses (EC)			
1	Financial Reporting & Analysis (Corporate Banking & Insurance)	3	Security Analysis and Portfolio Management	3
2	Strategic Management	3	Human Resource Management	3
3	Financial Service Management	3	Turnaround Management	3
4	Business Ethics and Corporate Governance	3	International Business	3
	Core Courses (CC)			
5	International Banking and Finance	4	Central Banking	4
	Ability Enhancement Compulsory Course (AECC)			
6	Research Methodology	4	Project Work in Banking & Insurance	4
	Total Credits in the Semester	20	Total Credits in the Semester	20
Total Credits in the Third Year				40

## Admission Procedure

### F.Y.B.Com. (BANKING & INSURANCE)

#### Eligibility

Link to the University of Mumbai Eligibility Conditions:

<http://archive.mu.ac.in/courses/Faculty%20of%20Commerce.pdf>

#### **List of documents to be submitted for admission to first year of the Undergraduate Programs.**

**Important Note: Please note that under the current pandemic situation the dates for submission of physical copies of documents will be intimated based on Government of Maharashtra & University of Mumbai directives pertaining to relaxation of lockdown. Candidates and or their parents/guardians are requested not to visit the College till such time**

**1. All students who wish to apply for any of the Undergraduate programs must submit the following on the dates intimated by the College:**

- a) Copy of the University of Mumbai Pre-admission Online Form (\*)
- b) Copy of the College Online Admission form (\*)
- c) Three photocopies of mark sheets of H.S.C./equivalent of XIIth std.examination.
- d) Photocopy of Leaving Certificate of H.S.C./equivalent of XIIth std.
- e) Photocopies of mark sheets & Passing Certificate of S.S.C./equivalent of Xth std.
- a) Photocopies of Certificate of Learning Disability (L.D.) & that of being Physically Challenged (if applicable).
- f) Photocopy of Blood Group Report.
- g) Photocopy of Aadhar Card.
- h) Photocopy of valid caste certificate, if belonging to any reserved category.

**2. Additional documents required from candidates applying under the Sindhi Linguistic Minority Quota:**

Affidavit on a stamp paper of Rs.100/- (Rupees One Hundred Only) , certified by a Notary stating that the candidate belongs to the Sindhi Linguistic Minority.

**3. Additional documents required from candidates having a gap of more than two years in their Education between passing the Xth std. equivalent examination and XIIth std. equivalent examination:**

Affidavit on a stamp paper of Rs.100/- (Rupees One Hundred Only), certified by a Notary stating the reason for the Gap of more than two years in the Education between passing the Xth std. equivalent examination and XIIth std. equivalent examination.

**4. Additional documents required from candidates who have passed H.S.C./ equivalent of XIIth std. from other than Maharashtra State Board:**

- a) Original and photocopies of mark sheets and Passing Certificate of H.S.C./equivalent of XIIth std. examination
- b) Original and two photocopies of Transference / Leaving Certificate.
- c) Original and two photocopies of Migration Certificate (In the event there is no practice of issuing Migration Certificate by the Board, the candidate shall produce a letter to this effect from the Board)

**5. Students belonging to SC, ST, DT, NT, OBC & SBC categories who wish to apply for scholarship/freeship are requested to bring the following documents and should contact Mr. Prakash Dalvi, superintendent before paying their fees:**

- a) Photocopy of Aadhar Card
- b) Photocopy of valid Caste Certificate (Maharashtra State Only)
- c) Income Certificate issued by Tahsildar's Office, Mumbai.
- d) Photocopy of Ration Card.
- e) Photocopies of mark sheets of examination of S.S.C./Xth std equivalent, H.S.C./XIIth std equivalent.
- f) Saving Bank Account in Union bank or Corporation bank has to be opened and the Account details have to be submitted.

**Note:**

1. **Please carry the Original documents for verification purpose only.**
2. **(\* Kindly upload photo (Max Size 115kb) and signature (Max Size 15-18kb). Mention the name in 'English' (As per H.S.C. mark sheet), Name in 'Devnagiri' (Marathi) should be strictly entered in the following format: (Surname- Name – Father's name - Mother's name) as the same cannot be changed/edited once entered in the pre-admission online enrolment form.**
3. **The admission will remain purely on PROVISIONAL basis till the receipt of confirmation of enrolment from University of Mumbai.**

**Fees:**

**Note:** The College strictly adheres to the fee structure prescribed by University of Mumbai. Fees have to be paid online.

- **Admission Form & Prospectus Fees: Rs. 100/-.** To be paid at the time of online submission of Tolani College Form
- **Program Fees: [Click here for the Program Fee Structure](#)**

**P.S. Fees are likely to be revised by the University of Mumbai / Government of Maharashtra.**

### **ATTENDANCE REQUIREMENTS**

As per the provisions in the University ordinance issued from time to time

### **EXAMINATION & EVALUATION**

As per the directives of University of Mumbai, the Choice Based Credit, Grading and Semester Systems will be followed.

The Degree Programme will comprise of Six Semesters spread over three years. Each Year will consist of two semesters.

The students will be briefed about the details of the Choice, Grade and Semester system at the commencement of the academic year.

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