

**TOLANI COLLEGE OF
COMMERCE**

MUMBAI – 400 093.

AQAR REPORT

A.Y. 2016 – 2017

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

AQAR for the year 2016-17.

1. Details of the Institution:

1.1. Name of the Institution: TOLANI COLLEGE OF COMMERCE

1.2. Address Line 1: Plot No. 150-151, Guru Gobind Singh Marg,

Address Line 2: Sher-E-Punjab Society, Andheri (East)

City/Town: Mumbai

State: Maharashtra

Pin Code: 400093

Institution e-mail address: <http://www.tolani.edu/tcc/>

Contact Nos.: 022-61535455

Name of the Head of the Institution: Dr. Vijaya Krishna (I/c. Principal)

Tel. No. with STD Code: 022-61535410

Mobile: 91-9820919302

Name of the IQAC Co-ordinator: Dhanashree Joshi

Mobile: 91-9867852307

IQAC e-mail address: iqac@tcc.tolani.edu

1.3. NAAC Track ID: **MHCOGN10577**

OR

1.4. NAAC Executive Committee No. & Date: **EC(SC)/18/A&A/54.3 dated- November 05, 2016**

1.5. Website address: www.tolani.edu/tcc

Web-link of the AQAR:

http://tolani.edu/tcc/userfiles/files/MHCOGN10577_AQAR_Tolani_College_of_Commerce.pdf

1.6. Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B++	-	2004	07-01-2009
2	2 nd Cycle	A	3.02	2011	07-01-2016
3	3 rd Cycle	A	3.03	2016	04-11-2021
4	4 th Cycle	-	-	-	-

1.7. Date of Establishment of IQAC: DD/MM/YYYY – **28.04.2004**

1.8. Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR **2010-2011 Submitted to NAAC on 25-05-2011**

ii. AQAR **2011-2012 Submitted to NAAC on 24-09-2012**

iii. AQAR **2012-2013 Submitted to NAAC on 27-09-2013**

iv. AQAR **2013-2014 Submitted to NAAC on 29-09-2014**

v. AQAR **2014-2015 Submitted to NAAC on 30-09-2015**

vi. AQAR **2016-2017 Submitted to NAAC on 29-04-2016**

1.9. Institutional Status

University **State / Central / Deemed / Private**

Affiliated College **Yes**

Constituent College **No**

Autonomous college of UGC **No**

Regulatory Agency approved Institution **No**

(e.g. AICTE, BCI, MCI, PCI, NCI)

Type of Institution **Co-education**

Urban

Financial Status **UGC 2(f) / UGC 12B**

Grant-in-aid + Self Financing

1.10. Type of Faculty / Programme

Arts		Science	
Commerce	✓	Law	
PEI (Phys Edu)		TEI (Edu)	
Engineering		Health Science	
Management		Others (Specify):	

1.11. Name of the Affiliating University (for the Colleges): **University of Mumbai**

1.12. Special status conferred by Central/State Government – UGC/CSIR/DST/DBT/ICMR etc.

Autonomy by State / Central Govt. / University: **NIL**

University with Potential for Excellence	-	UGC-CPE	-
DST Star Scheme	-	UGC-CE	-
UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	UGC-COP Programmes	-
Any other (Specify)	-		-

2. IQAC Composition and Activities

2.1. No. of Teachers	08
2.2. No. of Administrative / Technical Staff	02
2.3. No. of Students	02
2.4. No. of Management Representatives	01
2.5. No. of Alumni	00
2.6. No. of any other stakeholder and community representatives	01
2.7. No. of Employers / Industrialists	00
2.8. No. of other External Experts	01
2.9. Total No. of members	15
2.10. No. of IQAC meetings held	02

2.11. No. of meetings with various stakeholders:

Total No.	08
Faculty	08
Non-Teaching Staff	06
Students	02
Alumni	00
Others	00

2.12. Has IQAC received any funding from UGC during the year? **No**

If yes, mention the amount: Rupees Three Lakhs were received from U.G.C. on 07-03-2014, but no fresh funds were received this year.

2.13. Seminars and Conferences (only quality related)

i. No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	01
International	-
National	-
State	-
Institution Level	02

ii. Themes: "Demystifying Research in Humanities"
"How to Prepare Pension Papers"

2.14. Significant Activities and contributions made by IQAC:

The IQAC had made the following suggestions which were sustained in this academic year:

- The healthy practice of maintaining an Academic Diary continues.
- The second volume of the IQAC Newsletter was uploaded.
- A 15 day Summer Camp was organized for the college students as well as the community, to encourage participation in sports.
- A Self- Defense Camp was organized for girl students of the College and for women from the neighborhood.

Certain activities/events which were initiated / suggested by the IQAC and implemented in the current academic year are as follows:

- The College underwent the Academic Audit by the Peer Team constituted by the University of Mumbai.
- The College underwent the 3rd Cycle of Reaccreditation by N.A.A.C. and was awarded the 'A' grade with a CGPA of 3.03.
- The IQAC organized an Institution level workshop on "Demystifying Research in Humanities" by Dr. Peter Cunningham from the Nelson Mandela Metropolitan University, Port Elizabeth, South Africa.
- The College participated in the Quality Indicator Framework-Pilot Study of NAAC and feedback was mailed on 20th April 2017.
- To promote research, the College Management has decided to felicitate the faculty members who are awarded the Ph.D. degree.
- As a part of promoting research among students, three students of the College participated in a National level Seminar on "Contribution of Transport Sector Towards Make in India", organized by the Tolani Institute of Management; presented a paper titled "Sagarmala: Building the Gateways of Growth-The Way Ahead", and won the first prize.
- Students were involved in data collection for a research paper written and presented by a faculty member. Two faculty members received the Best Research Paper award at a National Conference.
- The self-financing section of the College organized a one day workshop to discuss the syllabi of the courses in the VI semester of undergraduate programs of the self financing section in programs like B.A.F., B.M.S., B.B.I. etc.
- The IQAC organized an institutional level workshop on "How to Prepare Pension Papers".
- The IQAC encouraged faculty members to upgrade their online assessment skills.

2.15. Plan of Action by IQAC / Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.*

Plan of Action	Achievements
1. To prepare for the NAAC Peer Team Visit	The Peer Team visited the College on 17 th and 18 th October, 2016. The College was awarded A grade with a CGPA of 3.03.
2. To set up an Entrepreneurship Development Cell	The Entrepreneurship Development Cell was set up. Activities like workshop on “Financial Awareness” were organized. The Cell rendered consultancy to a self help group in the maintenance of books of accounts.
3. To set up Cyber Security and Awareness Cell	The Cyber Security and Awareness Cell was established. Under its aegis, student volunteers oriented other students regarding basics of android Programing. Another session was conducted to inform students about safe net-banking practices.

* Please refer to Annexure No. 1A (Academic Calendar) and Annexure No. 1B (Activity List of 2016-17)

2.16. Whether the AQAR was placed in statutory body? - **Yes**

Management	Syndicate	Any other body
✓		

Provide the details of the action taken:

The Management went through the AQAR and expressed satisfaction about the progress achieved by the College. They also gave suggestions for further improvement.

Part – B

Criterion – I

1. Curricular Aspects

1.1. Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	2	-	2	-
UG	6	-	5	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	1 (Retail Marketing)	-	-	
Others	1 (GFMP)	-	-	1 (Teach India initiative)
Total	10	0	7	1

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2. (i) Flexibility of the Curriculum: CBCS / Core / Elective option / Open options:

- * The University has implemented Choice Based Credit Based Semester and Grading System at the First Year level of the UG and PG programmes with effect from the academic year 2016-17.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	✓
Trimester	N.A.
Annual	N.A.

1.3. Feedback from stakeholders* (On all aspects)

Alumni	Parents	Employers	Students
--	✓	--	✓

Mode of feedback:

Online	Manual	Co-operating schools (for PEI)
✓	✓	--

* Please find attached a sample analysis of the feedback obtained from parents, students and alumni in Annexure 2

1.4. Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

As an affiliated College, the institution follows the curriculum prescribed by University of Mumbai. The following changes were brought into effect by University of Mumbai w.e.f. academic year 2016-17:

- Choice Based Credit, Grading and Semester System was introduced
- Subjects were grouped as elective courses, ability enhancement courses and skill enhancement courses

1.5. Any new Department/Centre introduced during the year. If yes, give details. **NIL.**

Criterion – II

2. Teaching, Learning and Evaluation

2.1. Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
16	10	06	-	-

2.2. No. of permanent faculty with Ph.D.: **03**

2.3. No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
5	9	-	-	-	-	-	-	5	9

2.4. No. of Guest and Visiting faculty and Temporary faculty

Guest Faculty	Visiting Faculty	Temporary Faculty
20	41	14

* For details pertaining to Guest faculty, please refer to Annexure No. 3

2.5. Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	--	02	15
Presented papers	03	02	--
Resource Persons	--	02	01

2.6. Innovative processes adopted by the institution in Teaching and Learning:

The College has undertaken several innovative measures like Flip Classroom, encouraging Peer Learning etc. The students were encouraged to frame questionnaires and collect primary data for their projects. The College continued with experiential learning practices like exhibition of models developed by learners to understand practical application of principles like Robotics and Embedded Systems, Financial crosswords etc. WhatsApp groups were also used to disseminate information, to discuss latest developments in topics that are taught and current affairs.

- 2.7. Total No. of actual teaching days during this academic year: **180**
- 2.8. Examination / Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions) -
The College has to follow and strictly follows the examination and evaluation guidelines prescribed by the affiliating University.
- 2.9. No. of faculty members involved in curriculum restructuring / revision / syllabus development as member of Board of Study / Faculty / Curriculum Development workshop – **NIL**.
- 2.10. Average percentage of attendance of students: **75%**
- 2.11. Course/Programme wise distribution of pass percentage:

1. Result Analysis of Semester – VI (2015-2016)

Title of the Programme	Total no. of students appeared	Division						
		O Grade	A Grade	B Grade	C Grade	D Grade	E Grade	Pass %
T.Y.B.Com.	465	8.82	48.17	27.09	9.89	1.50	0	95.49
T.Y.B.M.S.	53	11.32	45.28	18.86	5.66	5.66	0	86.79
T.Y.B.A.F.	60	21.67	48.33	11.67	6.67	0	0	88.33
T.Y.B.B.I.	56	1.79	37.50	30.36	16.07	0	0	85.71
T.Y.B.F.M.	47	0	38.00	34.00	12.77	4.26	0	89.36
T.Y.B.Sc. (IT)	56	0	37.5	19.60	1.78	0	0	58.92
M.Com. Part - II Accountancy		34.00	42.00	14.00	0	0	0	90.00
M.Com. Part - II Management		9.30	51.16	23.26	4.65	0	0	90.69

2. Result Analysis of Semester – V (2016-2017)

Title of the Programme	Total no. of students appeared	Division						
		O Grade	A Grade	B Grade	C Grade	D Grade	E Grade	Pass %
T.Y.B.Com.	Sem. V-439	17.77	42.82	20.27	7.74	2.05	0	90.66
T.Y.B.M.S.	62	1.61	50.00	22.58	14.51	4.83	0	93.54
T.Y.B.A.F.	67	23.88	34.32	17.91	10.45	4.48	0	91.04
T.Y.B.B.I.	67	0	23.88	26.87	17.91	1.49	0	70.15
T.Y.B.F.M.	50	2.00	50.00	24.00	8.00	2.00	0	86.00
T.Y.B.Sc.(IT)	47	6.34	31.91	12.76	0	0	0	50.00
M.Com. Part - II Accountancy	60	10.00	53.33	20.00	0	0	0	83.33
M.Com. Part - II Management	51	9.8	52.94	15.68	3.90	3.90	0	86.27

2.12. How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

The IQAC has identified qualitative and quantitative indicators and has designed the process for monitoring, evaluating and making recommendations to improve and evaluating the teaching learning process.

The quantitative indicators are as follows:

- i. Number of programmes and enrichment courses.
- ii. Number of learners.
- iii. Number of faculty members.
- iv. Number of lectures.
- v. Number of teaching days.
- vi. Success rate.
- vii. Available resource.

The qualitative indicators are as follows:

- i. Academic excellence.
- ii. Work ethics.
- iii. All round development of the learners.

The Academic sub-cell of the IQAC makes recommendations for improving the teaching learning process and thereby ensures that learning outcomes are achieved.

To monitor the quality of teaching learning, the IQAC has developed the following process: Preparation of teaching plan, Scrutiny of daily lecture schedule by Principal, Interaction of Principal with Divisional Representatives, Feedback obtained by HoDs, Coordinators, Vice-Principals and appraisal of faculty members is done once every year.

To evaluate the quality of teaching learning, the IQAC has developed the following process: Maintaining Academic Diary, Analysis of learners' feedback about faculty members, Performance of learners in internal test and semester end examinations and overall Result Analysis, Interaction of the Principal with the faculty members to discuss feedback and results and Review of academic progress at the meetings of the Local Managing Committee.

2.13. Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	02
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	25
Staff training conducted by other institutions	8
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14. Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	27	-	-	08 (Mgmt. appointed for SFC)
Technical Staff	-	-	-	01

Criterion – III

3. Research, Consultancy and Extension

3.1. Initiatives of the IQAC in Sensitizing / Promoting Research Climate in the institution:

The IQAC of the College constantly strives to inculcate a culture of research among the staff and the students. Several initiatives have been undertaken for the same:

- The Research Cell conducts research related activities, e.g. The Research Cell in collaboration with the IQAC, organized an Institution level workshop on “Demystifying Research in Humanities” by Dr. Peter Cunningham from the Nelson Mandela Metropolitan University, Port Elizabeth, South Africa.
- To promote research among students, the Research Cell encouraged three students of the College to participate in a National level Seminar on “Contribution of Transport Sector Towards Make in India”, organized by the Tolani Institute of Management. The students present a paper titled “Sagarmala: Building the Gateways of Growth- The Way Ahead” and won the first prize.

The College continued with the following:

- Appointment of senior faculty member as the Academic Advisor to encourage teachers to undertake research by providing the necessary information and guidance
- Providing support and cooperation to teachers who undertake major / minor research projects (sanctioned by the University/ ICSSR).
- Subscribing to two e-databases like ProQuest, NLIST.
- Provision of individual workstations with internet connectivity to faculty members to facilitate research.
- Dedicating a separate room for research work.

3.2. Details regarding major projects:

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3. Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4. Details on research publications

	International	National	Others
Peer Review Journals	--	--	--
Non-Peer Review Journals	--	--	--
e-Journals	--	02	--
Conference proceedings	02	09	--

* For details pertaining to research publications, please refer to Annexure No. 4

3.5. Details on Impact factor of publications:

Range	Average	h- index	Nos. in SCOPUS
--	--	--	--

3.6. Research funds sanctioned and received from various funding agencies, industry and other organizations:

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects (other than compulsory by the University)	--	--	--	--
Any other (Specify)	--	--	--	--
Total	--	--	--	--

3.7. No. of books published

i) With ISBN No. 01 Chapters in Edited Books 07.

ii) Without ISBN No. NIL.

3.8. No. of University Departments receiving funds from

UGC-SAP	--
CAS	--
DST-FIST	--
DPE	--
DBT Scheme/funds	--

3.9. For Colleges

Autonomy	--
CPE	--
DBT Star Scheme	--
INSPIRE	--
CE	--
Any Other (specify)	--

3.10. Revenue generated through consultancy: **NIL**

3.11. No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12. No. of faculty served as experts, chairpersons or resource persons: **03**

3.13. No. of collaborations

International	National	Any other
--	01	--

3.14. No. of linkages created during this year: **NIL**.

3.15. Total budget for research for current year in lakhs:

From funding agency	
From Management of University/College	Rs. 0.50 lakhs
Total	Rs. 0.50 lakhs

3.16. No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17. No. of research awards/ recognitions received by faculty and research fellows

Total	International	National	State	University	Dist.	College
	--	--	--	--	--	02

3.18. No. of faculty from the Institution who are Ph. D. Guides and students registered under them: **01**

(One faculty member has been recently recognized by the University of Mumbai to guide Ph.D. students in the subject of Geography, students are yet to register under him.)

3.19. No. of Ph.D. awarded by faculty from the Institution: **NIL**.

3.20. No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF	SRF	Project Fellows	Any other
--	--	--	--

3.21. No. of students Participated in NSS events:

University level	State level	National level	International level
--	--	--	--

3.22. No. of students participated in NCC events:

University level	State level	National level	International level
--	--	--	--

3.23. No. of Awards won in NSS:

University level	State level	National level	International level
--	--	--	--

3.24. No. of Awards won in NCC:

University level	State level	National level	International level
--	--	--	--

3.25. No. of Extension activities organized

University forum	College forum	NCC	NSS	Any other
--	Approx. 46	--	--	DLLE-03

3.26. Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

* For details please refer to Annexure No.5

Criterion – IV

4. Infrastructure and Learning Resources

4.1. Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2174 Sq. M	--	--	2174 Sq. M
Class rooms	26			
Laboratories	04	--	--	04
Seminar Halls	01	--	--	01
No. of important equipments purchased (\geq 1-0 lakh) during the current year. 1) Computer Systems	177	32 (16 additional & 16 replaced)	Management	Rs. 1,87,650
2) CCTV Cameras	16	17	Management	Rs. 1,01,559
Value of the equipment purchased during the year (Rs. in Lakhs)				Rs. 2,89,209
Others	--	--	--	--

4.2. Computerization of administration and library:

Computerization of administration:

- The administrative office uses an ERP package, College Management System for automating admission process
- Tally ERP is used for managing accounting and record keeping
- Sensys application is used for payroll generation
- College Management System has enabled the automation of Faculty Feedback.

Computerization of Library:

- The College Library continues to use “SLIM 21” software for carrying out library functions like acquisition, circulation, cataloging and serial control
- The College Library continues to use OPAC (Online Public Access Catalogue) facility which helps in providing quick information and other services to the students and staff, has reduced the waiting time as well as has led to easy data documentation.
- The Library continues to subscribe to two e-databases like ProQuest, NLIST.

Apart from this, Electronic token System is used by the College office to avoid long queues during admission. The number of CCTV cameras on the campus has been scaled up from **16 to 31** to ensure overall surveillance and enhance security.

4.3. Library services:

	Existing		Newly added		Total	
	No.	Value in INR	No.	Value in INR	No.	Value in INR
Text Books	10731	1238919.45	595	72312	11326	1311231.45
Reference Books	16411	7064739.16	436	435912	16847	7500651.16
e-Books*						
Journals**	65	1213523	3	2720	68	1216243
e-Journals	2	Supplementary	0	0	2	0
Digital Database	2	2,02,500	0	0	2	2,02,500
CD & Video	914	6488	60#	0	974	6488
Others (Kindle)	1	5999	0	0	1	5999

*E-books are accessible through NLIST and ProQuest Database subscribed by the College Library and Kindle

**Includes both Magazines and Journals

Complimentary

4.4. Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing (2015-16)	177	04	02 (MTNL and TATA)	04 Computer Labs with 120 systems Staffroom with 16 systems Multimedia Room with 03systems and Research room with 03systems	04 Labs	16 systems in Admin Office 11 systems in Library		8 systems, 01 each in: CWDC Room Co-operative Room Gymkhana Room Examination Room Conference Room ID Card Printing System on Ground Floor A.V. Room IQAC Room
Added (2016-17)	16	Nil	Nil	Staffroom - 13 Multimedia Room - 01	Nil	01-Admin Office		01 - Technical Support Room
Total for 2016-17	193	04	02 (MTNL and Sadguru Internet Service Pvt. Ltd.)	04 Computer Labs with 120 systems Staffroom with 29 systems Multimedia Room with 04 systems and Research room with 03systems	04 Labs	17systems in the Admin Office and 11-systems in the Library		9 systems, 1 each in: CWDC Room Co-operative Room Gymkhana Room Examination Room Conference Room ID Card Printing System on Ground Floor Technical Support Room A.V. Room IQAC Room

The College subscribes to broadband internet connectivity from two service providers: MTNL and Sadguru Internet Services

- a) The MTNL plan is DSL 8 Mbps upto 165 GB and 1.5 Mbps thereafter
- b) The Sadguru Internet Services Pvt. Ltd. 20 Mbps Unlimited

The entire College is well connected with LAN and has internet connectivity.

4.5. Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

The College has 193 systems. Some of the classrooms, the Staff-Room, Administration Office and Library are connected through LAN and have internet connectivity.

(Please refer to the table given above [4.4] for details pertaining to internet connectivity and deployment of computers.)

4.6. Amount spent on maintenance in lakhs:

i)	ICT	Rs.3,35,788
ii)	Campus Infrastructure and facilities	Rs.3,64,597
iii)	Equipments	Rs.1,91,238
iv)	Others	Rs.1,47,199
	Total	Rs.10,38,822

Criterion – V

5. Student Support and Progression

5.1. Contribution of IQAC in enhancing awareness about Student Support Services:

The IQAC suggested the use of digital platform, WhatsApp, for disseminating important notices to students, which has been implemented.

The College continues with the following practices which have been suggested by IQAC:

- Notices are sent to the classrooms to convey information,
- Students are encouraged to check the website which is updated regularly,
- Notices are displayed on the respective notice boards etc.
- Student support services are mentioned in the prospectus.
- Major changes are also incorporated in the prospectus.
- Orientation sessions are arranged for enhancing awareness..
- The IQAC Newsletter as well as the College Magazine are also used to provide information.

5.2. Efforts made by the institution for tracking the progression:

The College uses the following ways for tracking learner's progression to higher education:

- Number of graduating students of the College who take admission to the post graduate programs offered by the College
- WhatsApp groups that are formed are continued to get information about students progression after they pass out.
- Number of students getting placements through the placement cell of the College
- Number of transcripts or transfer certificates applied for by the graduates.
- The alumni association maintains data base of students who register

However, it is a challenge to keep track of all the graduating students over the years.

5.3.

a) Total Number of students

UG	PG	Ph. D.	Others
2377	239	--	--

b) No. of students outside the state: 16

c) No. of international students: NIL

Men		Women	
No	%	No	%
1024	39.14%	1592	60.86%

Last Year					
General	SC	ST	OBC	Physically Challenged	Total
2252	59	02	188	31 (35-General) (01-SC)	2563 (SBC-06) (DT-20)

This Year					
General	SC	ST	OBC	Physically Challenged	Total
2285	69	01	196	39 (39 – General)	2616 (SBC – 06) (DT – 20)

Programme	1) Number of Application	2) Total No. of Seats Available	Demand Ratio = (1) : (2)
	16-17	16-17	16-17
F.Y.B.Com	1037	516	2.01
F.Y.B.M.S	365	72	5.07
F.Y.B.A.F	370	72	5.14
F.Y.B.B.I	157	72	2.18
F.Y.B.Sc.IT.	201	72	2.79
F.Y.B.F.M	119	72	1.65
M.Com – I			
a) Accounts	121	66	1.83
b) Management	88	66	1.33

5.4. Details of student support mechanism for coaching for competitive examinations (If any)
 Though not institutionalized, guidance is often provided at an individual level for qualifying in competitive examinations like NET/SLET, CAT, UPSC, CET etc.
 No. of students beneficiaries: **N.A.**

5.5. No. of students qualified in these examinations

NET	--	SET/SLET	--
GATE	--	CAT	--
IAS/IPS etc.	--	State PSC	--
UPSC	--	Others	--

5.6. Details of student counselling and career guidance:

The College has an active Career Guidance and Placement Cell. The Psychological Counsellor visits the College once every week. The Career Counsellor visits once a fortnight. The Cell facilitates internship and placement opportunities to students. Different companies have approached the College for internships and placements.

No. of students benefitted: Approx. 1025

* For details pertaining to counselling and career guidance refer to Annexure No. 6

5.7. Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
07	97	85	N.A.

5.8. Details of gender sensitization programmes:

The College has undertaken a number of measures for gender sensitization.

- As per the guidelines mentioned in the UGC Regulations (2015), (Prevention, Prohibition and Redressal of Sexual Harassment of women employees and students in higher educational institutions) and the subsequent circular dated 9th February 2017 regarding Training Programme conducted by Maharashtra State Commission for Women and University of Mumbai, the College formed an **‘Internal Complaint Committee’**.
- The College organized a talk on “Prevention of Sexual Harassment” by Ms. Sharmila Kher, Manager at SNEHA, (Society for Nutrition, Education and Health Action), an NGO.
- Posters depicting the meaning of Sexual Harassment, the procedure for Redressal and Inquiry etc. are displayed on the notice board.
- A talk by Advocate Anand Bhatia was organized by the College to promote awareness about Women’s Rights was organized by the College. Advocate Anand Bhatia addressed the audience. The talk aimed to promote women’s’ Rights and encourage women in joining the workforce.
- Awareness Sessions were conducted on topics like Breast Cancer, Self Defense etc. for female staff members and students of the College.
- A Self-Defence Camp in collaboration with the Bombay Judo Association was organised exclusively for girl students of the College as well as for ladies residing in the neighbourhood.

5.9. Students Activities

5.9.1. No. of students participated in Sports, Games and other events

State / University level	National level	International level
134	16	--

No. of students participated in cultural events

State / University level	National level	International level
Approx. 351	10	--

5.9.2. No. of medals /awards won by students in Sports, Games and other events

Sports:

State / University level	National level	International level
33	1	--

Cultural:

State / University level	National level	International level
53	1	--

* Please refer to annexure No.7. for details regarding Sports Activities and Annexure No.8 for details regarding Inter-collegiate prize winners in Cultural Events.

5.10. Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	361	Rs.2,11, 200
Financial support from government	8	Rs.54,085
Financial support from other sources	18	Rs.90,000
Number of students who received International/ National recognitions	--	--

5.11. Student organized / initiatives

Fairs:

State / University level	National level	International level
--	--	--

Exhibition:

State / University level	National level	International level
--	--	--

5.12. No. of social initiatives undertaken by the students: **42**

5.13. Major grievances of students (if any) redressed: No major grievances were reported.

Criterion – VI

6. Governance, Leadership and Management

6.1. State the Vision and Mission of the institution:

Vision:

To educate the students towards an all-round development and empower them for a constructive and sustained engagement with society.

Mission:

- To provide progressive, liberal and relevant education to students from all sections of society
- To provide a stimulating environment for teaching- learning and research
- To refine pedagogic practices
- To establish links with industry and explore opportunities for consultancy services
- To promote diverse skills, character building and social conscientisation
- To continuously monitor feedback from stakeholders

6.2. Does the Institution has a management Information System:

The Institution has a management information system which consists of:

- College Management Software that is used to generate a number of reports
- Official G-mail ID is given to all staff members.
- A faculty member has been designated as In-charge of MIS and has been entrusted with the responsibility of collection and storage of information to facilitate easy and quick access.
- MIS is used for maintenance of facilities for example, for communication with the facilities manager for addressing issues related to infrastructure.
- The biometric system is used to record attendance of staff.
- The Library is automated and uses SLIM software which helps in generation of Library related reports.

6.3. Quality improvement strategies adopted by the institution for each of the following:

6.3.1. Curriculum Development:

Faculty members are encouraged to participate in workshops organized to discuss the revised syllabi of various courses. In this academic year, eight faculty members attended such workshops. Faculty members also adopt innovative methods for curriculum delivery.

6.3.2. Teaching and Learning:

To improve quality of teaching and learning, the strategies are:

- A work environment that is conducive for learning is provided
- Teaching plan is shared with the learners
- Academic Diary is maintained by faculty members
- Flip classroom technique is encouraged
- Experiential learning is encouraged
- Guest lectures are arranged
- Remedial lectures are conducted for slow learners
- Necessary change in curriculum delivery is made after obtaining feedback from the learners.
- State of the art infrastructure and learning resources are provided
- Library has a stock of approximately 17,000 books and 68 magazines and journals
- The College subscribes to ProQuest and NLIST.

6.3.3. Examination and Evaluation:

- All the rules and regulations pertaining to the examinations, laid down by the University of Mumbai, are scrupulously followed.
- Results are declared within stipulated time
- The College has a well secured separate examination room with the necessary infrastructure.

6.3.4. Research and Development:

Strategies to strengthen research and development are:

- The senior faculty member designated as Academic Advisor provides information and guidance to faculty members and students
- Computer with internet connection is provided to all faculty members
- There is a separate Research Room for faculty members.
- Library resources including e- resources are provided
- Provision is made in the budget for research
- Encouragement and support is given to faculty members for organizing / participation in faculty development programmes, research methodology workshops etc.
- A Research Policy has been framed
- Participation of students in research is encouraged

6.3.5. Library, ICT and physical infrastructure / instrumentation:

Library:

- Vast collection of e-resources, books and journals
- An e-book reader is available
- A well equipped multi-media facility is made available to staff and students
- The Library Advisory Committee meets regularly to frame policies about the use of library resources
- The Library Advisory Committee comprises students representatives who give inputs to improve the library resources and facilities
- Reprographic facilities are provided

ICT:

- The College regularly purchases and upgrades relevant software
- The College has high speed broad band connectivity
- The A.V. room and 7 classrooms have mounted LCD Projectors, besides, the College also has one portable LCD projector.

Physical Infrastructure:

- The College has 26 well ventilated classrooms
- There is an Audio-Video lab with a seating capacity of 80 and the Auditorium has a seating capacity of 240.
- There is a spacious Conference Room as well as a Huddle Room (mini Conference Room)
- There are separate rooms like the IQAC room, room for Counselling, for the HEPSN Cell, dining room, sick bay, gymnasium, rifle shooting range, the Cooperative Store, for CWDC and Cultural Association etc.
- There are four computer labs and 193 computers on the campus
- 40 Electronic Kits have been purchased
- The two television sets in the College are used to disseminate information

6.3.6. Human Resource Management:

- The HR Committee consisting of the In-charge Principal, Vice-Principals, Senior Faculty Members and Chief Administrative Officer has been proactive in implementing healthy HR practices.
- The Committee acts as a conduit between the staff of the College and the College Management
- An induction module has been designed for new appointments
- Exit Interviews are conducted when a faculty member / staff leaves the organization

6.3.7. Faculty and Staff recruitment:

- The rules prescribed by the University of Mumbai and the government are followed scrupulously
- Guidelines have been framed by HR Committee for adopting good HR practices
- Demonstration lectures are conducted to assess the teaching skills of the candidates.

6.3.8. Industry Interaction / Collaboration:

- Attracting experts from industry to teach on a visiting basis
- Assigning projects to students that require interaction with industry
- Tie-ups and collaborations with institutions of repute such as the BSE Institute Ltd.
- Inviting experts from industry for delivering talks.
- Coordinating with industry and alumni for arranging internships and campus recruitment drives

6.3.9. Admission of Students:

- The College follows the guidelines issued from time to time by the University of Mumbai and the Government.
- A checklist has been prepared to avoid glitches during admission.
- All details pertaining to admissions are displayed on the College website.
- The ERP system is used to manage admission for all undergraduate and postgraduate programmes, in both, the aided and self financing sections.
- Admission process is streamlined to minimize the waiting time for parents and students.
- On request, students from the economically weaker section are allowed to make staggered payment of fees.
- The College has a tie-up with HDFC bank, whereby a bank official is present in the campus to collect the fees to avoid any discrepancies/delays and to ensure security in the fee collection process.
- The College insists on payment of fees by way of Demand Drafts and cash transactions are avoided as far as possible

6.4. Welfare schemes for:

Teaching	<ol style="list-style-type: none"> 1. If the ward of a faculty member takes admission in the College, the benefit of tuition fee waiver is granted. 2. The College Management sponsors free medical check-up. 3. The Management has a tie up with Sterling Resorts which has branches all over India. The teaching staff of the College can avail of this facility at heavily subsidized rates.
Non-teaching	<ol style="list-style-type: none"> 1. Uniforms are provided free of cost to class IV employees. 2. Separate changing room is provided for class IV employees. 3. If the ward of a non-teaching staff takes admission in the College, the benefit of tuition fee waiver is granted. 4. The College Management sponsors free medical check-up. 5. The benefit of membership of Sterling Holiday Resort is extended for the non-teaching staff as well.
Students	<p>Initiatives undertaken for the welfare of the students are as follows:</p> <ol style="list-style-type: none"> 1. Students Aid Fund and Book Bank Facility for students from economically weak section. 2. Provision of services of Career Counsellor and a Psychological Counsellor free of cost. 3. Setting up of special cells like the HEPSN and EOC. 4. Facilities for indoor games. 5. A world class Rifle shooting range. 6. Gymnasium facilities (free of cost for girl students). 7. Waiver of tuition fees and provision of sports kit for those who excel in sports. 8. A separate Students Aid Fund for students belonging to the Sindhi linguistic minority. 9. The College has zero tolerance for ragging.

6.5. Total corpus fund generated: **Rs. 2,66,189**

6.6. Whether annual financial audit has been done? **Yes.**

6.7. Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes / No	Agency	Yes / No	Authority
Academic	Yes	University of Mumbai	Yes	College Management and IQAC
Administrative	Yes	Senior and experienced Registrars of other Colleges	Yes	College Management and IQAC

6.8. Does the University/ Autonomous College declares results within 30 days?

For UG Programmes: **Yes**

For PG Programmes: **Yes**

Being an Affiliated College, the time frame for declaration of results stipulated by the University is strictly adhered to.

6.9. What efforts are made by the University/ Autonomous College for Examination Reforms?

Being an Affiliated College, all University guidelines are strictly adhered to and College uses the ERP system to streamline examinations.

6.10. What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The affiliating University is progressive in its outlook and has initiated measures such as the Academic Audit of colleges, adhering to UGC guidelines pertaining to teaching, learning and research that can help in promoting Academic Autonomy.

6.11. Activities and support from the Alumni Association:

The College has an active Alumni Association. Well placed alumni from industry teach on visiting basis. The alumni has also helped in facilitating placements, provisions of vocational training and supported the College in its extension activities. Some alumni help in choreography, hosting of events or in providing coaching for sports.

Activities and support from the Parent – Teacher Association:

A formal Parent-Teacher Association has not been formed. However, on several occasions, the parents and teachers have opportunities for interacting with each other. Parents are invited, at the beginning of the year, to orient them about the programs offered by the College, specifically the program in which the respective wards have taken admission, exams evaluation, attendance and other facilities offered by the College, etc. Parents are invited for Open Day wherein the performance of their ward is shared with them. Parent – teacher meetings are also organized to discuss the attendance and academic progress of the students.

6.12. Development programmes for support staff:

The College has always encouraged the non teaching staff to pursue further studies. They are also encouraged to widen the horizons of their knowledge by participating in workshops and seminars. To showcase their talents, the staff members are encouraged to participate in events organized by other Institutions. E.g.: this year some staff members participated in singing competitions and won laurels for the College.

6.13. Initiatives taken by the institution to make the campus eco-friendly:

The College has augmented its efforts to save electricity by:

- Creating awareness about judicious use of lights and fans
- Progressively replacing incandescent tube-lights with LED's
- AMC's are signed for all equipment including AC's and computers

Other efforts:

- Creating awareness about water conservation
- Regular identification, removal and disposal of e-waste
- Encouraging staff to adopt paperless communication.
- Segregation of waste.

Criterion – VII

7. Innovations and Best Practices

7.1. Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Sr. No.	Innovation	Impact
1.	Counselling Session for sharing Faculty Feedback	The Faculty members were appreciated for the innovative teaching skills employed and were counselled to help them in the areas in which they need to improve
2.	Appointment of a Career Counsellor	This has helped the students to select a program/ carrier which would match their aptitude and aspirations
3.	Appointment of a Teaching Fellow	This has helped the PG student who was appointed as a Teaching Fellow to gain hands on experience as a teacher and has also helped in preparation of NET/SLET examination which is a mandatory qualification for an Assistant Professor.

7.2. Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year:

Plan of Action for the Academic Year (2016-17)

- To prepare for the NAAC Peer Team visit.
 - To set up the Entrepreneurship Development Cell
 - To set up the Cyber Security and Awareness Cell
- To prepare for the NAAC Peer Team visit:** The Peer Team visited the College on 17th and 18th October, 2016. The College was awarded the A grade with a CGPA of 3.03.
 - To set up the Entrepreneurship Development Cell:** The Entrepreneurship Development Cell was set up. Activities like a workshop on “Financial Awareness” were organized. The Cell rendered consultancy to a self help group for maintenance of books of accounts.
 - To set up the Cyber Security and Awareness Cell:** The Cyber Security and Awareness Cell was set up. Under its aegis, student volunteers oriented other students regarding basics of android Programming. Another session was conducted to inform students about safe net-banking practices.

7.3. Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals):

* Please refer to Annexure No. 9 for details pertaining to Best Practices.

7.4. Contribution to environmental awareness / protection:

- Monitoring the consumption of energy
- Regular AMC's with vendors of air conditioners etc. to ensure that the equipment is in good working condition.
- Guest Lecture on "Environmental Management and Sustainable Development"
- Sensitization of students about energy conservation.
- "No Plastic" initiative in the campus.
- Workshop on "Notepad making out of waste paper"
- Tree Plantation Drives
- Awareness campaigns about polluting effect of crackers and importance of using eco-friendly idols during festivals
- Cleanliness Drives etc.

7.5. Whether environmental audit was conducted? : **No**

7.6. Any other relevant information the institution wishes to add. (for example SWOT Analysis):

A SWOC Analysis was conducted by the institution in the A.Y. 2015-16 which brought to light the following main **strengths** of the College:

- Committed staff.
- Faculty research is strengthened.
- Ethical and munificent Management.

The **weaknesses** which were identified were:

- Locational disadvantage
- Small campus
- No consulting assignments
- Financial viability of programmes.

The **opportunities** identified were:

- New relevant skill development courses approved by the University of Mumbai
- Tie up with institutions and organizations for offering courses which will add value.

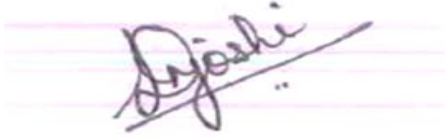
The perceived **challenges** were:

- Less scope for consulting assignments
- Regulatory constraints impacting revenue generation.

8. Plans of institution for next year:

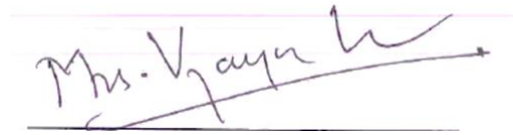
- 1) To organize a National Level seminar titled “Strengthening internal communication for enhancing quality”.
- 2) To institutionalize Quality Circle consisting of students.
- 3) To involve Alumni and other members from the community in the IQAC.
- 4) To introduce time sheets for Admin Office and Library.
- 5) To encourage faculty members to undertake more Research.
- 6) To introduce more Value Added/Skill Development Programs.
- 7) To encourage cashless transactions in line with ‘Digital India’ and ‘Cashless Economy’ initiatives of the Government.

Name: Dhanashree Joshi



Signature of the Coordinator, IQAC

Name: Dr. Vijaya Krishna



Signature of the Chairperson, IQAC

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission



ANNEXURE 1A:**ACADEMIC CALENDAR 2016 – 2017****JUNE 2016**

06/06/2016	College Reopens
07/06/2016	Supplementary exam for semester two and semester four
14/06/2016 to 25/06/2016	Notice for Application of Examination forms for ATKT examination SEMESTER I, II,III,IV August 2016
25/06/2016	Display of Time Table for ATKT examination SEMESTER I, II, III, IV August 2016.
06/06/2016	College Reopens

JULY 2016

05/07/2016	Notice for submission of question paper Class test Semester I ,III, and V to the faculties – Last date to be given for submission of question papers 5 th August 2016
10/07/2016	Notice for submission of question paper for Regular Term end examination Semester I and III- Last date to be given for submission of question papers 10 th August 2016
15/07/2016	Display of time table for Class test Sem. I and III dates for exam, 24 th , 25 th and 26 th August 2016.

AUGUST 2016

02/08/2016 to 23/08/2016	ATKT exams for semester 1, semester 2,semester 3 and semester 4
02/08/2016 to 20/08/2016	ATKT Exam Semester I,II,III and IV for Self Financing section
10/08/2016	Submission of Question Papers for Class Test Self Financing Section
10/08/2016	Display of Time Table for Sem. V Class test
15/08/2016	Independence Day
19/08/2016 to 20/08/2017	Talenzziaa
20/08/2016	Display of Time Table for Regular Exam Time Table Sem. I and III of Self financing Section
24/08/2016 to 26/08/2016	Internal Examination for SYBCOM Semester - 3 and TYBCOM Semester - 5
26/08/2016	Class Test for Sem. I and III
26/08/2016	Display of Time Table for Additional Class test for Sem. I and III

SEPTEMBER 2016

24/09/2016 to 03/10/2016	Semester end examination for SYBCOM semester-3
06/09/2016 to 12/09/2016	Mid term Break
16/09/2016	Submission of Internal Mark sheet for Semester I and III AY 2016-17
19/09/2016 to 21/09/2016	Additional Internal Examination for SYBCOM Semester - 3 and TYBCOM Semester - 5
19/09/2016 to 21/09/2016	Class Test for Sem. V and Additional Class test for Sem. I and III
20/09/2016	Declaration of Results of ATKT examination Semester I, II, III and IV
20/09/2016	Notice of Revaluation to be displayed for ATKT EXAM I, II, III and IV
27/09/2016	Regular Term End Exam for Semester I and III
27/09/2016 to 10/10/2016	CAP for Semester I and III exams

OCTOBER 2016

12/10/2016	Submission of final Mark sheets of Sem. I and III Regular Term end examination
26/10/2016 to 14/11/2016	Diwali Break

NOVEMBER 2016

15/11/2016	College Reopens
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DECEMBER 2016

05/12/2016	Open Day
08/12/2016	Annual Sports Day
15/12/2016 to 22/12/2016	Supplementary exam for semester -1 and semester-3
19/12/2016	Notice for Application of Examination forms for ATKT examination SEMESTER I, II, III and IV to be conducted in February 2017.
20/12/2016	Display of Time Table for ATKT examination SEMESTER I, II, III and IV to be conducted in February 2017.
22/12/2016	Notice for submission of question paper Periodical Class test Semester II, IV and VI to the faculties – Last date to be given for submission of question papers 5 th January 2017.
22/12/2016 to 23/12/2016	Razzmatazz
24/12/2016	Notice for submission of question paper Regular Term end examination Semester IV to the faculties – Last date to be given for submission of question papers 25 th January 2017.

25/12/2016 to 01/01/2017	Mid Term Break
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JANUARY 2017

02/01/2017	College Reopens
04/01/2017	Display of time table for Class test Sem. II IV and VI I dates for exam, 3 rd February,2017 - 9 th February ,2017
05/01/2017	Submission of Question Papers for Periodical Class Test Self Financing Section. Additional Examination for the students who remained absent in Regular term end Semester III examination held in October 2016
25/01/2017	Submission of question paper for Regular Term end examination Semester IV.
26/01/2017	Republic Day
27/01/2017 to 31/01/2017	Internal Examination SYBCOM semester -4 and TYBCOM semester-6

FEBRUARY 2017

01/02/2017	Display of Time Table for Regular Exam Time Table Sem. IV of Self financing Section
03/02/2017	Periodical Class Test for Semester II, IV and VI Self Financing Section
04/02/2017	Annual Prize Distribution
09/02/2017 to 10/02/2017	ATKT Exam Semester I,II,III and IV for Self Financing section
14/02/2017 to 16/02/2017	Additional Internals Examination for SYBCOM semester-4 and TYBCOM semester-6
25/02/2017	Additional Class test for Sem. II, IV and VI.
27/02/2017	Submission of Internal Mark sheet for Semester II, IV and VI

MARCH 2017

01/03/2017 to 08/03/2017	Semester End Examination for SYBCOM Semester-4
06/03/2017	Declaration of Results of ATKT examination Semester I ,II, III and IV
06/03/2017	Notice of Revaluation to be displayed for ATKT EXAM I ,II,III and IV
14/03/2017	Regular Term End Exam for Semester IV.
28/03/2017	CAP for Semester IV examination.
29/03/2017	Submission of final Mark sheets of Sem. IV Regular Term end examination

APRIL 2017

07/04/2017	Declaration of Results for Semester IV Regular Term End Examination. Notice of Revaluation to be displayed.
15/04/2017	Open Day - Degree college
26/04/2017	Additional Examination for students who remained absent for Semester IV Regular Term end examination held in March 2017 Self Financing Section.

MAY 2017

06/05/2017 to 13/05/2017	Additional exam for medical cases approved by the Principal.
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ANNEXURE 1B:**Activity List for Academic Year 2016-17:**

Date	Event	Target Audience	No of Participants
23/06/2016	Orientation by Career Counsellor	Second Year & Third Year Students of Degree College	
27/06/2016	Orientation by General Psychological Counsellor	Second Year & Third Year Students of Degree College	
29/06/2016	Orientation for New Volunteers	S.Y.B.Com.	45
01/07/16 to 15/07/16	Sale of T.Y.B.Com. Books	T.Y.B.Com.	
02/07/2016	Workshop on “Notepad Making out of Waste”	Degree College	10
04/07/2016	Orientation by General Psychological Counsellor	First Year Students of Degree College	
06/07/2016	Enrollment Drive	Degree Students	
07/07/2016	Book Review Presentation	S.Y.B.A.F.	75
08/07/2016	Visit to Clergy Home	Inmates	50
09/07/2016	Stationery Distribution to Community Children	Children from Sanjay Nagar Community	96
09/07/2016	Orientation Session of Students & Parents	F.Y.B.M.S./B.A.F./B.B.I./B.F .M../B.Sc.(IT)	257
09/07/2016	Orientation Session of Students & Parents	F.Y.B.Com.	256
10/07/2016	Cleaning at Cheshire Home	Inmates of Cheshire Home	23
12/07/2016	Library Orientation	F.Y.B.Com.-B	63
13/07/2016	Library Orientation	F.Y.B.Com.- C	82
15/07/16 to 30/07/16	Extended support in academics to help the students with special needs	S.Y.B.Com.	2
23/07/2016	Talk on “Women's Rights” by Advocate Anand Bhatia	Degree College	170
23/07/2016	Quiz Competition organised by S.Y.B.A.F.	F.Y.B.A.F and S.Y.B.A.F	120
24/07/2016	Visit to "Home for the Aged"	Inmates of Home for the	50
28/07/2016	Orientation by Career Counsellor	First Year Students of Degree College.	

29/07/2016	Ecological Costing -Costing Models Presentation by S.Y.B.A.F.	Degree College	75
30/07/2016	Workshop on “Resume Writing” by Ms. Sneha Amin Pujari, H.R. Consultant from Teradata Corporation	S.Y.B.Com.& T.Y.B.Com.	106
31/07/2016	Tree Plantation Drive	General Public	32
01/08/16 to 16/08/16	Sale of F.Y.B.Com., F.Y.B.A.F. & S.Y.B.Com.Books	F.Y.B.Com. F.Y.B.A.F. S.Y.B.Com.	
01/08/2016	Breastfeeding Awareness Week	General Public	10
02/08/2016	Departmental Forum - “Presentation on Brexit”	B.M.S.	150
03/08/2016	DR Selection Process	Degree College	51
05/08/16 to 06/08/16	Display and sale of article by Cheshire Home	Inmates of Cheshire Home	20
07/08/2016	Friendship Day celebration with the inmates of Cheshire Home	Inmates of Cheshire Home	9
11/08/2016	Library Orientation	B.Sc. (IT)	48
12/08/2016	Library Orientation	F.Y.B.B.I.	47
13/08/2016	Installation Ceremony	Degree College	250
16/08/2016	Organising Committee -Election	DRs	50
18/08/2016	Grocery Distribution to Community Families	Families of Sanjay Nagar Community	4
18/08/2016	Implementation of Project Raksha & Samman	Policemen & Street Children	37
18/08/2016	Library Orientation	F.Y.B.A.F.	37
19/08/16 to 20/08/16	Talenziaa’16	89 Colleges	1,459
24/08/2016	1st Meeting with Area		57
24/08/2016	Inauguration of “B.A.F. Houses “ & a Presentation on “Goods and Services Tax (GST)” by T.Y.B.A.F.	B.A.F. B.Com.	57 80
25/08/16 to 29/08/2016	Saplings Project on “Wall Hanging Garden”		57

26/08/2016	Talk on “Stress Management” by Dr. Delica D’Sa, Clinical Counsellor of Holy Spirit Hospital	Degree College	180
27/08/2016	Workshop on “ Financial Awareness” by Mr. Narayan.G.Sawant - Chairperson, Astitva Foundation, Ms.Pooja Ganesh Ghatge - Entrepreneur & Member Moreshwar Mahila Bachat, Ms. Pragnya.J. Maru - Entrepreneur & Member Aaradhya SHG	Students of EDC & Self-Financing Section	65
28/08/2016	Talk on " Financial Planning for Young Graduate" by CFP Mr. Mukund Seshadri	T.Y.B.Com.	83
01/09/2016	Eureka’16 “Learn! Share! Innovate!” An Inter-collegiate Workshop on preparation of Semester V Examination	B.A.F., B.M.S., B.B.I., B.F.M. & B.Sc.(IT)	100

ANNEXURE 2: SAMPLE OF ANALYSIS OF FEEDBACK TAKEN FROM PARENTS:

REPORT ON F.Y.B.B.I. ORIENTATION DATED 09/07/2016

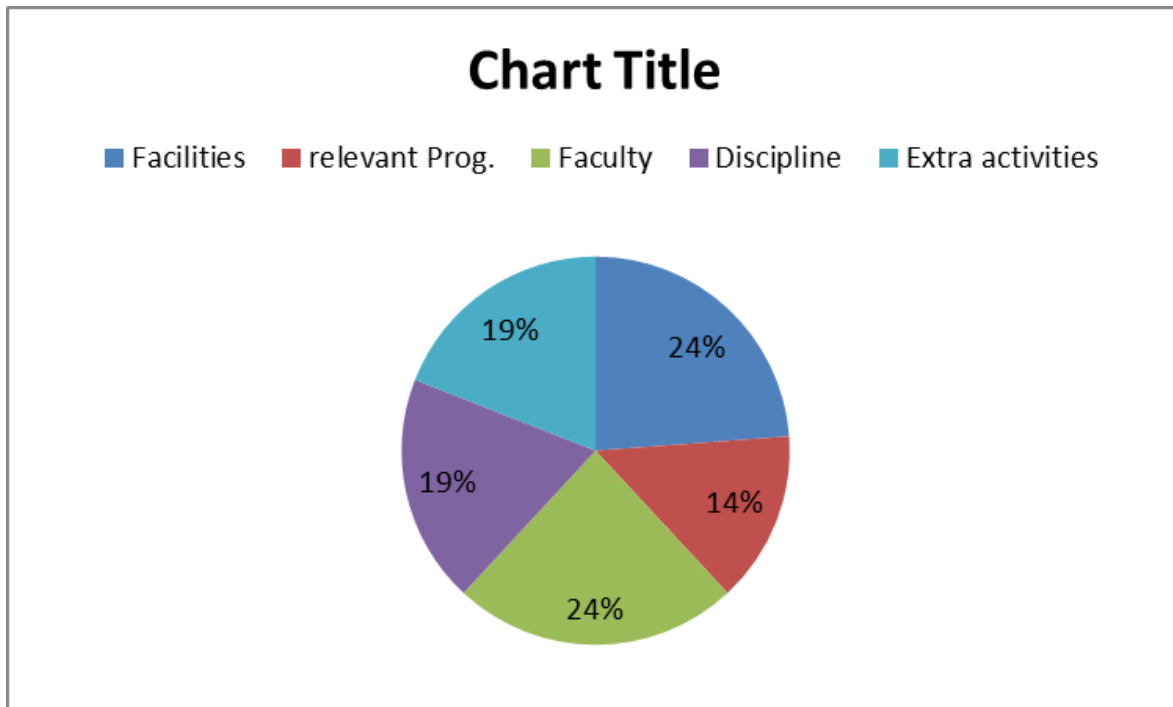
Date: 9th July 2016

No. of Participants: 40

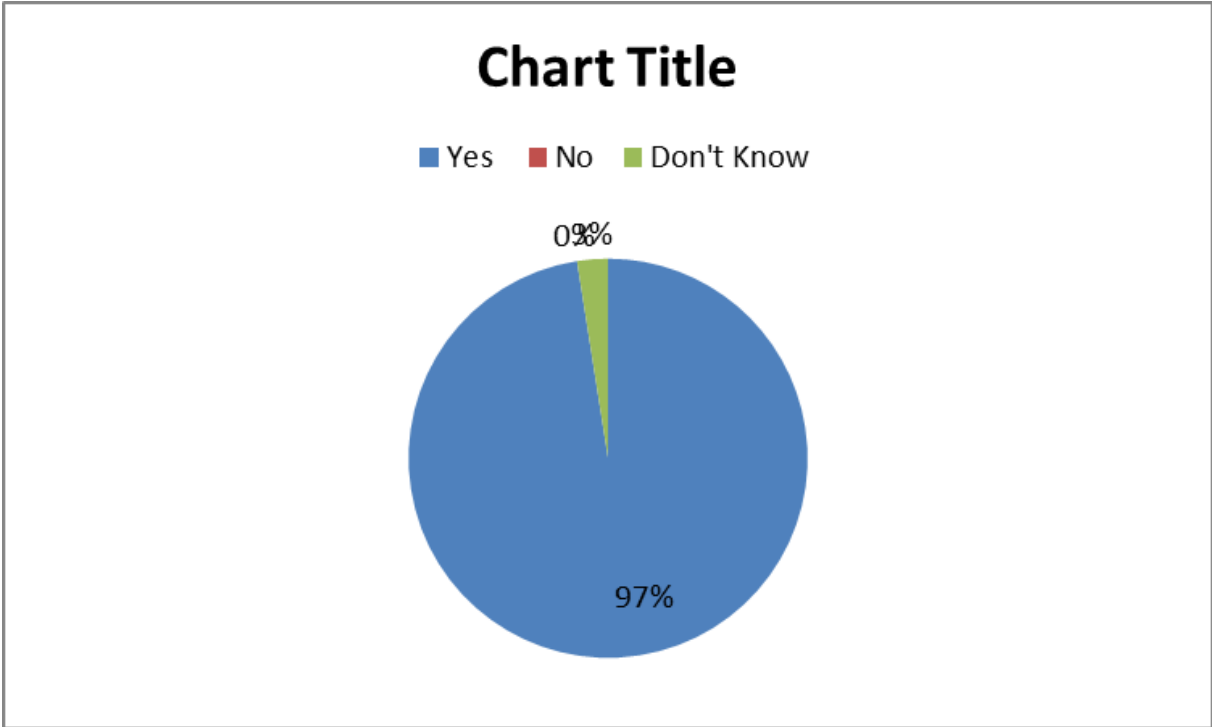
F.Y.B.B.I. Orientation programme was organized on 9th of July 2016 in class room no. 517 at 8:00 am. The main objective of orientation program was to orient the parents and students with the college infrastructure, achievements, BBI Program and evaluation pattern. The presentation was done by the students of Second Year on the College infrastructure, facilities and achievements, while the Program coordinator Mr. Ishtiyaq Chiplunkar oriented them on BBI Program and the evaluation pattern.

ANALYSIS OF FEEDBACK OF ORIENTATION PROGRAM.

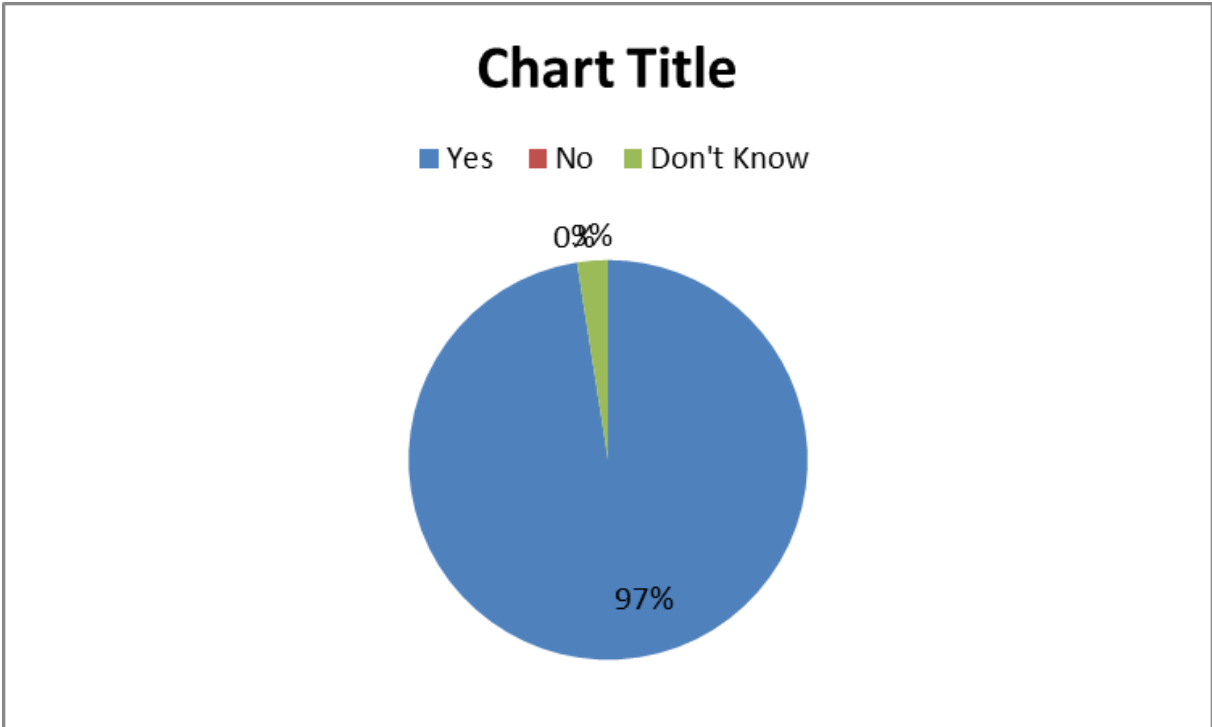
Q.1 Factors that encourage you to select this college for your ward:



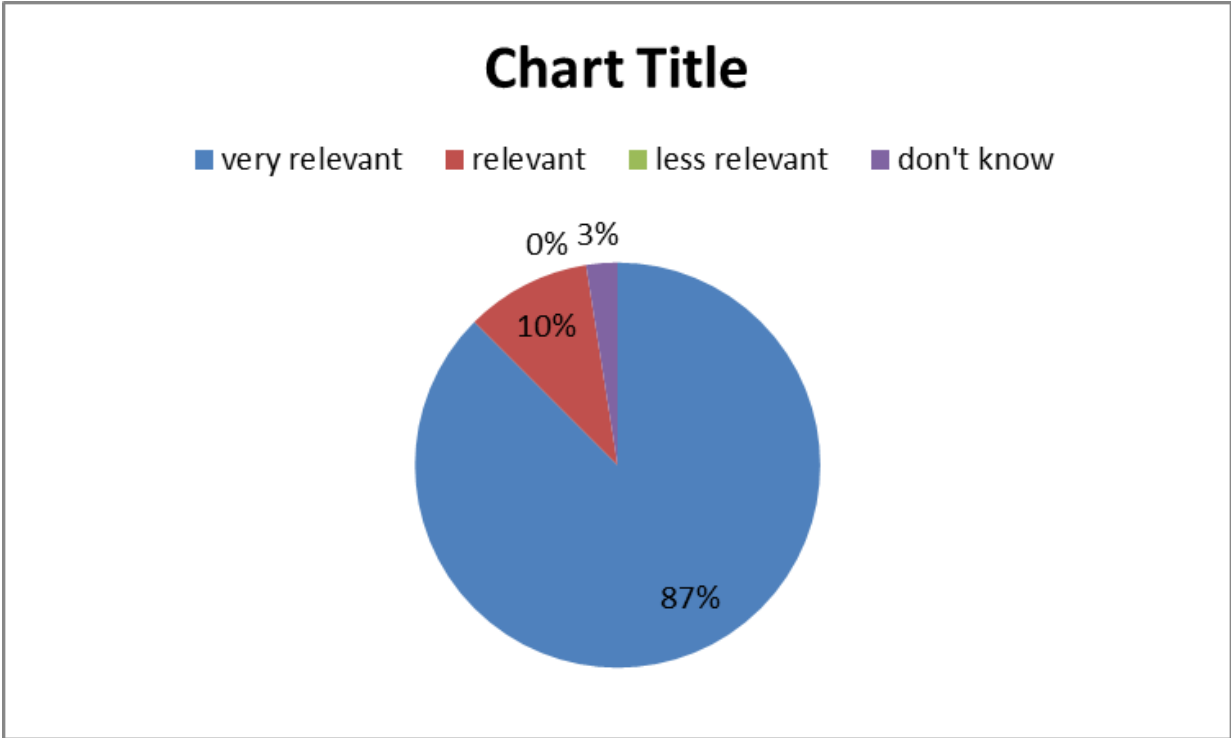
Q.2 Do you feel that the course is helping your ward gaining knowledge?



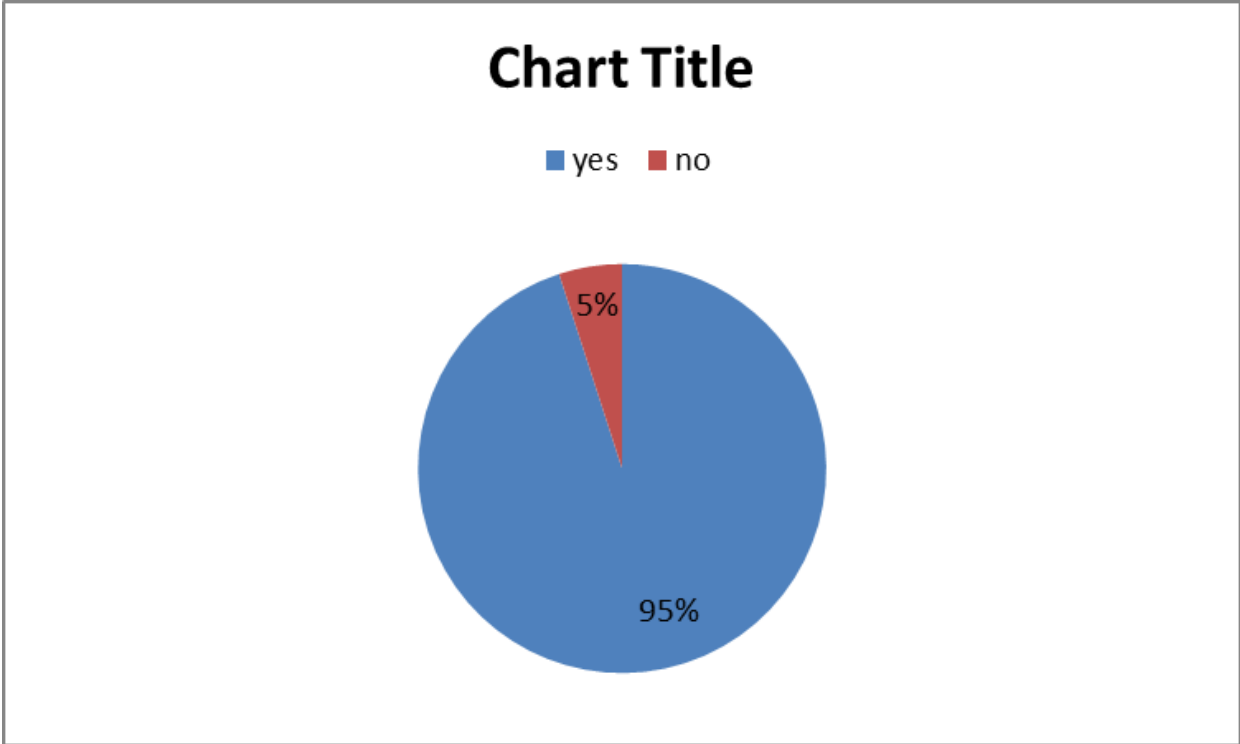
Q.3 Do you think that the course will help in shaping your ward's career?



Q.4 How relevant is course content?



Q.5 Do you think the course will equip your ward with sufficient skills to meet industry requirements?



SAMPLE OF ANALYSIS OF FACULTY APPRAISAL BY STUDENTS:

Sr. No.	Question	Overall Average	Your Average
1	The teacher is able to control the class	2.76	3.17
2	The teacher completes syllabus on time	2.73	3.15
3	The teacher has subject knowledge	2.88	3.10
4	The teacher has the ability to create interest in the subject	2.71	2.98
5	Your overall impression about the teacher is	2.85	3.08
6	Students' find it easy to understand the subject	2.70	3.06
7	The teacher uses different teaching methods such as giving examples , case studies, use of audio-visual aids etc	2.65	2.94
8	The teacher is willing to clarify doubts	2.73	3.21
9	The teacher engages lectures on a regular basis	2.91	3.21
10	The teacher is able to relate theory with real world	0.73	0.83
	TOTAL AVERAGE	2.57	2.87

SAMPLE OF ANALYSIS OF FEEDBACK TAKEN FROM ALUMNI:

1. Factors that attracted you to this college.

Relevant programme	Proximity to residence	Faculty	Discipline	Extra curricular	Facilities	Safety	Any other
58.82353	51.76471	77.64706	75.29412	51.76471	52.94118	54.11765	15.29412

2. Do you feel the programme has helped you in gaining knowledge?

Yes	No	Don't know
89.41176	2.352941	4.705882

3. How relevant was the Programme /course content?

		Less relevant	Less relevant
Very relevant	Relevant	Teacher made effort to make it relevant	teacher did not make effort to make it relevant
37.64706	58.82353	49.41176	5.882353

4. Has the programme helped in your career?

Yes	No
92.94118	4.705882

5. Do you think the programme has equipped you with sufficient skills to meet industry requirements?

Yes	No
82.35294	15.29412

ANNEXURE 3: GUEST SPEAKERS DETAILS :2016-2017

Sr. No.	Event	Topic	Guest Speaker	Qualifications	Designation
1	Workshop	Note pad making out of Waste	Prof. Hema Mehta	B.Com., M.Com., LLB, GDA, DFM, PGDORM, DCL	Assistant Professor, Tolani College of Commerce
2	Talk	Women Rights	Advocate Anand Bhatia	LLM	Advocate, High Court
3	Talk	Stress Management	Dr. Delica D'Sa	MA (Clinical Counselling)	Clinical Counselor, Holy Spirit Hospital
4	Talk	Breast Cancer and Cervical Cancer	Dr. Ajay Kolse	MBBS, MD (Radio Therapy)	Consultant Radiation Oncologist, Holy Spirit Hospital
5	Talk	Financial planning for Young Graduates	Mr. Mukund Seshadri	CFP	Financial Consultant at MS Ventures
6	Workshop	TALLY ERP	Mr. Ajay Poojary	M.Com. GNIIT	Faculty at NIIT
7	Talk	Career as a Dubbing Artist	Ms. Renu Sharda	Dubbing Artist	Alumna of Tolani College
8	Workshop	Resume Writing	Ms. Sneha Amin Pujari	Post Graduate Diploma in H.R.	H.R. Consultant from Teradata Corporation
9	Workshop	CFP (Certified Financial Planner)	Mr. Ravi Arora		FPSB (Financial Planning Standards Board India)
10	Workshop (Eureka) Sr. no 10-18	Preparation of Semester V & VI Examination for Self-Financing Section Programs	Mr. Vijay Gawde	M.Com. (Advance Accountancy) P.G.D.F.M. M.B.A. (Finance) U.G.C., N.E.T. (Commerce) Qualified	Coordinator- B.M.S. Vidyalankar School of Information Technology
11			Dr. Nishikant Jha	M.Com., University of	Coordinator- B.Com.(A&F),

				Mumbai, ICWAI, PGDBM [MBA] Ph.D. CIMA Advocate, CIMA London, International Executive MBA, BEC, D.Litt.,	Thakur College of Science & Commerce
12			Ms. Perna Sharma	M.Com., M.B.A., B.Ed., N.E.T., M.Phil.	Coordinator- B.M.S., Pillai College of Arts, Commerce & Science
13			Ms. Parveen Nagpal	M.Com. (Management). M.Ed., MHRDM,	Coordinator B.M.S.-M.L. Dahanukar College of Commerce
14			Ms. Savita Bodke	M.M.S, (Finance), University of Mumbai, Certificate Programme on Capital Market. (CPCM), M.Com, (Accountancy), G.D.C & A.	MET Institute of Management
15			Mr. Asif Rampurawala	M.Sc. in Computer Science, University of Mumbai UGC NET Qualified	Vice Principal, Vidyalankar School of Information Technology
16			Mr. Nitin Kulkarni	M.M.S. (Marketing),	Coordinator- B.M.S., Viva

				B.E. (Civil)	College
17			Mr. Gurunath Pillai, C.A.	M.Com. A.C.A. D.F.M.	Ghanshyamdas Saraf College of Arts & Commerce
18			Ms. Urvi Jain	M.A., M.Phil.	Coordinator- B.Com.(B&I), Ghanshyamdas Saraf College of Arts & Commerce
19			Ms. Shalini Padhi	M.B.A. UGC NET Qualified	,Coordinator- B.M.S., Mithibai College of Arts & Commerce
20	Talk	Environmental Management and Sustainable Development	Ms. Anupama Prasad	M.Sc. in Environmental Science	Assistant professor, N.M. College of Commerce

ANNEXURE 4: RESEARCH PUBLICATIONS (ACADEMIC ADVISORS REPORT):

Faculty Research in Nutshell

The table given below provides in nutshell, the academic progress and achievements of all faculties taken together during the A.Y 2016-17.

1.	Research Guide for Ph.D.	01
2.	Research Guide for M.Phil.	01
3.	Successfully completion of Ph.D.	Nil
4.	Pursuing Ph.D.	06
5.	Registered for Ph.D.	03
6.	Successful completion of pre-Ph.D. course work	02
7.	Consultancy	Nil
8.	Successful completion of minor research projects with UGC grants	Nil
9.	Pursuing minor research projects with UGC grants	Nil
10.	Applied for minor research projects with UGC grants/ University Of Mumbai Grants	Nil
11.	Completion of P.G / Diploma / Post Graduate Diploma Course / SET/ NET	05
12.	Number of research papers published in journals having ISSN	09
13.	Number of book authored having ISBN	12
14.	Number of research papers presented in international conferences	03
15.	Number of research papers published in proceedings of national conferences having ISBN/ISSN	16
16.	Number of research papers presented in national conferences	02
17.	Number of research papers in state/regional conferences	01
18.	Number of national conferences organized within the institution	Nil
19.	Number of faculty attended UGC sponsored refresher course /Short Term Course	02
20.	Number of faculty attended UGC sponsored Orientation Programme	01
21.	Number of faculty development programmes attended by the faculty outside the institution	29
22.	Number of faculty development programmes organized within the institution	01
23.	Number of faculties invited as a resource person	06

Research Guide for Ph.D.

- (1) **Dr. Nisar Hussain**, has been empaneled as an Adjunct Faculty/ Guide/ Supervisor for Ph.D. Programme by Shri Jagdish Prasad Jhabarmal Tibrewala University (dated June 22, 2016, Reg. No JJT/2K9/EDU/599).

Research Guide for M.Phil

- (1) **Dr. Sachin Pendse**, has been empaneled as a research guide for M.Phil in Geography by the Tilak Maharashtra Vidyapeeth, Pune for a period of 5 years. (2013-14 to 2017-18).

Completion of Ph.D.

Pursuing Ph.D.

- (1) **Ms.Dhanashree Joshi** is pursuing her Ph.D. from SNTD University .The title of her thesis is “Constraints and Opportunities of Women in IT Sector- A Case Study of Mumbai”.
- (2) **Ms. Hema Mehta** is pursuing her Ph.D. from Mumbai University. The title of her thesis is “Study of Self-Help Groups with Special reference to North Mumbai region”.
- (3) **Ms. Leena Nair** registered for her Ph.D. from University of Mumbai. The title of her thesis is “Analytical Study of Self- Help Group Bank Linkage Model with Reference to Commercial, Co-operative Banks in Maharashtra From 2008-2012”.
- (4) **Ms.Sadhana V** registered for her Ph.D. from University of Mumbai. The title of her thesis is “A study on work-life balance among women in public sector banks with special reference to Mumbai city”.
- (5) **Mr. Ishtiyag Chiplunkar** registered for Ph.D. in Accountancy from University of Mumbai. The title of his thesis is “A Study of the Investment Strategy of Individuals in Mumbai”.
- (6) **Ms. Padmaja Ganpatye** registered for Ph.D. in Banking & Finance (Commerce) from Savitribai Phule Pune University. The title of her thesis is “A Study of Savings and Banking Habits among Youths”.

Registration for Ph.D.

- (1) **Ms. Shubha Chaubal** registered for Ph.D. in Business Mathematics from Shri JagdishPrasad Jhabarmal Tibrewala University. The title of her thesis is “ Mathematical Model to analyze ecosystem and network analysis”.
- (2) **Ms. Rashmita Mohanty** registered for Ph.D. in the subject of Library and Information Science from Utkal University, Vanivihar, Bhubaneshwar. The title of her thesis is “Research productivity of Indian Institute of Technology(IIT)Bombay during 2006-2016 A Scientometric Analysis”.
- (3) **Ms. Mehrunnisa Ansari** registered for Ph.D. in the subject of Banking & Finance (Commerce) From University of Mumbai. The title of her thesis is ‘ An Analytical study of consolidation of Urban Co-operative Banks (UCBs)- Pre and Post-merger/Acquisition performance of UCBs in the state of Maharashtra.’

Successful Completion of Pre- Ph.D. Course work

- (1) **Mr. Ishityaq Chiplunkar**, attended a Seven day Workshop on ‘ Analytical tools for Research’ including developing measuring scale, Testing of Hypothesis & Factor Analysis as part of the course work for the Ph.D. Program organized by K.P.B. Hinduja College of Commerce, University of Mumbai & Global Network of Business Researchers from May 2 - 8, 2016.
- (2) **Ms. Padmaja Ganpatye**, attended the sessions for Research Methodology Course Work in the Faculty of Commerce conducted at Department of Commerce Savitribai Phule Pune University, from March 3- May 8, 2016.

Completion of P.G /Diploma / Post Graduate Diploma Course/ SET/NET

- (1) **Ms. Gauri Raut** successfully completed her Certificate Course in Librarian Examination, Government of Maharashtra, Directorate of Libraries, M.S, Mumbai, June 2016.
- (2) **Ms. Rashmi Agashe** successfully completed her Master of Arts Examination conducted by S.N.D.T. Women’s University, May, 2016.
- (3) **Mr. Mubeen Shaikh** successfully cleared SET Examination conducted by Savitribai Phule Pune University State Agency (Formerly University of Pune), September, 2016.

- (4) **Ms. Delisha Dsouza** successfully cleared SET Examination conducted by Savitribai Phule Pune University State Agency (Formerly University of Pune), September, 2015.
- (5) **Mr. Ishtiyaq Chiplunkar** successfully cleared M.Phil. in Commerce Examination conducted by University of Mumbai with 'A' grade, January, 2017.

Research Papers Published in Journals Having ISSN

- (1) **Dr. Vijaya Krishna**, "An Overview of Entrepreneurship Ecosystem in India" published in International Journal of Research, Rizvi Education Society's, Rizvi College of Arts, Science & Commerce, Volume 5 (1), July- December, 2015, ISSN NO 2231-6124.
- (2) **Dr. Sachin Pendse**, "Security of Sea Lanes and International Trade: A Case Study of Somalian Piracy and its impact on International Trade" published in International Journal of Research, Rizvi Education Society's, Rizvi College of Arts, Science & Commerce, Volume 5 (1), July- December, 2015, ISSN NO 2231-6124.
- (3) **Dr. Vijaya Krishna**, "Human Resources Management in Institutions of Higher Education: With Specific reference to Colleges offering undergraduate programs" published in Intercontinental Journal of Human Resource Research Review ISSN: 2320-9704 – ONLINE ISSN :2347-1662- Print Impact Factor : 1.615 Volume 4, Issue 7, July 2016.
- (4) **Ms. Padmaja Ganpatye**, "Financial Inclusion through Financial literacy among youth" published in International Research Journal of Commerce, Management & Social Sciences, Issue VI, Volume- I, July –December, 2015. ISSN -2321-9831 pp 149.
- (5) **Ms. Hema Mehta**, "Study on empowerment of women through self-help groups in less developed part of Jogeshwari-east(Mumbai Suburb)" published in Episteme: an online interdisciplinary, multidisciplinary & multi-cultural journal, Bharat College of Arts and Commerce, Badlapur, MMR, India, Issue 4, Volume 5, March, 2017 BCAC- ISSN-2278-8794.
- (6) **Ms. Padmaja Ganpatye**, "The need of Holistic approach for retirement planning: A study" published in Episteme: an online interdisciplinary, multidisciplinary & multi-

cultural journal, Bharat College of Arts and Commerce, Badlapur, MMR, India, Issue 4, Volume 5, March, 2017 BCAC- ISSN-2278-8794.

- (7) **Ms. Deepali Kamle**, “ To Study the Preference of young Indian’s towards Sustainable Entrepreneurship Process” published in TIMSR Journal of Management Research published Thakur Institute of Management Studies & research, Kandivali-E , Mumbai, Volume 5, Issue No.1June, 2016 ISSN 2278-5752 pp no 23-32.
- (8) **Dr.Sachin Pendse**, “Battleship K.M.S Tirpitz: A story less known” published in Journal of Indian Ocean Studies by Vol 24, Issue No 3, December, 2016 ISSN 0972-3080 pp 378 -392.
- (9) **Ms. Shweta Murthy**, “Librarianship in Internet era” published in Special Issue on library and Information Science 'Shodh-Chetana', Issue 01 (II), Volume 03, January-March, 2017 ISSN-2454-1877. pp 155 -160.

Books Authored Having ISBN

- (1) **Ms. Shalini Hemanthkumar**, “Accountancy and Financial Management” S.Y.B.COM Semester –III, Sheth Publishers Pvt.. Ltd, Mumbai, ISBN 978-93-5149-495-9.
- (2) **Dr. Sachin Pendse**, (Co-author) “Environmental Studies” F.Y.B.COM Semester –I, Sheth Publishers Pvt.. Ltd, Mumbai – ISBN 978-93-5149-493-5.
- (3) **Ms. Deepali Kamle**(Co-author) “ Finance for HR Professionals and Compensation Management” T.Y.B.M.S Semester – V Himalaya Publishing House, Mumbai – ISBN 978-93- 5862-216-0.
- (4) **Mr. Ishtiyah Chiplunkar and Mr. Prasad Naik (Co-author)** “ Financial Accounting-I” F.Y.B.B.I Semester – I Rishabh Publishing House, Mumbai – ISBN: 978-93 – 5249 -046 -2.
- (5) **Ms. Leena Nair (Co-author)** “Introduction to Financial Management – I” F.Y.B.C.A.F. Semester – I Sheth Publishers Pvt. Ltd, Mumbai – ISBN 978-93-5149-577-2.
- (6) **Ms. Shalini Hemanthkumar (Co-author)**, “Accountancy and Financial Management “ S.Y.B.COM Semester –IV, Sheth Publishers Pvt. Ltd, Mumbai, ISBN 978-93-5149-637-3.
- (7) **Dr. Sachin Pendse**, (Co-author) “Environmental Studies” F.Y.B.COM Semester –II Sheth Publishers Pvt. Ltd, Mumbai, ISBN 978-93-5149-635-9.

- (8) **Dr. Sachin Pendse**, (Co-author) “Map Work Book in Environmental Studies” F.Y.B.COM Semester –II Sheth Publishers Pvt. Ltd, Mumbai, ISBN 978-93-5149-720-2.
- (9) **Dr. Sachin Pendse**, (Co-author) “Need and Implications of Dredging in Mumbai Harbour” Essays in Maritime Studies: Vol-III, published by The Curator, Maritime History Society, Mumbai, ISBN 978-93-85331-00-8.
- (10) **Ms. Leena Nair (Co-author)** “Cost Accounting” T.Y.B.C.A.F. Semester – VI (paper IV) published by Sheth Publishers Pvt. Ltd, Mumbai, ISBN - 978-93-5149- 408-9.
- (11) **Ms. Leena Nair (Co-author)** “Advanced Costing & Auditing” S.Y.B.M.S Semester –IV published by Sheth Publishers Pvt. Ltd, Mumbai, ISBN- 978-93- 5149-401-0.
- (12) **Ms. Bandita Singh** ‘Computers in Investment’ S.Y.B.F.M Semester –IV published by Sheth Publishers Pvt. Ltd, Mumbai, ISBN – 978-93-5149-723-3.

Research Papers Presented in International Conferences

- (1) **Ms. Mehrunissa Ansari**, “ Urban Co-operative Banks (UCBs)- An Analytical Study of Growth , impact and new reforms” a paper presented at the International Accounting Conference organized by Nagindas Khandwala College of Commerce, Arts & Management Studies, Malad, Mumbai, November 26, 2016.
- (2) **Dr. Vijaya Krishna**, “ Role of Colleges in Developing and supporting Local Businesses: With specific reference to small businesses in Rural areas” a paper presented at 18th International Conference of Association of Indian College Principals organized by Sri Krishna Arts and Science College, Coimbatore February 4 -6, 2017.
- (3) **Ms. Deepali Kamle**, “ A study on the impact of financial skill on entrepreneurial venture failure” a paper presented at the Pathh 2017 12th Annual International Research Conference on “ Changing Dynamics of Management Practices in a Globalized World” organized by St. Francis Institute of Management & Research, Borivali, Mumbai February 10, 2017.

Research Papers Presented Published in Proceedings of National Conferences

Having ISBN/ISSN

- (1) **Dr. Vijaya Krishna**, “Role of mentoring and microfinance in strengthening the entrepreneurial ecosystem for the poor in India” a paper presented at International Conference on ‘ Inclusive growth through alternative finance’ organized by Institute of

technology & Management, Navi Mumbai, February 20, 2016. (Paper Published in ISBN:978-93-5213-455-7)

- (2) **Dr. Vijaya Krishna** , “Role of Human Resources Management in University Affiliated Colleges in Quality Enhancement and Sustenance” a paper presented at One Day Interdisciplinary Seminar on “Enhancing Quality in Higher Education” organized by Ramanand Arya D.A.V.College, Mumbai on 9th April, 2016. (Paper Published in ISSN Number : 2231-5063)(Impact factor: 3.4052(UIF)).
- (3) **Ms. Leena Nair** , “Corporate Social Responsibility (CSR) in the Business of making difference” a paper presented at Third Annual National Multi-Disciplinary Conference on “India 2025: A Vision for next Decade” organized by Vidyalankar School of Information Technology, Wadala on 22- 23 January, 2016. (Paper Published in ISBN Number (13): 978-93-85880-98-8).
- (4) **Dr. Nisar Hussain**, “Importance of physical education and yoga for the welfare of mankind” a paper presented at One Day Interdisciplinary Seminar on “Enhancing Quality in Higher Education” organized by Ramanand Arya D.A.V. College, Mumbai on 9th April, 2016. (Paper Published in ISSN Number : 2231-5063)(Impact factor: 3.4052(UIF)).
- (5) **Ms. Shweta Murthy**, “ Library Automation in India” a paper presented at UGC Sponsored One day National Seminar on “ Innovative Applications of Technology in Libraries” organized by P.D Lions College of Commerce & Economics, Malad On September 23, 2016. (Paper Published in ISBN: 978- 81- 926019-7-7).
- (6) **Ms. Delisha D’souza**, “ Work-Life Balance and Stress Management (With Special Reference to College Teachers) a paper presented at 5th National Conference on “ Management Perspectives on Changing Socio- Economic Environment : Vision & Challenges”, organized by Anekant Institute of Management Studies (AIMS),Pune on October 7 & 8, 2016 (Paper Published in ISBN: 978-81-925257-0-9).
- (7) **Ms. Varada Trivedi**, “Need for Sustainable Development for Women Entrepreneurship” a paper presented at One Day Interdisciplinary National Conference on ‘Sustainable Development: Impact on Trade, Commerce, Economics and Science’ organized by Maharashtra College of Arts, Science & Science in collaboration with Department of

Commerce, University of Mumbai, November 19, 2016 ((Paper Published in ISBN :978-93-85027-50-5)

- (8) **Ms. Leena Nair**, “Gold Monetization Scheme” a paper presented at the Interdisciplinary National Conference on “ Recent trends in Digital Empowerment in Emerging Economies” organized jointly by Self Finance Department and IQAC, Ghanshyamdas Saraf College of Arts & Commerce, Malad, December 8, 2016.(Paper Published in ISBN : 978-81-933083-4-9)
- (9) **Ms. Varada Trivedi**, “Women Empowerment at workplace through legal rights: The need for relook at the Women Protection Laws” a paper presented at One Day International Conference on ‘Universality of Human rights: Current Scenario’ organized by University of Mumbai, Department of Law & K.P.D. Hinduja College of Commerce, Mumbai, December 9, 2016. (Paper Published in E-Book (CD) ISBN:978-93-5267-851-8).
- (10) **Ms.Sadhana Venkatesh**, “Smart City in Tamil Nadu: A case study of Erode” a paper presented at the National Conference on “ Digital Transformation – A Watershed Moment for Indian Economy” organized by Department of Economics, D.T.S.S. College of Commerce, Malad, February 16 , 2017.(Paper Published in ISBN: 978-81-9313-86-5-6)
- (11) **Mr. Ishtiyah Chiplunkar (Co-author)**, “A Study on Investment Preferences of Individuals in Mumbai with special reference to Physical Gold and Sovereign gold Bond Scheme” a paper presented at the National Conference on “ Digital Transformation – A Watershed Moment for Indian Economy” organized by Department of Economics, D.T.S.S. College of Commerce, Malad, February 16 , 2017.(Paper Published in ISBN :978-81-9313-86-5-6)
- (12) **Ms. Hema Mehta**, “The impact of unethical advertisements on women buying behaviour with reference to Mumbai region” a paper presented at the National Conference on “ Poly- Dimensional Approach towards Mesmerising World of Advertising” organized by M.L. Dahanukar College of Commerce, Vile Parle, February 25 , 2017. This paper was awarded as the “Best research Paper”.(Paper Published in ISBN : 978-81-921132-6-5)
- (13) **Ms. Jyoti Ghosh**, “ Guerilla Advertising in India” a paper presented at the National Conference on “ Poly- Dimensional Approach towards Mesmerizing World of Advertising” organized by M.L. Dahanukar College of Commerce, Vile Parle, February

25 , 2017. This paper was awarded as the “Best research Paper”.(Paper Published in ISBN : 978-81-921132-6-5)

- (14) **Ms. Sadhana Venkatesh**, “A study on the ethical dilemma of advertising in emerging markets” a paper presented at the National Conference on “ Poly- Dimensional Approach towards Mesmerizing World of Advertising” organized by M.L. Dahanukar College of Commerce, Vile Parle, February 25, 2017.(Paper Published in ISBN: 978-81-921132-6-5).
- (15) **Dr. Nisar Hussain**, “Physical Education and Study” a paper presented at the International Conference on “Global Opportunities in the context of Digital era for Sustainable Indian Economy (A Multi Disciplinary Approach) jointly organized by Shri Jagdishprasad Jhabarmal Tibrewala University and Vidya Niketan Degree College of Commerce , Ghatkopar-East, Mumbai on March 4 - 5, 2017. (Paper Published in ISBN ISSN 0975-5020).
- (16) **Ms. Leena Nair**, “ Currency Demonetization: Impact on the youth” a paper presented at the Pathh 2017 12th Annual International Research Conference on “ Changing Dynamics of Management Practices in a Globalized World” organized by St. Francis Institute of Management & Research, Borivali, Mumbai February 10, 2017. (Paper Published in digital form (CD)ISBN NO 978-81-926742-4-7).

Research Papers Presented in National Conferences

- (1) **Mr. Ishtiyag Chiplunkar**, “ A study of Investment Preference of Individuals in Mumbai” a paper presented in the category of Commerce, Management and Law and PPG Level in the ‘Intercollegiate departmental Zonal and Inter-Zonal Avishkar Research Conventions: 2016-17 organized by University of Mumbai at Ramsheth Thakur College of Commerce and Science, Kharghar on December 15, 2016.
- (2) **Ms. Hema Mehta**, “ Study on empowerment of women through self-help groups in less developed part of Andheri-East through social media” a paper presented by at One Day National level Multidisciplinary Conference on “ Electronic Commerce and Changing Market Scenario” organized by Department of Commerce, Shailendra Education Society ’s Arts, Commerce and Science College, Dahisar Mumbai on January 27, 2017.

Number of Research papers in State/ regional Conferences

- (1) **Ms. Shweta Murthy**, “Role of Librarian in Digital Era ” a paper presented at the State-Level Seminar Research Conventions: 2016-17 organized by University of Mumbai at Ramsheth Thakur College of Commerce and Science, Kharghar on December 15, 2016

National Conference within the Institution

UGC Sponsored Refresher Course / Short Term Course

- (1) **Ms. Jyoti Ghosh** attended "Refresher Course" in Business Studies organized by UGC Academic Staff College, University of Mumbai, at N.M. College of Commerce and Economics March 6, 2017 to March 25 , 2017and obtained **Grade “A ”**.
- (2) **Ms. Jayalakshmi Singh** attended "Refresher Course" in Business Studies organized by UGC Academic Staff College, University of Mumbai, at N.M. College of Commerce and Economics March 6, 2017 to March 25 , 2017and obtained **Grade “B”**.

UGC sponsored Orientation Programme attended by faculty

- (1) **Ms. Rashmita Mohanty** attended "Orientation Programme" organized by UGC Academic Staff College, University of Mumbai, May 16, 2016 to June 11, 2016and obtained **Grade “B ”**.

Faculty Development Programmes Attended by the Faculty outside the Institution

- (1) **Mr. Prashant Dharmadhikari**, attended one day workshop on ‘Revised Syllabus and Question Paper Pattern of ‘ (M.COM PART 1 , F.Y.B.COM, F.Y.BAF, F.Y.BBI, F.Y.BFM) organized by Ramanand Arya D.A.V College in association with University of Mumbai, July 21, 2016.
- (2) **Ms. Shubha Chaubal**, attended one day workshop on ‘Revised Syllabus and Question Paper Pattern in the subject of Mathematics & Statistical Techniques of F.Y.B.COM organized by University of Mumbai, Board of Studies in Mathematics, Board of Studies in Statistics & M.L. Dahanukar College of Commerce , Vile –Parle-E, July 22, 2016.

- (3) **Ms. Varada Trivedi**, attended one day workshop on ‘Revised Syllabus and Question Paper Pattern in the subject of Business Economics of F.Y.B.COM organized by Mulund College of Commerce, Mulund, in collaboration with Board of Studies in Business Economics, University of Mumbai, July 23, 2016.
- (4) **Ms. Leena Nair** , attended one day workshop on ‘Revised Syllabus F.Y.B.COM Accounting & Finance Semester I & II of B.COM Accounting & Finance Program organized by Board of Studies in Accountancy, University of Mumbai and Department of Accounting & Finance , Changu Kana Thakur Arts, Commerce and Science College , New Panvel , July 23, 2016.
- (5) **Ms. Laxmi Pandya**, attended one day workshop on ‘Revised Syllabus of First Year B.Sc (Information Technology)organized by S.K.Somaiya College of Arts, Science and Commerce in association with Ad-hoc Board of Studies (Information Technology) University of Mumbai, July 22, 2016.
- (6) **Mr. Sabir Moin. M. Shaikh**, attended one day workshop on ‘Revised Syllabus of First Year B.Sc. (Information Technology) organized by S.K. Somaiya College of Arts, Science and Commerce in association with Ad-hoc Board of Studies (Information Technology)University of Mumbai, July 22, 2016.
- (7) **Mr. Prasad Naik**, attended First Term Training Program for Extension Work Teachers & Student Managers organized by University of Mumbai, Dept. Lifelong Learning & Extension at Kandivali Education Society’s B.K. Shroff College of Arts & Commerce, Kandivali-W, Mumbai, July 22, 2016.
- (8) **Mr. V. Ramakrishnan**, attended First Term Training Program for Extension Work Teachers & Student Managers organized by University of Mumbai, Dept. Lifelong Learning & Extension at Kandivali Education Society’s B.K. Shroff College of Arts & Commerce, Kandivali-W, Mumbai, July 22, 2016.
- (9) **Ms. Arjuni Trivedi** attended one day workshop on “Imperative Programming” (Revised Syllabus, Semester- I) of First Year Bachelor of Science (I.T) organized by the Department of Information Technology and Computer Science of D.G Ruparel College of Arts , Science and Commerce , August 18, 2016.
- (10) **Mr. Sabir Moin. M. Shaikh**, attended one day workshop on ‘Revised Syllabus of First Year B.Sc. (Information Technology), Semester – I in the subject of “ Digital

Electronics” by Usha Pravin Gandhi College of Management, Vile – Parle organized in association with Ad-hoc Board of studies (Information Technology),University of Mumbai, August 26, 2016.

- (11) **Ms. Sneha Hathi**, attended one day National Seminar on ‘Women & Corporate Excellence’ organized by Department s of B.Com (B & I) , B.Com (A & F) & B.M.S , S.S.& L.S Patkar College of Arts & Science and V.P. Varde College of Commerce and Economics , Goregaon, August 27, 2016.
- (12) **Ms. Leena Nair**, participated in the NAAC Sponsored National Seminar on Changing Role of Teachers in changing times’ organized by IQAC, R. A. Podar College of Commerce & Economics, Matunga, September 3, 2016.
- (13) **Ms. Arjuni Trivedi**, participated in the NAAC Sponsored National Seminar on Changing Role of Teachers in changing times’ organized by IQAC, R. A. Podar College of Commerce & Economics, Matunga, September 3, 2016.
- (14) **Ms. Vaibhavi Dalvi**, attended the two day workshop on ‘Basics of Social Science Research Methodology’ organized by IQAC, Nagindas Khandwala College of Commerce, Arts & Management Studies, Malad, September 23 & 24, 2016.
- (15) **Ms. Hema Mehta**, attended one day Faculty Development Program organized by the Meghnad Desai Academy of Economics and HR College of Commerce & Economics, Mumbai, September 24, 2016.
- (16) **Ms. Navjit Segue**, attended one day Faculty Development Program organized by the Meghnad Desai Academy of Economics and S.M.Shetty College, Mumbai, December 3, 2016.
- (17) **Ms. Madhavi Apte**, attended one day Faculty Development Program organized by the Meghnad Desai Academy of Economics and S.M. Shetty College, Mumbai, December 3, 2016.
- (18) **Ms. Roma Kukreja**, attended Faculty Development Programme for the teachers of Commerce Stream organized by the Career Counseling Committee (CCC), ICAI, Mumbai, October 27, 2016.
- (19) **Ms. Puja Jha**, attended Faculty Development Programme for the teachers of Commerce Stream organized by the Career Counseling Committee (CCC), ICAI, Mumbai, October 27, 2016.

- (20) **Ms. Ayesha Kazi**, attended Faculty Development Programme for the teachers of Commerce Stream organized by the Career Counseling Committee (CCC), ICAI, Mumbai, October 27, 2016.
- (21) **Ms. Sangeeta Kulkarni**, attended Faculty Development Programme for the teachers of Commerce Stream organized by the Career Counseling Committee (CCC), ICAI, Mumbai, October 27, 2016.
- (22) **Mr. Dilip Dubey**, attended Faculty Development Programme for the teachers of Commerce Stream organized by the Career Counseling Committee (CCC), ICAI, Mumbai, October 27, 2016.
- (23) **Dr.Sachin Pendse**, participated in Training Programme on Sexual Harassment of Women at Workplace (Prevention, prohibition and Redressal) Act, 2013 organized by Women development cell, university of Mumbai in association with Maharashtra State Commission for Women, at fort Campus, university of Mumbai, February 14, 2017.
- (24) **Ms. Laxmi Pandya**, participated in Training Programme on Sexual Harassment of Women at Workplace (Prevention, prohibition and Redressal) Act, 2013 organized by Women development cell, university of Mumbai in association with Maharashtra State Commission for Women, at fort Campus, university of Mumbai, February 14, 2017.
- (25) **Ms. Rashmita Mohanty**, participated in the BOSLA- KJSCE Seminar on Internet of things and Research Communication organized by K.J. Somaiya College of Engineering, Mumbai and Bombay Science Librarian's Association, Mumbai, February 18, 2017.
- (26) **Ms. Shweta Murthy**, participated in the BOSLA- KJSCE Seminar on Internet of things and Research Communication organized by K.J. Somaiya College of Engineering, Mumbai and Bombay Science Librarian's Association, Mumbai, February 18, 2017.
- (27) **Ms. Bandita Singh**, participated in One Day Workshop to discuss implementation of revised syllabus of information Technology F.Y.B.Sc. Semester –II degree course organized by V.G Vaze College in association with ad-hoc Board of Studies (Information Technology) of University of Mumbai, March 7, 2017.
- (28) **Ms.Mehrunissa Ansari** participated in Higher Education Forum 8th Annual Convention organized by Durgadevi Saraf Institute of Management Studies, Mumbai, March 18, 2017.
- (29) **Ms. Leena Nair** participated in Higher Education Forum 8th Annual Convention organized by Durgadevi Saraf Institute of Management Studies, Mumbai, March 18, 2017.

Faculty Development Programmes Organized Within the Institution

- (1) The Research cell and IQAC jointly organized a lecture on Demystifying Research in Social Sciences by Dr. Peter Cunningham on 11th March 2017 in the Audio-visual room of the college for faculty members.

Faculties Invited as a Resource Person

- (1) **Dr. Sachin Pendse** was invited as a resource person to deliver a lecture on “Dutch Factory at Vengurla” by Maritime History Society, INS, Mumbai, May 17, 2016.
- (2) **Dr. Nisar Hussain** was invited as a resource person to deliver a lecture on “Sports Psychology” by Lokseva Education Society’s Arts & Science College, Aurangabad, December 30, 2016.
- (3) **Ms. Leena Nair** was invited as resource person for an Intercollegiate Research Paper Competition for Students (V-Search- 2017) to chair the session for the Commerce and Management track by Vidyalankar School of Information Technology, Mumbai, February 23, 2017.
- (4) **Ms. Rashmita Mohanty** was invited as a resource person for session on Scientific research Communication during Research Scholars Confluence and Alumni Meet (ReSConAm) by IIT Bombay, March 18-19, 2017.
- (5) **Ms. Leena Nair** was invited as a resource person for T.Y.B.COM (A&F) Semester VI Exam guidelines and preparation session on the subject of Cost Accounting, Financial Accounting VI & Financial Accounting Paper VII by Western College of Commerce & Business Management, Navi Mumbai, on March 22, 2017.
- (6) **Ms. Leena Nair** was invited as a resource person for T.Y.B.COM (A&F) Semester VI on the subject of Cost Accounting, Financial Accounting VI & Financial Accounting Paper VII by Chetana’s H.S.College of Commerce & Economics, Bandra- (E), Mumbai, April 10, 2017.

Achievements

- (1) Mr. Haridas Vakchore was awarded Third Prize in the Antakshari in the 16th Inter-Collegiate Cultural Event “Cosmos Jallos” organized by Cosmopolitan’s Valia Chhaganlal Laljibhai College of Commerce on December 20- 21, 2016.
- (2) Maratha Armaar: Ek Enoke Parv in Marathi, authored by **Dr. S. S. Pendse**, released by V.Adm. Manohar Awati on 18th February. It has been awarded the S.N Joshi Award as the Best History Book by the Maharashtra Sahitya Parishad, Pune.
- (3) Research Cell: three students participated at: TRANSTECH 17: A Conference organized by Tolani Maritime Institute, Talegaon, Pune, March 2 – 4, 2017.

Title of Paper: SAGARMALA: “Building the Gateways of Growth” ‘The Way Ahead’

Student Authors:

- (1) Vibhuti A. Tamhanekar, (T.Y.B.COM)Tolani College Of Commerce, Andheri (E), Mumbai-93, tamhanekarvibhu2107@gmail.com
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- (3) Sooraj .S. Cherukada, (F.Y.B.F.M) Tolani College Of Commerce, Andheri (E), Mumbai-93, cherukadasooraj@gmail.com

Prize: The paper was judged as the best paper and was awarded cash prize of Rs. 6000.

ANNEXURE 5: LIST OF EXTENSION ACTIVITIES UNDERTAKEN IN A.Y. 2016-2017

Date	Activity	Organized by	Beneficiaries	Participants
29/06/2016	Orientation Program for new volunteers	HEPSN	S.Y.B.Com. students	45
02/07/2016	Workshop on Notepad making out of Waste	CWDC	Degree College Students	10 students of Degree College
06/07/2016	Enrollment Drive	DLLE	DLLE Students	57
08/07/2016	Visit to Clergy	ROTARACT	Aged priest of the Clergy home	50 Students from Rotaract Club
09/07/2016	Stationary Distribution to community children	CWDC	Children from Sanjay Nagar community	10 students of B.COM
10/07/2016	Cleaning at Cheshire Home	HEPSN	Inmates of Cheshire Home	23
15/07/16 to 30/07/16	Extended support in academics to help the student with special needs : teaching assistance is provided	HEPSN	S.Y.B.Com. student	2
23/07/2016	Talk on Women Rights by eminent Lawyer of Mumbai – Advocate Anand Bhatia	CWDC	170 students of Degree college	170 students of Degree college
24/07/2016	Visit to the Old Age home	ROTARACT	Old and Destitute staying Old Age home	100 Students from the Rotaract Club
31/07/2016	Tree Plantation Drive	ROTARACT	Environment in General and People at large.	50 Volunteers from the Rotaract Club
01/08/2016	Breast Feeding Awareness Week	ROTARACT	General Public	4 volunteers From Rotaract Club
05/08/16 to 06/08/16	Display and sale of article by Cheshire Home	HEPSN	Inmates of Cheshire Home	20
07/08/2016	Friendship Day celebration with the inmates of Cheshire Home	HEPSN	Inmates of Cheshire Home	9
13/08/2016	Installation Ceremony	ROTARACT	Students of Tolani College of Commerce	200 Students of Tolani College

18/08/2016	Project Raksha & Sammaan	ROTARACT	Street Children	50 Students from Rotaract Club
24/08/2016	1st Meeting with Area Coordinator	ROTARACT	Rotaract members and Students	50 Students from Rotaract Club
25-08-16 to 29-08-16	Sapling Project on "Wall Hanging Garden"	DLLE	DLLE Students	57
26/08/2016	Talk on Stress Management by Dr. Delica D'Sa, Clinical Counselor of Holy Spirit Hospital	CWDC	180 students of Degree college	180 students of Degree college
02/09/2016	DLLE Project "Distribution of Questionnaire on Eve Teasing for Population Education Club (PEC) and Survey of Women's Status (SWS)"	DLLE	40 Students of Degree College	40 Students of Degree College
04/09/2016	"Eco-Friendly Ganesha Idols"	ROTARACT	General Public	100 Students from the Rotaract Club
15/09/2016	Crowd Control Drive	ROTARACT	General Public	100 Students from the Rotaract Club
16/09/2016	Teachers day celebration	ROTARACT	Teachers of Tolani College	50 Students from Rotaract Club
19/09/2016	Dengue & Malaria Awareness Drive	ROTARACT	General Public	200 Students of Tolani College
25/09/2016	Participation in Diabetes Detection Camp	ROTARACT	General Public	100 Students from the Rotaract Club
27/09/2016	DLLE Project "Collection of Projects with Analysis"	DLLE	85 Students of Degree College	85 Students of Degree College
28/09/2016	DLLE Event "Blood Donation Drive"	DLLE and KEM Hospital Blood Bank	85	25
30/09/2016	Cleanliness Drive at Andheri Station East	ROTARACT	General Public	200 Students of Tolani College
08/10/2016	Tree Plantation Drive - Phase 2	ROTARACT	General Public	100 Students from the Rotaract Club

09/10/2016	One Step Ahead - World Hobby week	ROTARACT	General Public	200 Students of Tolani College
10/10/2016	Newspaper Collection drive	ROTARACT	General Public	100 Students from the Rotaract Club
23/10/2016	Pedal for a Cause	ROTARACT	General Public	50 Students from Rotaract Club
24/10/2016	Pose for a Cause	ROTARACT	General Public	50 Students from Rotaract Club
25/11/2016	Humble Assistance	ROTARACT	General Public	100 Students from the Rotaract Club
28/11/2016	Payment Awareness	ROTARACT	General Public	100 Students from the Rotaract Club
30/11/2016	Active participation by students in organising the event at Cheshire home for the inmates as a part of Disability Week events	HEPSN	Inmates of Cheshire home and children with special needs and their Parents(80)	40 College volunteers
	Day 1-Sport event			
01/12/2016	Day 2-Organisation of rally from Ganesh ground to Cheshire Home	HEPSN	Inmates of Cheshire home and children with special needs and their Parents (80)	40 College volunteers
02/12/2016	Day 3-Fancy Dress Competition for children with special needs	HEPSN	Inmates of Cheshire home and children with special needs and their parents (80)	40 College volunteers
03/12/2016	Day 4-Cultural Program for children with special needs and their mothers	HEPSN	Inmates of Cheshire home and children with special needs and their Parents (80)	40 College volunteers
13/12/2016	Awareness on Breast Cancer & Self-Defence	ROTARACT	Non teaching Staff and other staff of college	200 Students of Tolani College
06/01/2017	Visit to Defence Exhibition	ROTARACT	Students of Tolani College of Commerce	100 Students from the Rotaract Club

17/01/2017	Communal Harmony Week	ROTARACT	Students of Tolani College of Commerce	200 Students of Tolani College
21/01/2017	Participation at Elysium Intercollegiate Event of DLLE	Amlani College, Juhu	25	22
24/01/2017	Participation in UDAAN intercollegiate	Department of Life Long Learning and Extension, University of Mumbai	22	22
07/02/2017	Road Safety Initiative	ROTARACT	General Public	50 Students from Rotaract Club
12/02/2017	Participated in the seminar on cyber and IT act	EOC(SC/ST/OBC students and teachers association)	6	6
12/02/2017	Roto Fest	ROTARACT	Students of Tolani College of Commerce	50 Students from Rotaract Club
19/02/2017	Participation in Asia Largest Health camp	ROTARACT	Students of Tolani College of Commerce	170 Students from the Rotaract Club
22/02/2017	Skit and HEPSN orientation	HEPSN	F.Y.B.Com and T.Y.B.Com Students	120
28/02/2017 to 09/03/2017	Self Defense Workshop	in collaboration with CWDC, EOC and Gymkhana.	63	63
26/03/2017	Clothes Donation Drive	ROTARACT	General Public	40 Volunteers From Rotaract Club
01/04/2017	Culmination Ceremony	ROTARACT	Club Service	80 Rotaractors

ANNEXURE 6: REPORT OF COUNSELLING SESSIONS FOR A.Y. 2016-2017

General counselor - Ms. Revathi Srinivasan

Ms. Pritha Saha from 26/09/2016

Sr. No	Date	Student / Staff / Parent	Class, in case of students	Gender	Nature of issue/problem in brief (as mentioned by the counselor in her report)
1	17/6/2016	4 students	TYBCOM& SYBCOM	Students -3M & 1F,	The girl had come for exam anxiety; one boy had issue with girl friend and the other 2 boy with self esteem and anxiety issues.
2	27/6/2016	3 students	TYBCOM	1M & 2F	Both girls came for relationship issues (boy friend and family acceptance) and the boy has issues of OCD (beginning stage).
3	4/7/2016	2 students & 2 staff	SYBCOM	2F students & 1M & 1F staff	Female staff has issues with her depressed husband. Male staff is unsure about what he wants to do in the future. One girl student having issue with an irresponsible father and the other one for confusion about studies and concentration issues.
4	11/7/2016	3 students	SYBCOM, FYBCOM & SYBMS	3M	One boy confused about long distance relationship with a girl, One boy unable to concentrate on studies and manage family expectation and the third boy has disorganized thoughts and anxiety.
5	18/7/2016	4 students	SYBCOM, FYBCOM & SYBFM	2F & 2M	1 girl was a follow-up case of exam anxiety & 1 girl had family issues& anxious as unable to manage the pressure. 1 boy is upset about relationship going bad and 1 boy is restless and distracted.
6	25/7/2016	6 students & 1 parent	FYBCOM, SYBCOM & SYBBI	3F & 3M & Parent M	3 girls anxious about relationship issues (boyfriend not responsive & abusive). 1 boy follow-up of depression, 1 boy follow-up of anxiety issues, 1 boy with relationship issues. Parent had problems with her adolescent daughter.
7	1/8/2016	4 students	FYBCOM, SYBMS & SYJC	2M & 2 F	1 girl was a follow-up case, 1 boy also follow-up of depression. 1girl had relationship issues and 1 boy had self – confidence and socializing issues.
8	8/8/2016	6 students	FYBCOM, SY	1F & 5M	1 girl had time management &

		1 parent	BCOM, SYBMS& FYJC	1 PARENT	concentration issue, 3 boys were worried about what career is suitable, 1 boy dealing with negativity. The parents had come to check about confidence issues of their daughter in FYJC.
9	22/8/2016	4 students	SYBMS & TYBFM & TYBCOM	1F & 3M	1 girl was a compulsive worrying behavior, 2 boys had come for anxiety and concentration issues and 1 boy was follow-up case.
10	30/8/2016	2 students	SYBCOM & FYJC	1F & 1M	1 boy was follow-up case & 1 girl had issues with making friends and very confused.
11	19/9/2016	3 students	FYBCOM, & SYBMS	2F & 1M	2 girls had issues with parents not motivating in their education and 1 boy was a follow-up of earlier sessions.
12	26/9/16	2 students	FYBCOM & SYBCOM	1 M & 1F	1 boy was follow-up case from Revathi ma'am & 1 girl had issues regarding friendships and trust which is affecting her academic performance.

Report of Counselling Sessions for A.Y. 2016-17

General counselor- Ms Pritha Saha from 26/9/16

Sr. No	Date	Student / Staff / Parent	Class, in case of students	Gender	Nature of issue/problem in brief (as mentioned by the counselor in her report)
1	3/10/2016	4 students	FYBBI& SYBCOM	Students -4M	3 boys had difficulties with concentration and relationships, 1 had low self esteem.
2	10/10/16	1 student	SYBMS	1 M	FU case regarding low self esteem and addiction to masturbation.
3	17/10/16	1 student	SYBMS	1 M	FU case regarding low self esteem and addiction to masturbation.
4	24/10/16	3 students & 1 parent	TYBCOM, HSC, SYBMS	2 M, 1 F, 1 PARENT	1 student had difficulty with assertiveness in all aspects, 1 student was clinically depressed and on medication, her father also met counselor, 1 FU case about low self esteem
5	28/11/16	7 students, 1 parent	TYBCOM, FYBCOM, FYBSCIT, FYBBI, HSC, FYJC,	2 M, 5 F, 1 Parent	1 student wanted help in decision making for part time job, 1 student has strained relationship with father and wants to rebuild relationship, 1 student had relationship issues, 1 student wanted to improve communication

					style, 1 student wanted to understand addiction, parent wanted to discuss student's falling grades due to daughter's relationship.
6	10/12/16	3 students	TYBCOM, FYBCOM,	3 M	1 FU student had difficulty with assertiveness in all aspects, 1 student wanted tips on safe sex for same gender relationships, 1 student had language difficulty which caused him to have low self esteem
7	16/12/16	1 student	TYBCOM	1 M	1 FU session about low self esteem
8	19/12/16	3 students & 1 parent	SYBMS, HSC	2 M,, 1 F, 1 parent	1 FU session about low self esteem, 1 FU parent and student wanted to discuss student's falling grades due to daughter's relationship.
9	7/1/17	3 students, 1 parent	FYBCOM, SYJC, TYBCOM, HSC	2 F, 1 M, 1 Parent	1 student had issues with managing anger, 1 student wanted to change her field, 1 student was suffering from panic attacks, parent was FU regarding daughter's relationship
10	9/1/17	2 students	TYBCOM, FYBBI	1 M, 1 F	1 student wanted to know how to resolve conflicts at home, 1 student wanted to change field
11	16/1/17	4 students	1 M, 3 F	FYBBI, SYBMS	3 students wanted tips on better studying, 1 student FU regarding low self esteem
12	25/1/17	4 students	4 M	TYBAF, TYBCO M, MCOM, SYBMS	1 student was feeling under-confident due to illness that accentuated his disability, 1 student wanted to discuss fear of failure, 2 FU regarding assertiveness, and controlling urge to masturbate constantly
13	30/1/17	1 student	1 M	SYBMS	FU regarding low self esteem and lack of assertiveness
14	6/2/17	4 students	3 M, 1 F, 2 Parents	TYBCO M, SYBCO M, MCOM, HSC	1 student was discussing his intension to coerce ex into rebound due to his loneliness, 1 student discussed that she was being blackmailed by her ex bf regarding her intimate pictures, 1 student wanted to change his course, 1 student discussed his sexual past, 2 parents discussed their concern for daughter's future.
15	11/2/16	2 students	1 M, 1 F	SYBCO M, TYBMS	1 student discussed her lack of support at home due to gender discrimination at home, 1 student discussed his controlling nature and how he feels women are inferior to men
16	20/2/17	13	8 M, 5 F	TYBCO	Few students discussed relationship

		students		M, SYBAF, FYBCO M SYJC, TYBMS	troubles, 2 students discussed about lack of support for further education as family is conservative, 1 student wants to study psychology, 1 student discussed exam anxiety, 1 discussed desire to get back at ex, 1 discussed stage fright, 1 discussed his inability to control his excretion.
17	27/2/17	10 students	3 M, 7 F	FYBAF, FYBCO M, FYJC, SYBFM, SYMS, 1 Staff member	1 student discussed her loneliness, 1 student was contemplating running away from home due to lack of family support for education, 1 student dropped out of college due to eve teasing, 1 student was confused about career, 1 student discussed problem with a teacher, rest discussed academic/ relationship concerns, staff member discussed about child's LD certificate procedure.
18	6/3/17	5 students	2 M, 3 F	MCOM, FYBSCI T, SYBCO M,	1 student is stressed due to college and 2 simultaneous jobs, 1 student wanted to understand how to understand red-flags in a relationship, rest sessions about relationship concerns.
19	15/3/17	3 students	1 M, 2 F	TYBCO M, FYBBI, FYBCO M	1 student wanted help to identify red flags in a workplace, 1 student wanted help with managing anger, 1 student was having thoughts of self harm due to work as a stock broker
20	20/3/17	2 students	1 M, 1 F	TYBCO M, FYBMS	1 student had exam related anxiety, 1 student wanted to discuss how to manage manipulative friends.
21	27/3/17	1 student, 1 parent	2 M	SYBCO M	Student was unhappy with commerce stream and was falling all subjects, father wants him to complete his graduation

MONTH	JUNIOR COLLEGE		DEGREE COLLEGE GENERAL COUNSELOR AY 2016-2017								PAR ENT S	STAF F	TOTA L
	FYJC	SYJC	FYBCOM	SYBCOM	TYBCOM	BAF/BFM	BMS	BBI	MCOM	BSC IT			
JUNE	-	-	1	2	5	-	-	-	-	-	-	-	8
JULY	-	-	4	5	-	2	1	3	-	-	1	2	18
AUGUST	3	2	3	2	2	1	3	-	-	-	-	1	17
SEPTEMBER	-	-	2	1	-	-	2	-	-	-	-	-	5
OCTOBER	-	1	-	2	1	-	3	2	-	-	1	-	10
NOVEMBER	1	1	1	-	1	-		1	-	2	1	-	8
DECEMBER	-	1	2	-	2	-	2	-	-	-	1	-	8
JANUARY	-	2	1	-	3	1	3	4	1	-	1	-	16
FEBRUARY	2	4	4	2	4	6	6		1	-	2	1	32
MARCH	-	-	1	2	2	-	1	1	2	2	1	-	12
APRIL	On Going	On Going	On Going	On Going	On Going	On Going	On Going	On Going	On Going	On Going	On Going	On Going	On Going
TOTAL	6	11	19	16	20	10	21	11	4	4	8	4	135

Total no. of students counseled - M = 71 F = 50 TOTAL = 121

Total no. of Staff counseled - M = 01 F = 02 TOTAL = 03

Total no. of Parents counseled - M = 06 F = 03 TOTAL = 09

REMARKS OF THE COUNSELOR:

1. Students will benefit from sexual harassment/ cyber-crime workshop.
2. Many girls are being forced into marriage or forced to give up education due to their orthodox families. These girls will benefit if the college could support them in securing their education.

ANNEXURE 7: SPORTS ACTIVITIES (A.Y.2016-2017)

NATIONAL LEVEL PLAYERS

JUDO	SHOOTING
Tribhuvan Bangera, SYBMS	Riddhi Giri, TYBCOM
Meghana Padave, TYBCOM	Siddhi Giri, TYBCOM
Kiran Yadav, SYBCOM	Ankit Jain, TYBMS
Nitin Khedekar, SYBCOM	Saili Kadam, TYBCOM
Alkarim Damani, SYBCOM	Karishma Kadam, TYBCOM
Pradeep Gupta, SYBCOM	Shivam Neotia, TYBAF
	Trupti Shetty, TYBCOM
	Zeba Kazi, SYBMS
	Ramiza Shaikh, MCOM-I
	Bhavesk Palekar, FYBMS

**GYMKHANA ACHIEVEMENTS
DEGREE COLLEGE 2016-17**

SR. NO.	NAME	STD.	ACHIEVEMENTS	MEDALS
SHOOTING				
1	RIDDHI GIRI	TYBCOM	Won Team Gold Medal in Mumbai University Intercollegiate Shooting Tournament held at Ruparel College, Matunga from 22nd to 26th	GOLD
			Participated in 60th National Shooting Championship held at Pune from 17th to 21st December 2016	
2	SIDDHI GIRI	TYBCOM	Won Team Gold Medal in Mumbai University Intercollegiate Shooting Tournament held at Ruparel College, Matunga from 22nd to 26th October 2016	GOLD
			Participated in All India University Shooting Tournament held at Amritsar from 9th to 14th November 2016	
			Participated in 60th National Shooting Championship held at Pune on 17th to 21st December 2016	

3	ANKIT JAIN	TYBMS	Won Individual Silver Medal in Mumbai University Intercollegiate Shooting Tournament held at Ruparel College, Matunga on 22nd to 26th October 2016	SILVER
			Won Team Silver Medal (Pistol Men) in Mumbai University Intercollegiate Shooting Tournament held at Ruparel College, Matunga from 22nd to 26th October 2016	SILVER
			Won Team Bronze Medal (Open Sight Men) in Mumbai University Intercollegiate Shooting Tournament held at Ruparel College, Matunga from 22nd to 26th October 2016	BRONZE
			Selected for All India Inter-University Tournament	
			Participated in 60th National Shooting Championship held at Pune from 17th to 21st December 2016	
4	SAILI KADAM	TYBCOM	Won Team Silver Medal in Mumbai University Intercollegiate Shooting Tournament held at Ruparel College, Matunga from 22nd to 26th October 2016	SILVER
			Participated in 60th National Shooting Championship held at Pune from 17th to 21st December 2016	
5	KARISH MA KADAM	TYBCOM	Won Team Silver Medal in Mumbai University Intercollegiate Shooting Tournament held at Ruparel College, Matunga from 22nd to 26th October 2016	SILVER
			Participated in 60th National Shooting Championship held at Pune from 17th to 21st December 2016	
6	SHIVAM NEOTIA	TYBAF	Won Team Silver Medal (Rifle Men) in Mumbai University Intercollegiate Shooting Tournament held at Ruparel College, Matunga from 22nd to 26th October 2016	SILVER
			Won Team Silver Medal (Pistol Men) in Mumbai University Intercollegiate Shooting Tournament held at Ruparel College, Matunga from 22nd to 26th October 2016	SILVER
			Participated in 60th National Shooting Championship held at Pune from 17th to 21st December 2016	
			Participated in 1st & 2nd Selection Trials of Indian Squad, Pune	
7	TRUPTI SHETTY	TYBCOM	Won Team Silver Medal (Rifle Women) in Mumbai University Intercollegiate Shooting Tournament held at Ruparel College, Matunga from 22nd to 26th October 2016	SILVER
			Participated in 60th National Shooting Championship held at Pune from 17th to 21st December 2016	
			Participated in 1st & 2nd Selection Trials of Indian Squad, Pune	
8	ZEBA KAZI	SYBMS	Won Team Silver Medal (Rifle Women) in Mumbai University Intercollegiate Shooting Tournament held at Ruparel College, Matunga	SILVER

			Participated in 60th National Shooting Championship held at Pune from 17th to 21st December 2016	
			Participated in 1st & 2nd Selection Trials of Indian Squad, Pune	
9	HEENA NAIKWA DI	MCOM-I	Won Team Gold Medal in Mumbai University Intercollegiate Shooting Tournament held at Ruparel College, Matunga from 22nd to 26th October 2016	GOLD
10	RAMIZA SHAIKH	MCOM-I	Won Team Gold Medal in Mumbai University Intercollegiate Shooting Tournament held at Ruparel College, Matunga from 22nd to 26th	GOLD
			Participated in All India Inter-University Tournament	
			Participated in 60th National Shooting Championship held at Pune from 17th to 21st December 2016	
11	BHAVES H PALEKAR	FYBMS	Won Team Silver Medal (Rifle Men) in Mumbai University Intercollegiate Shooting Tournament held at Ruparel College, Matunga from 22nd to 26th October 2016	SILVER
			Won Team Silver Medal (Pistol Men) in Mumbai University Intercollegiate Shooting Tournament held at Ruparel College, Matunga from 22nd to 26th October 2016	
			Participated in 60th National Shooting Championship held at Pune from 17th to 21st December 2016	
12	MOHIT DARSAK DA	SYBCOM	Won Team Silver Medal (Rifle Men) in Mumbai University Intercollegiate Shooting Tournament held at Ruparel College, Matunga from 22nd to 26th October 2016	SILVER
			Won Team Silver Medal (Pistol Men) in Mumbai University Intercollegiate Shooting Tournament held at Ruparel College, Matunga from 22nd to 26th October 2016	SILVER
13	DEVAG INDAP	SYBCOM	Won Team Bronze Medal (Open Sight Men) in Mumbai University Intercollegiate Shooting Tournament held at Ruparel College, Matunga from 22nd to 26th October 2016	BRONZE
14	ATUL TIWARI	SYBMS	Won Team Bronze Medal (Open Sight Men) in Mumbai University Intercollegiate Shooting Tournament held at Ruparel College, Matunga from 22nd to 26th October 2016	BRONZE
15	PREETI ANALI	FYBMS	Participated in 60th National Shooting Championship held at Pune from 17th to 21st December 2016	

JUDO				
1	MEGH ANA PADAV E	TYBCO M	Won Silver Medal in 43rd cadet & Junior Maharashtra State Judo Championship held at Trimbakeshwar, Nashik from 12th to 14th	SILVER
			Won Silver Medal in Mumbai University Judo Tournament held at S.M. Shetty College, Powai on 21st & 22nd October 2016	SILVER
			Won Bronze Medal in Mumbai University Judo Tournament held at S.M. Shetty College, Powai on 21st & 22nd October 2016	BRONZE
			Won Bronze Medal in Judo Tournament held at Lords Universal College, Goregaon held on 11th December 2016	BRONZE
			Participated in 43rd cadet & Junior National Judo Championship held at Saifai Ethawa, Uttar Pradesh, from 24th to 27th November 2016	
2	KIRAN YADA V	SYBCO M	Won Bronze Medal in Mumbai University Judo Tournament held at S.M. Shetty College, Powai on 21st & 22nd October 2016	BRONZE
			Won Gold Medal in Judo Tournament held at Lords Universal College, Goregaon held on 11th December 2016	GOLD
			Participated in 43rd cadet & Junior National Judo Championship held at Saifai Ethawa, Uttar Pradesh, from 24th to 27th November 2016	
3	ADITI GOTAD	SYBCO M	Won Bronze Medal in Mumbai University Judo Tournament held at S.M. Shetty College, Powai on 21st & 22nd October 2016	BRONZE
			Won Bronze Medal in Judo Tournament held at Lords Universal College, Goregaon held on 11th December 2016	BRONZE
			Participated in Mumbai University Intercollegiate Wrestling Tournament held at B.P.C.A College, Wadala on 3rd January 2017	
4	TRIBH UVAN BANGE RA	SYBMS	Won Gold Medal in Mumbai University Judo Tournament held at S.M. Shetty College, Powai on	GOLD
			Won Gold Medal (Open Category) in Mumbai University Judo Tournament held at S.M. Shetty College, Powai on 21st & 22nd October 2016	GOLD
			Won Bronze Medal in 43rd cadet & Junior Maharashtra State Judo Championship which is held at Trimbakeshwar, Nashik on 12th to 14th November 2016	BRONZE

			Participated in 43rd cadet & Junior National Judo Championship held at Saifai Ethawa, Uttar Pradesh, from 24th to 27th November 2016	
			Won Gold Medal in Judo Tournament held at Lords Universal College, Goregaon held on 11th December 2016	
5	SNEHA L PATIL	SYBAF	Won Bronze Medal in Senior State Level Judo Competition held at Amravati on 12th February 2017	BRONZE
			Won Bronze Medal in Judo Tournament held at Lords Universal College, Goregaon held on 11th December 2016	
			Participated in 43rd cadet & Junior National Judo Championship held at Saifai Ethawa, Uttar Pradesh, from 24th to 27th November 2016	
6	VICKY BEHERA	TYBAF	Won Bronze Medal in Mumbai University Judo Tournament held at S.M. Shetty College, Powai on 21st & 22nd October 2016	BRONZE
			Won Bronze Medal in Judo Tournament held at Lords Universal College, Goregaon held on 11th December 2016	BRONZE
7	PRAFUL SINGH	SYBCOM	Won Bronze Medal in Mumbai University Judo Tournament held at S.M. Shetty College, Powai on 21st & 22nd October 2016	BRONZE
8	PRADEEP GUPTA	SYBCOM	Won Silver Medal in 5th National Blind & Deaf Judo Championship organized by Haryana Blind & Para Judo Association held at Gurugram, Haryana from 15th to 17th January 2017	SILVER
BOXING				
1	VIANNA KARDIN	TYBCOM	Won Silver Medal in Mumbai University Intercollegiate Boxing Tournament held at Mumbai University Sports Ground, from 2nd to 6th January 2017	SILVER
2	ALISHA SHAIKH	FYBCOM	Won Bronze Medal in Mumbai University Intercollegiate Boxing Tournament held at Mumbai University Sports Ground, from 2nd to 6th January 2017	BRONZE
ARCHERY				
1	ZEBA KAZI	SYBMS	Won Silver Medal in Mumbai University Intercollegiate Archery Tournament held at Dandekar College, Palghar on 8th January 2017 and got selected for All India Inter-University Archery Tournament	SILVER

SPORTS CHAMPIONSHIP			
1	SAI CHUKKA	SYBCOM	SENIOR COLLEGE MEN
2	VIANNA KARDIN (Jointly)	TYBCOM	SENIOR COLLEGE WOMEN
	JOHANNA THAPA (Jointly)	SYBCOM	SENIOR COLLEGE WOMEN

ANNEXURE 8: LIST OF INTER-COLLEGIATE PRIZE WINNERS IN CULTURAL EVENTS:

Serial No.	Name of College	Event Name	Name of Student	Prize
1.	Brahmotsav at Thakur Vidya Mandir	Fashion Show	Ronald Mendonca Kajol Prajapati Janvi Trivedi Anuradh Aleti Prasad Narvekar Sohail Khatib Ravina Mehta Shraddha Bhatkar Ana Khan Harsha Riddhi Giri	Second
		Rink Football	Nabeel Shaikh Clinton Dias Gaurav Patayane Pranam Shetty Meric	Second
		Best Contingent Leader	Edwin Joy	Second
2.	Khwaish – Chandrabhan Sharma College	I.T. Quiz	Akash Kambli	First
		Hunt I.T.	Akash Kambli	First
		Error Hunt	Akash Kambli	Second
		Error Hunt	Santosh Jaiswal	First
		Blind Typing	Santosh Jaiswal	Second
		Fashion Show	Ronald Mendonca Kajol Prajapati Janvi Trivedi (Jr.) Edwin Joy Sohail Khatib Sabrinath Vasu Ravina Mehta Ashmeet Goraya Yamini Nair Rishika Sharma	First

		JAM Whose Line It Is.. T-Shirt Painting	Tahesin Shaikh Arhaam Shaikh Arhaam Shaikh Priya Jadhav Pratiksha Sawant	Second Second First Second
3.	Pravaah – Nagindas Khandwala College	Fashion show Bowling Australian Quidditch American Ball Foosball	Aarti Jadhav Ankita Yadav Priya Paula Bhagyashri Arekar Jamila Husain Monica Jain Krithika Vyas Saikrishna Chukka Chirag Sharma Roshan Khadka Daniel Fernandes Bhavesh Patel Sameer Urekar Mishal Kanoth Dipesh Ankolkar Dipesh Ankolkar Kunal Gupta Hrishikesh Sawant Siddhesh Gavande Priyanka Pednekar Shivam Dhuri Omkar Gaikwad Kavita Maurya Dipesh Ankolkar Hrishikesh Sawant Siddhesh Gavande Omkar Gaikwad Aniket Sulad Jatin Dubey Akshay Gupta Shivam Dhuri Kunal Gupta Vivek Prajapati	First Third Third Third First

			<p>Nitesh Singh Namrata Gupta Omkar Gaikwad Hrishikesh Sawant Dipesh Ankolkar Akhilesh Singh Divyanshu Singh Yogesh Mishra Vivek Pandey Siddhesh Gavande Shivam Dhuri Raj Gupta Anjali</p>	
		Swiss War	<p>Divyanshu Singh Namrata Gupta Nitesh Singh Jatin Dubey Kavita Maurya Hrishikesh Sawant Akshay Gupta Priyanka Pednekar</p>	Second
		Spanish Splash	<p>Kunal Gupta Nitesh Singh Yogesh Mishra Divyanshu Singh</p>	Second
		Spanish Splash	<p>Dipesh Ankolkar Hrishikesh Sawant Raj Gupta Omkar Gaikwad</p>	Third
		Go Karting	<p>Shivam Dhuri</p>	First
		Instrumental Playing	<p>Sudhanshu Sawant</p>	First
		Solo-Singing	<p>Sudhanshu Sawant</p>	Second

4.	Emmorzeal – S.M. Shetty College	Carrom	Sneha Poojary	First
		Nail Art	Kunjika Kapoor	Second
		Fashion Show	Ronald Mendonca Kajol Prajapati Janvi Trivedi (Jr.) Edwin Joy Sohail Khatib Sabrinath Peli Ravina Mehta Shraddha Bhatkar Ashmeet Kaur Yamini Nair Krishna Gupta Rishika Sharma Riddhi Giri	First
		Fashion Show	Aarti Jadhav Ankita Yadav Priya Paula Chirag Sharma Monica Jain Roshan Khadka Bhagyashri Arekar Sameer Urekar Mishal Kanoth Bhaves Patel	Second
		Debate	Arhaam Shaikh	Third
		Mono Acting	Supriya Udupa	Second
5.	Mauj – Ghanshyamdas Saraf College	Personality Contest	Sohail Shaikh	First
		Face Painting	Varsha Biradar	First
		Calligraphy	Kunjika Kapoor	Third
		Nail Art	Varsha Biradar	First
		Fashion Show	Aarti Jadhav Ankita Yadav Priya Paula Chirag Sharma	Second

			Jamila Husain Monica Jain Daniel Fernandes Roshan Khadka Sai Chukka Bhagyashri Arekar Krithika Vyas	
6.	Taarangan – Thakur College of Science and Commerce	Behind the mask (Face Painting)	Varsha Biradar	First
7.	Chakrawyuha – K.E.S. Shroff College (National Level)	Fashion Show	Aarti Jadhav Ankita Yadav Priya Paula Chirag Sharma Jamila Husain Monica Jain Daniel Fernandes Roshan Khadka Sai Chukka Bhagyashri Arekar	First
8.	Soul – Lord’s Universal College	Panache-Fashion show	Aarti Jadhav Ankita Yadav Priya Paula Chirag Sharma Jamila Husain Monica Jain Daniel Fernandes Roshan Khadka Sai Chukka Bhagyashri Arekar Krithika Vyas Riddhi Giri	Second
		Solo-Singing	Sudhanshu Sawant	First
9.	49 th Inter Collegiate Youth Festival (Preliminary round) organised by the University of Mumbai. (Zone III)	Collage making	Varsha Biradar	Second

10.	Zest 2017 – University of Mumbai’s Alkesh Mody Institute for Financial & Management Studies in collaboration with University of Mumbai.	Fashion Show	Aarti Jadhav Ankita Yadav Priya Paula Chirag Sharma Roshan Khadka Bhagyashri Arekar Sameer Urekar Sai Chukka Daniel Fernandes Kashif Qureshi Jamila Husain Kritika Vyas	First
11.	Aahan 2017 – UPG College	Walk of Fame- Fashion Show	Ankita Yadav Priya Paula Chirag Sharma Roshan Khadka Bhagyashri Arekar Sai Chukka Daniel Fernandes Jamila Husain Monica Jain	First
		400m Get-Set-Bolt	Somesh Panchal	First
		Throne Quest	Arhaam Shaikh	Second
12.	Meter Down – National College	Glam Squad – Fashion Show	Aarti Jadhav Ankita Yadav Priya Paula Chirag Sharma Roshan Khadka Bhagyashri Arekar Mishal Kanoth Monica Jain Sai Chukka Daniel Fernandes Jamila Husain Kritika Vyas	First

ANNEXURE 9: BEST PRACTICES:

Best Practice No. 1:

1. Title: Providing Services of a Career Counsellor free of cost, on the campus.

2. Goal: The Students graduating from the College have a variety of career opportunities. The College through the Career Counsellor assists students in taking informed career decisions by providing them with relevant information on the career opportunities. One-to-one counselling sessions are conducted for assessing the students' interests, ambitions and aptitude and accordingly advice them on the suitable career options.

3. Challenges:

- As the service is provided free of cost to students, the College Management is bearing the cost. This adds to the financial burden on the College Management.
- Despite giving wide publicity, students are reluctant to avail of the services. It has been a challenge to convince students that the counsellor's advice can help them in making appropriate career choices. Many of them think that they know what is best for them and do not acknowledge the fact that there could be career options that they are not aware of, which in the long run could be suitable to them.

4. The Practice:

- The College has signed a MoU with Prafula, a professional Counselling Centre whereby a professional Career Counsellor visits the College once in a fortnight.
- A separate room is allotted to the Counsellor on the campus.
- Anonymity regarding the identity of the students who avail of this facility is strictly maintained
- The service is made available free of cost to the students of the College and the College Management bears the cost.
- Notices are sent to classrooms to communicate the day and time during which the Counsellor will be available in the College for consultation before every visit of the Counsellor
- Notice is also sent on the official WhatsApp group of students of every class
- The students are urged to give feedback about the Counsellor to understand the effectiveness of the service rendered.

- The Career Counsellor is asked to submit a detailed report regarding the number of students who availed the service, nature of queries put forth by the students etc. and any recommendations that the Counsellor would like to make to the College.

Constraints/limitations:

- Due to financial constraints, though this service is demanded by the alumni, it is not possible to extend this service to them.

5. Evidence of Success

The feedback obtained from those who availed of the Counselling service as well as the report presented to the College by the counsellor shows that

- The Counselling service is well appreciated by the students
- Approximately 135 students availed of this facility.
- Many students wanted information about offbeat career options, part time career options etc. and were satisfied with the information provided.
- The Career Counsellor was also present at the time of admission to the first year of several programmes and consulted the counsellor to make a judicious choice of programme.

6. Problems Encountered and Resources Required

Problems encountered with respect to:

- Financial resources are limited.
- Providing a room for the purpose that ensures privacy.

Best Practice No. 2:

- 1. Title: Giving opportunities to two post graduate students to work as a teaching fellow.**
- 2. Goal:** The College offers two Post Graduate programmes namely (M.Com in Advanced Accountancy and M.Com in Business Management). Some of the students express interest in pursuing teaching as a career. Considering that they are eligible to appear for the NET/SLET examination in the second year of their post graduation programme, the College has developed the system of appointing selected students as Teaching fellows to give them a hands-on experience in Teaching.

3. Challenges:

- It is difficult to find a candidate who can undertake the responsibilities effectively. It has also been observed that teaching is not a much sought out career option among students.
- As they are paid Stipend, it adds to the financial burden on the College Management

4. The Practice:

- Students of M.Com. Part II are informed about this initiative and applications are invited from the interested students.
- Candidates are asked to deliver a demonstration lecture to check their communication skills, mastery over the topic, class control, effectiveness in classroom etc.
- The selected candidate is given an annual stipend
- The candidate is assigned three lectures per week in a particular class for a particular course.
- The candidate is then mentored by the subject teacher regarding effective delivery of the content, class control etc.
- Informal feedback from students is obtained about the candidate and conveyed to him/her.

Constraints/limitations:

- Some difficulty is faced while scheduling lectures. It is not appropriate to involve the teaching fellows in examination related work as they are also students of the College

5. Evidence of Success:

- The confidence level of the students, planning and preparing for the lectures , delivery style etc. have shown remarkable improvement.
- The candidate, with enhanced knowledge of basics of teaching, is better prepared for competitive exams like NET/SLET etc. Two students who had worked as teaching fellows in the College have qualified in NET/SLET and are working as full-time faculty members in Colleges.
- The students of the class in which the teaching fellows teach appreciate this kind of peer learning and enthusiastically participate in classroom activities

6. Problems Encountered and Resources Required:

- Some candidates back out after being selected due to personal reasons or to focus on their studies
- The stipend offered per annum is not lucrative.

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